



AGENDA
REGULAR MEETING OF THE
BLANCHARD /SANTA PAULA LIBRARY DISTRICT
BOARD OF TRUSTEES
TUESDAY JULY 25, 2023 – 6:00 PM.
BLANCHARD COMMUNITY LIBRARY
119 N. 8TH STREET
SANTA PAULA, CA 93060
www.blanchardlibrary.org

THIS MEETING WILL BE HELD IN PERSON AT THE LIBRARY

1. CALL TO ORDER

2. ROLL CALL

President..... Miriam Zamora
Vice President.... Geraldine Barrows
Clerk Lori Beardsley
Trustee..... Ron Merson
Trustee..... Rick Reyes

3. APPROVAL OF THE ORDER OF THE AGENDA

4. PUBLIC COMMENT

Public comments are welcomed and encouraged. The President of the Board will acknowledge visitors wishing to speak on a topic not on the regular Board agenda. The Board is prohibited from taking action on any item not part of the printed agenda. When addressing the Library Board, please stand to be recognized by the Board President, state your full name and address, and direct your comments to the entire Library Board.

For members in the audience wishing to speak on an Agenda item, the President will announce the item and request the staff or a Board member to give a brief summary. The Board will have an opportunity to ask questions, following which the President will ask whether anyone else wishes to comment. Then the Board will discuss the item and take the appropriate action.

The Library Board of Trustees requests that speakers conduct themselves with civility and keep in mind the rights and well-being of all members of the Santa Paula community.

5. CONSENT AGENDA

- A. Approval of Minutes: Meeting of June 27, 2023
- B. Approval of Financial Reports for June 2023

BLANCHARD / SANTA PAULA LIBRARY DISTRICT

119 N. 8TH STREET, SANTA PAULA, CA 93060 • (805) 525-3615 • WWW.BLANCHARDLIBRARY.ORG

Blanchard / Santa Paula Library District
Board of Trustees Meeting
July 25, 2023

Page 2 of 2

6. BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUTS

7. OLD BUSINESS

- A. Status of Community Hall Project (information, discussion, possible action)
- B. Status of Remodel Project (information, discussion, possible action)
- C. Status of Building Forward Project (information, discussion, possible action)

8. NEW BUSINESS

- A. Discussion of Recruitment for Library Director (information, discussion, possible action)
- B. Appointment of Acting Library Director (information, discussion, possible action)

9. REPORTS

- A. Staff Reports
 - 1) Adult Services
 - 2) Youth Services
 - 3) Literacy
 - 4) Interim Library Director
- B. Friends of the Library
- C. Board Committees
 - 1) Facilities
 - 2) Finance
 - 3) Fundraising/Grants
 - 4) Human Resources
 - 5) Strategic Planning

10. FUTURE AGENDA ITEMS

11. UPCOMING MEETING DATES

- A. Regular Meeting August 29, 2023 at 6:00 PM

12. ADJOURNMENT

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact Justin Formanek, Interim Library Director of the Blanchard/Santa Paula Community Library, at 805-525-3615 x301 or email justin.formanek@blanchardlibrary.org. Notification 48 hours before the meeting will enable reasonable arrangements to be made.



BUDGET VARIATIONS AND SUMMARIES
YTD as of June 2023 - Month 12 of 12

SIGNIFICANT VARIANCES FROM BUDGET

		ACTUAL	BUDGET	%	
Revenue	Property Taxes	\$1,011,576	\$923,230	9.6%	Early FY tax estimates lower than actual
	Grants	\$452,543	\$79,791	467.2%	Building Forward + Zip Books Grants
	Donations	\$47,445	\$40,080	18.4%	Building Fund Donations + Friends of the Library Summer Reading Donation
Expense	Retirement	\$74,017	\$85,920	-13.9%	PERs contributions lower during 4th quarter
	Network Services / ILS	\$51,847	\$64,000	-19.0%	Quarterly invoices for Network Services via BG have been lower than estimated
	Service/Licensing Agreements	\$11,032	\$10,320	-6.5%	Microsoft Exchange (email), Springshare (events calendar, room booking) services added
	Collection Development	\$76,717	\$55,680	37.8%	Zip Books Grant funds not included in Collection Development budget
	Programs	\$25,763	\$31,680	-18.7%	Uncertainty of remodel start delayed programming
	Office Expenses	\$8,164	\$14,040	-41.9%	Admin computer expenses, office supplies, postage less than estimated
	Legal Fees	\$12,806	\$6,000	113.4%	Black Gold JPA, Construction Documents
	Repairs & Maintenance	\$25,185	\$19,080	32.0%	Higher than average Grounds Maintenance due to several trees overgrown / not trimmed in 5+ years

BUDGET SUMMARY

	21-22 YTD Actual	22-23 YTD Actual	22-23 YTD Budget	YTD Variance	22-23 Annual Budget
Income	\$ 1,068,380	\$ 1,531,434	\$ 1,050,301	45.8%	\$ 1,050,301
Expense	\$ 915,926	\$ 1,037,785	\$ 1,058,300	-1.9%	\$ 1,058,300
Other					
Income	\$ 35,467	\$ 7,912	\$ -		\$ -
Expense	\$ -	\$ 1,677	\$ 18,000	-90.7%	

Blanchard/Santa Paula Library District

Balance Sheet

As of June 30, 2022

	<u>Jun 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1010.10 · General Fund	50,683.95
Payroll (Checking Account - Payroll)	5,568.84
Literacy	6,843.25
1020 · Book Trust Account	13,938.63
1010.20 · County Accounts	1,458,150.38
Investment Accounts	395,716.93
Building Fund	91,976.12
1010.40 · Santa Paula City	222,193.72
Blake	59,485.81
1015.10 · Petty Cash - General	380.00
1016.10 · Copy Machine Change Fund	31.40
Total Checking/Savings	<u>2,304,969.03</u>
Other Current Assets	
1063.10 · Prepaid Expenses	38,020.61
Total Other Current Assets	<u>38,020.61</u>
Total Current Assets	<u>2,342,989.64</u>
Fixed Assets	
Accumulated Depreciation (F/A)	-1,167,580.00
1070.10 · Construction In Process	130,040.12
1401.1 · Land	69,309.00
1402.10 · Building	474,710.00
1485.10 · Furniture & Fixtures	292,980.92
1490.10 · Equipment	305,430.69
1495.10 · Improvements	675,389.74
Total Fixed Assets	<u>780,280.47</u>
TOTAL ASSETS	<u>3,123,270.11</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000.10 · Accts Payable - General	44,798.04
Total Accounts Payable	<u>44,798.04</u>
Credit Cards	
Bank of America Platinum Plus	698.12
Total Credit Cards	<u>698.12</u>
Other Current Liabilities	
Deferred Revenue	228,224.98
2100.10 · Payroll Liabilities	6,612.30
2572.10 · Compensated Absences	38,030.00
Total Other Current Liabilities	<u>272,867.28</u>
Total Current Liabilities	<u>318,363.44</u>
Total Liabilities	<u>318,363.44</u>
Equity	
Fund Bal Offset - Comp. Absence	-38,030.00
31300 · Perm. Restricted Net Assets (Other Income)	340,845.14
3704.10 · Investment Gen. Fixed Asset	755,308.22
3901.10 · Fund Balance - General	1,558,862.00
Net Income	187,921.31
Total Equity	<u>2,804,906.67</u>
TOTAL LIABILITIES & EQUITY	<u>3,123,270.11</u>

Blanchard/Santa Paula Library District Profit & Loss Budget Performance June 2023

	Jun 23	Budget	Jul '22 - Jun 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4000 · Property Taxes					
4100 · Secured	20,499.15	0.00	488,137.02	432,000.00	432,000.00
Supplemental	0.00	0.00	7,548.57	6,000.00	6,000.00
4200 · Unsecured	0.00	0.00	4,333.15	7,000.00	7,000.00
Special Dist. Assessments	0.00	0.00	321,944.87	327,000.00	327,000.00
Redevelopment Property Tax	0.00	0.00	168,563.11	149,000.00	149,000.00
4501 · HOPTR	469.49		3,129.77	1,300.00	1,300.00
4300 · Penalties/Delinquent Taxes	0.00	0.00	1,826.04	930.00	930.00
4400 · Property Tax Interest Earnings	5,704.05	0.00	16,094.22	0.00	0.00
Total 4000 · Property Taxes	26,672.69	0.00	1,011,576.75	923,230.00	923,230.00
4700 · Grants					
California State Library Grants	0.00	0.00	423,215.00	74,091.00	74,091.00
4705 · Other Grants	0.00	0.00	29,328.00	5,700.00	5,700.00
Total 4700 · Grants	0.00	0.00	452,543.00	79,791.00	79,791.00
4600 · Donations	76.55	2,090.00	47,445.23	40,080.00	40,080.00
4800 · Library Services	632.41	600.00	6,804.54	7,200.00	7,200.00
4900 · Miscellaneous Income	21.25		284.75		
Interest Income	1.06		1,009.73		
4950 · City of Santa Paula	0.00		11,779.77		
Total Income	27,403.96	2,690.00	1,531,443.77	1,050,301.00	1,050,301.00
Gross Profit	27,403.96	2,690.00	1,531,443.77	1,050,301.00	1,050,301.00
Expense					
Salaries & Employee Benefits					
Salaries	58,182.24	44,840.00	516,563.27	530,340.00	530,340.00
Payroll Tax	4,546.77	3,690.00	41,371.40	44,180.00	44,180.00
Retirement	5,916.19	7,180.00	74,017.63	85,920.00	85,920.00
Health Insurance	4,926.76	5,340.00	64,104.07	64,080.00	64,080.00
Insurance- Workers Comp.	213.35	220.00	2,572.28	3,140.00	3,140.00
Salaries & Employee Benefits - Other	35.83		35.83		
Total Salaries & Employee Benefits	73,821.14	61,270.00	698,664.48	727,660.00	727,660.00
Services					
Computer Services	3,523.25	1,110.00	69,715.47	77,320.00	77,320.00
Collection Development					
AV Materials					
Adult AV	293.71	250.00	2,938.68	3,000.00	3,000.00
Young Adult AV	272.15	50.00	295.53	600.00	600.00
Children's AV	450.51	100.00	1,559.24	1,200.00	1,200.00
Total AV Materials	1,016.37	400.00	4,793.45	4,800.00	4,800.00
Books					
Zip Books	117.73		15,146.79		
Children's Books	266.08	550.00	5,898.39	6,600.00	6,600.00
Children's Materials	0.00		522.43		
General	3,923.22	1,380.00	22,642.51	16,560.00	16,560.00
Young adult books	672.50	250.00	804.70	3,000.00	3,000.00
Total Books	4,979.53	2,180.00	45,014.82	26,160.00	26,160.00
eContent	555.22	1,000.00	2,742.19	12,000.00	12,000.00
Databases	0.00	50.00	3,996.90	600.00	600.00
WiFi Hot Spots	661.44	800.00	16,425.93	9,600.00	9,600.00
Periodicals	568.38	210.00	3,743.34	2,520.00	2,520.00
Total Collection Development	7,780.94	4,640.00	76,716.63	55,680.00	55,680.00
Library Supplies	981.32	170.00	4,131.72	2,040.00	2,040.00
Memberships & Dues Programs	1,149.15	420.00	8,247.84	5,040.00	5,040.00

Blanchard/Santa Paula Library District
Profit & Loss Budget Performance
June 2023

	Jun 23	Budget	Jul '22 - Jun 23	YTD Budget	Annual Budget
Adult Programs	47.48	380.00	3,218.68	4,560.00	4,560.00
Young Adult Programs	0.00	420.00	1,283.75	5,040.00	5,040.00
Children's Programs	3,093.49	1,170.00	11,376.31	14,040.00	14,040.00
Literacy Programs	2,179.13	670.00	8,876.32	8,040.00	8,040.00
Programs - Other	0.00		1,007.66		
Total Programs	5,320.10	2,640.00	25,762.72	31,680.00	31,680.00
Promotion & Public Relations	210.15	500.00	1,722.12	5,800.00	5,800.00
Travel and Meetings	0.00	180.00	794.64	2,160.00	2,160.00
Total Services	18,964.91	9,660.00	187,091.14	179,720.00	179,720.00
Administration					
Advertising	0.00	30.00	0.00	360.00	360.00
Bank Charges	62.57	40.00	1,039.02	480.00	480.00
Insurance	2,207.19	2,190.00	26,486.28	26,280.00	26,280.00
Miscellaneous	0.00		60.00		
Office Expenses					
Computer Network	0.00	210.00	0.00	2,520.00	2,520.00
Office Expense	503.77	630.00	4,574.48	7,560.00	7,560.00
Postage	48.82	100.00	1,282.57	1,200.00	1,200.00
Printing	0.00	230.00	2,306.81	2,760.00	2,760.00
Office Expenses - Other	0.00	0.00	0.00	0.00	0.00
Total Office Expenses	552.59	1,170.00	8,163.86	14,040.00	14,040.00
Payroll Processing	463.20		5,186.48		
Professional Services	0.00	1,420.00	25,157.48	31,040.00	31,040.00
Staff Development & Recognition	0.00	170.00	1,021.21	2,040.00	2,040.00
Staff Recognition	0.00		150.85		
Strategic Planning	0.00		0.00	3,000.00	3,000.00
Telephone Expense	0.00	360.00	3,586.50	4,320.00	4,320.00
Administration - Other	21.12		126.72		
Total Administration	3,306.67	5,380.00	70,978.40	81,560.00	81,560.00
Facilities					
Furniture, Fixtures & Equipment	0.00		64.75		
Janitorial Services & Supplies	916.52	840.00	11,418.67	10,080.00	10,080.00
Repairs & Maintenance					
Building Maintenance	115.33	840.00	5,552.70	12,480.00	12,480.00
Grounds Maintenance	305.00	420.00	12,765.00	5,040.00	5,040.00
HVAC Maintenance	0.00		5,136.00		
Pest Control	135.55		813.30		
Security	0.00	130.00	917.80	1,560.00	1,560.00
Total Repairs & Maintenance	555.88	1,390.00	25,184.80	19,080.00	19,080.00
Utilities (Utilities)					
Electricity	2,429.51	2,500.00	31,688.60	30,000.00	30,000.00
Gas	56.08	100.00	3,524.32	1,200.00	1,200.00
Trash	286.18	250.00	3,283.38	3,000.00	3,000.00
Water and Sewer	0.00	500.00	5,886.78	6,000.00	6,000.00
Total Utilities (Utilities)	2,771.77	3,350.00	44,383.08	40,200.00	40,200.00
Total Facilities	4,244.17	5,580.00	81,051.30	69,360.00	69,360.00
Total Expense	100,336.89	81,890.00	1,037,785.32	1,058,300.00	1,058,300.00
Net Ordinary Income	-72,932.93	-79,200.00	493,658.45	-7,999.00	-7,999.00
Other Income/Expense					
Other Income					
Extraordinary Income (Extraordinary Income)	0.00		1,096.18		
Library Impact Fees	0.00		6,815.89		
Total Other Income	0.00		7,912.07		
Other Expense					
Extraordinary Expenses	-1,676.64	1,500.00	-1,676.64	18,000.00	18,000.00
Total Other Expense	-1,676.64	1,500.00	-1,676.64	18,000.00	18,000.00
Net Other Income	1,676.64	-1,500.00	9,588.71	-18,000.00	-18,000.00
Net Income	-71,256.29	-80,700.00	503,247.16	-25,999.00	-25,999.00

Blanchard/Santa Paula Library District
Profit & Loss Prev Year Comparison
June 2023

	Jun 23	Jun 22	\$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · Property Taxes				
4100 · Secured	20,499.15	15,974.10	4,525.05	28.3%
4501 · HOPTR	469.49	0.00	469.49	100.0%
4400 · Property Tax Interest Earnings	5,704.05	0.00	5,704.05	100.0%
Total 4000 · Property Taxes	26,672.69	15,974.10	10,698.59	67.0%
4700 · Grants				
4700 · Grants - Other	0.00	6,759.00	-6,759.00	-100.0%
Total 4700 · Grants	0.00	6,759.00	-6,759.00	-100.0%
4600 · Donations	76.55	0.00	76.55	100.0%
4800 · Library Services	607.41	20.00	587.41	2,937.1%
4900 · Miscellaneous Income	21.25	21.25	0.00	0.0%
Interest Income	1.06	0.42	0.64	152.4%
4950 · City of Santa Paula	0.00	156.13	-156.13	-100.0%
Total Income	27,378.96	22,930.90	4,448.06	19.4%
Gross Profit	27,378.96	22,930.90	4,448.06	19.4%
Expense				
Salaries & Employee Benefits				
Salaries	58,182.24	57,457.99	724.25	1.3%
Payroll Tax	4,546.77	4,535.97	10.80	0.2%
Retirement	5,916.19	6,629.56	-713.37	-10.8%
Health Insurance	4,926.76	4,688.39	238.37	5.1%
Insurance- Workers Comp.	213.35	144.19	69.16	48.0%
Salaries & Employee Benefits - Other	35.83	0.00	35.83	100.0%
Total Salaries & Employee Benefits	73,821.14	73,456.10	365.04	0.5%
Services				
Computer Services	3,523.25	1,063.96	2,459.29	231.1%
Collection Development				
AV Materials				
Adult AV	374.45	0.00	374.45	100.0%
Young Adult AV	0.00	41.10	-41.10	-100.0%
Children's AV	450.51	12.42	438.09	3,527.3%
Total AV Materials	824.96	53.52	771.44	1,441.4%
Books				
Zip Books	388.96	6,546.13	-6,157.17	-94.1%
Children's Books	791.28	467.41	323.87	69.3%
General	7,505.16	3,157.97	4,347.19	137.7%
Young adult books	612.56	0.00	612.56	100.0%
Total Books	9,297.96	10,171.51	-873.55	-8.6%
Databases	0.00	-1,091.79	1,091.79	100.0%
WiFi Hot Spots	172.48	1,217.31	-1,044.83	-85.8%
Periodicals	568.38	231.70	336.68	145.3%
Total Collection Development	10,863.78	10,582.25	281.53	2.7%
Library Supplies	1,278.24	372.00	906.24	243.6%
Memberships & Dues	513.15	454.21	58.94	13.0%
Programs				
Adult Programs	47.48	0.00	47.48	100.0%
Young Adult Programs	105.20	0.00	105.20	100.0%

Blanchard/Santa Paula Library District Profit & Loss Prev Year Comparison

June 2023

	Jun 23	Jun 22	\$ Change	% Change
Children's Programs	4,873.35	624.99	4,248.36	679.8%
Literacy Programs	1,871.13	537.19	1,333.94	248.3%
Total Programs	6,897.16	1,162.18	5,734.98	493.5%
Promotion & Public Relations	210.15	29.99	180.16	600.7%
Travel and Meetings	0.00	246.39	-246.39	-100.0%
Total Services	23,285.73	13,910.98	9,374.75	67.4%
Administration				
Bank Charges	62.57	131.21	-68.64	-52.3%
Insurance	2,207.19	1,844.52	362.67	19.7%
Office Expenses	696.54	376.69	319.85	84.9%
Payroll Processing	463.20	401.01	62.19	15.5%
Professional Services	2,100.00	40.80	2,059.20	5,047.1%
Telephone Expense	0.00	317.05	-317.05	-100.0%
Administration - Other	21.12	0.00	21.12	100.0%
Total Administration	5,550.62	3,111.28	2,439.34	78.4%
Facilities				
Janitorial Services & Supplies	916.52	1,025.21	-108.69	-10.6%
Repairs & Maintenance				
Building Maintenance	340.33	0.00	340.33	100.0%
Grounds Maintenance	8,800.00	3,005.00	5,795.00	192.9%
Pest Control	135.55	0.00	135.55	100.0%
Repairs & Maintenance - Other	0.00	1,862.38	-1,862.38	-100.0%
Total Repairs & Maintenance	9,275.88	4,867.38	4,408.50	90.6%
Utilities (Utilities)				
Electricity	2,429.51	2,214.98	214.53	9.7%
Gas	56.08	26.49	29.59	111.7%
Trash	286.18	218.28	67.90	31.1%
Water and Sewer	519.52	511.50	8.02	1.6%
Total Utilities (Utilities)	3,291.29	2,971.25	320.04	10.8%
Total Facilities	13,483.69	8,863.84	4,619.85	52.1%
Total Expense	116,141.18	99,342.20	16,798.98	16.9%
Net Ordinary Income	-88,762.22	-76,411.30	-12,350.92	-16.2%
Other Income/Expense				
Other Income				
Extraordinary Income (Extraordinary Income)	0.00	0.22	-0.22	-100.0%
Total Other Income	0.00	0.22	-0.22	-100.0%
Other Expense				
Extraordinary Expenses	-1,676.64	0.00	-1,676.64	-100.0%
Total Other Expense	-1,676.64	0.00	-1,676.64	-100.0%
Net Other Income	1,676.64	0.22	1,676.42	762,009.1%
Net Income	-87,085.58	-76,411.08	-10,674.50	-14.0%

2:18 PM
07/18/23

Blanchard/Santa Paula Library District
Deposit Detail
June 2023

Type	Num	Date	Name	Memo	Account	Class	Amount
Deposit		06/01/2023		Deposit	1010.10 · General Fund		75,000.00
			County of Ventura	Deposit	1010.20 · County Accounts	General Fund	-75,000.00
TOTAL							-75,000.00
Deposit		06/01/2023		Deposit	1010.10 · General Fund		110.00
			Friends Of Blanchard Com...	Deposit	4601 · Friends of the Library	Friends of the Library	-76.55
				Deposit	4804 · Printing & Copying	General Fund	-23.45
				Deposit	4801 · Books Lost & Paid	Books	-10.00
TOTAL							-110.00
Deposit		06/01/2023		Deposit	1010.10 · General Fund		10.00
				Deposit	4801 · Books Lost & Paid		-10.00
TOTAL							-10.00
Deposit		06/02/2023		Deposit	1010.10 · General Fund		25.00
				Deposit	4801 · Books Lost & Paid		-25.00
TOTAL							-25.00
Deposit		06/13/2023		Deposit	1010.10 · General Fund		10.00
				Deposit	4801 · Books Lost & Paid		-10.00
TOTAL							-10.00
Deposit		06/15/2023		Deposit	1010.10 · General Fund		125,000.00
			County of Ventura	Deposit	1010.20 · County Accounts	General Fund	-125,000.00
TOTAL							-125,000.00
Deposit		06/15/2023		Deposit	1010.10 · General Fund		43.77
			State of California	Tammy Ferguson	4904 · Restitution	General Fund	-21.25
			Staples	Deposit	Office Expense	General Fund	-22.52
TOTAL							-43.77
Deposit		06/15/2023		Deposit	1010.10 · General Fund		60.00
				Deposit	4801 · Books Lost & Paid		-60.00
TOTAL							-60.00

2:18 PM
07/18/23

**Blanchard/Santa Paula Library District
Deposit Detail
June 2023**

Type	Num	Date	Name	Memo	Account	Class	Amount
Deposit		06/20/2023		Deposit	1010.10 · General Fund		50.01
				Deposit	4801 · Books Lost & Paid		-50.01
TOTAL							-50.01
Deposit		06/22/2023		Deposit	1010.10 · General Fund		273.95
				Black, White and Color Prints	4804 · Printing & Copying	General Fund	-273.95
TOTAL							-273.95
Deposit		06/22/2023		Deposit	1010.10 · General Fund		20.00
				Deposit	4801 · Books Lost & Paid		-20.00
TOTAL							-20.00
Deposit		06/23/2023		Deposit	1010.10 · General Fund		50.00
				Deposit	4803 · Lost Card		-50.00
TOTAL							-50.00
Deposit		06/29/2023		Deposit	1010.10 · General Fund		100.00
				Deposit	4801 · Books Lost & Paid		-100.00
TOTAL							-100.00

2:21 PM
07/18/23

**Blanchard/Santa Paula Library District
Monthly General Fund Check Detail
June 2023**

Num	Date	Name	Memo	Account	Paid Amo...
dr	06/02/2023	Merchant		1010.10 · General Fund	
				Credit Card Fees	-62.57
TOTAL					-62.57
EFT	06/02/2023	Calif. Public Employees' Retirement System	CalPERS Classic retirement contribution	1010.10 · General Fund	
			CalPERS Classic retirement contribution	CALPERS (Payee Accoun...	-838.68
TOTAL					-838.68
EFT	06/02/2023	Calif. Public Employees' Retirement System	CalPERS PEPRA retirement contribution	1010.10 · General Fund	
			CalPERS PEPRA retirement contribution	CALPERS (Payee Accoun...	-1,274.17
TOTAL					-1,274.17
EFT	06/02/2023	Calif. Public Employees' Retirement System	CalPERS Classic retirement contribution	1010.10 · General Fund	
			CalPERS Classic retirement contribution	CALPERS (Payee Accoun...	-401.93
TOTAL					-401.93
EFT	06/10/2023	Calif. Public Employees' Retirement System	June 2023 Health Insurance	1010.10 · General Fund	
			June 2023 Health Insurance	PERS Group Health Insur...	-4,078.05
			June 2023 Health Insurance	Annuitant Health Insurance	-2,322.01
			June 2023 Health Insurance	Administration	-21.12
TOTAL					-6,421.18
EFT	06/13/2023	Calif. Public Employees' Retirement System	CalPERS Classic retirement contribution	1010.10 · General Fund	
			04-30-27 - 05-13-27	CALPERS (Payee Accoun...	-403.20
TOTAL					-403.20
EFT	06/13/2023	Calif. Public Employees' Retirement System	CalPERS PEPRA retirement contribution	1010.10 · General Fund	
			CalPERS PEPRA retirement contribution 04-30-23 - 05-13...	CALPERS (Payee Accoun...	-1,275.33
TOTAL					-1,275.33

2:21 PM
07/18/23

Blanchard/Santa Paula Library District Monthly General Fund Check Detail June 2023

Num	Date	Name	Memo	Account	Paid Amo...
EFT	06/14/2023	Calif. Public Employees' Retirement System	CalPERS Classic retirement contribution	1010.10 · General Fund	
			CalPERS Classic retirement contribution	CALPERS (Payee Accoun...	-403.20
TOTAL					-403.20
EFT	06/27/2023	Calif. Public Employees' Retirement System	CalPERS Classic retirement contribution	1010.10 · General Fund	
			05-14-23 - 05-27-23	CALPERS (Payee Accoun...	-403.20
TOTAL					-403.20
EFT	06/27/2023	Calif. Public Employees' Retirement System	CalPERS PEPRA retirement contribution	1010.10 · General Fund	
			CalPERS PEPRA retirement contribution 05-14-23 - 05-27...	CALPERS (Payee Accoun...	-1,261.88
TOTAL					-1,261.88
11803	06/07/2023	Venco		1010.10 · General Fund	
04-01-23 - 04-30-23	06/05/2023			1070.10 · Construction In ...	-18,810.00
TOTAL					-18,810.00
11804	06/07/2023	Ventura County Special District Assoc.	Justin Formanek	1010.10 · General Fund	
07-01-23 - 06-30-24	06/02/2023		Justin Formanek	Memberships & Dues	-150.00
TOTAL					-150.00
11805	06/06/2023	Shawn McMaster	06-13-2023 - Magic Program	1010.10 · General Fund	
06-13-2023 - Magic	05/11/2023		06-13-2023 - Magic Program	Children's Programs	-400.00
TOTAL					-400.00
11922	06/28/2023	Craig Newton		1010.10 · General Fund	
			Historical Journey Through America's Music — July 3, 2023	Children's Programs	-350.00
TOTAL					-350.00
11923	06/28/2023	Noteworthy Puppets, Inc	VOID:	1010.10 · General Fund	

2:21 PM
07/18/23

Blanchard/Santa Paula Library District
Monthly General Fund Check Detail
June 2023

Num	Date	Name	Memo	Account	Paid Amo...
0000645	06/20/2023		Three Little Pigs	Children's Programs	-400.00
TOTAL					-400.00
11924	06/28/2023	New Readers Press	VOID: C-51808	1010.10 · General Fund	
TOTAL					0.00
11925	06/28/2023	Aguilar's Tree Service	Tree trimming	1010.10 · General Fund	
May 2023	05/18/2023		Tree Trimming	Grounds Maintenance	-8,800.00
TOTAL					-8,800.00
11926	06/28/2023	Amazon Capital Services	A2UKBMZA52GWII	1010.10 · General Fund	
13YP-HFL9-74TT	06/09/2023			General	-26.15
1TQL-QQ9F-1K1T	06/12/2023			General	-126.92
1Y61-JFVL-4TVN	06/13/2023			Literacy Programs	-44.01
1DFN-PX71-CC13	06/14/2023			Office Expense	-43.28
14TH-KLGK-C3VT	06/14/2023			Promotion & Public Relatio...	-85.15
1WCX-RMLQ-6NG9	06/16/2023			Office Expense	-148.91
1QV6-C9MV-DDF7	06/17/2023			Children's Programs	-514.28
1QNK-P9NY-HX1X	06/19/2023			Children's Programs	-65.61
1W1K-X4KQ-KLJP3	06/19/2023			Supplies	-54.41
1DLX-Q79W-7L3T	06/20/2023			Building Maintenance	-62.28
1W9Y-PXM9-39KQ	06/21/2023			Literacy Programs	-111.36
1X1H-YK7V-669C	06/22/2023			Young adult books	-29.94
1FPN-GFL9-3Y6Y	06/22/2023			Office Expense	-34.62
1J6G-VHP9-M6V7	06/25/2023			Children's Programs	-323.56
1J6G-VHP9-DGJF	06/25/2023			Children's Programs	-76.64
TOTAL					-1,747.12
11927	06/28/2023	Baker & Taylor Books	415157 L444180 4 000000	1010.10 · General Fund	
2037499402	06/06/2023			General	-15.80
2037499401	06/06/2023			General	-1,049.04
2037431992	06/20/2023			General	-0.59
2037548475	06/20/2023			General	-16.39
2037542672	06/20/2023			General	-21.71
TOTAL					-1,103.53
11928	06/28/2023	Business Card	Credit Card Charges 05-17-23 - 06-16-23	1010.10 · General Fund	

Blanchard/Santa Paula Library District Monthly General Fund Check Detail June 2023

Num	Date	Name	Memo	Account	Paid Amo...
05-17-23 - 06-16-23	06/01/2023		05-17-23 - 06-16-23	Bank of America Platinum ...	-5,621.21
TOTAL					-5,621.21
11929	06/28/2023	Channel Islands Pressure Washing		1010.10 · General Fund	
2305262	05/31/2023			Building Maintenance	-225.00
TOTAL					-225.00
11930	06/28/2023	Edison	700501221979	1010.10 · General Fund	
05-17-23 06-15-23	06/16/2023		05-17-23 06-15-23	Electricity	-2,429.51
TOTAL					-2,429.51
11931	06/28/2023	Los Angeles Times	10011275968	1010.10 · General Fund	
2022 - 2023 Digital	06/06/2023		2022 - 2023 Digital	Periodicals	-162.62
TOTAL					-162.62
11932	06/28/2023	Midwest Tape	2000009658	1010.10 · General Fund	
503955601	06/19/2023		INV. 503955601	Adult AV	-267.42
TOTAL					-267.42
11933	06/28/2023	Robert William Company LLC		1010.10 · General Fund	
6058	04/30/2023		INV. 6058	1070.10 · Construction In ...	-632.50
6158	06/15/2023		INV. 6158	1070.10 · Construction In ...	-1,897.50
TOTAL					-2,530.00
11934	06/28/2023	Santa Paula Times	1106909	1010.10 · General Fund	
09-01-23 - 08-31-24	06/16/2023		09-01-23 - 08-31-24	Periodicals	-46.00
TOTAL					-46.00
11935	06/28/2023	Scholastic Inc	4239002	1010.10 · General Fund	

2:21 PM

07/18/23

Blanchard/Santa Paula Library District Monthly General Fund Check Detail June 2023

Num	Date	Name	Memo	Account	Paid Amo...
50570860	06/12/2023			Children's Programs	-216.84
50570862	06/12/2023			Children's Programs	-432.01
TOTAL					-648.85
11936	06/28/2023	SDRMA	Member Number 7054	1010.10 · General Fund	
73744	06/19/2023		2022 - 2023 Property/Liability Insurance Package	1063.10 · Prepaid Expenses	-32,558.71
TOTAL					-32,558.71
11937	06/28/2023	University of Minnesota		1010.10 · General Fund	
2170000676	06/21/2023			Library Materials - Other	-808.00
TOTAL					-808.00
11938	06/28/2023	Quadient Finance USA, Inc		1010.10 · General Fund	
7900-0110-8018-6524	06/18/2023		June 2023	Postage	-12.00
TOTAL					-12.00
11939	06/28/2023	Western Exterminator Company	00093864-7	1010.10 · General Fund	
JUNE 2023	06/17/2023			Pest Control	-135.55
TOTAL					-135.55
11941	06/14/2023	4IMPRINT, INC	4362694	1010.10 · General Fund	
25073860	05/16/2023		Valley Ranch Tote	Children's Programs	-578.52
TOTAL					-578.52
11942	06/14/2023	Amazon Capital Services	A2UKBMZA52GWII	1010.10 · General Fund	
11HD-HNCD-6MW1	05/17/2023			Young Adult Programs	-105.20
11C3-X67H-43DX	05/22/2023	Friends of the Blanchard Library	Friends of the Blanchard Library - DONTATION	Children's Books	-278.36
13JY-61TH-3TPL	05/22/2023	Friends of the Blanchard Library	SUMMER READING - DONATION	Children's Programs	-49.77
1XW-6KYN-DGXM	05/24/2023			Children's Programs	-183.73
11QT-XP7-C74L	05/26/2023			Children's Programs	-74.67
1HJG-X7XK-31W1	05/26/2023			Young adult books	-21.21
1GN7-RHNQ-LT46	05/27/2023		Toner	Office Expense	-71.34
1KDH-PQ GK-TLLW	05/29/2023			Children's Programs	-43.17

2:21 PM

07/18/23

**Blanchard/Santa Paula Library District
 Monthly General Fund Check Detail
 June 2023**

Num	Date	Name	Memo	Account	Paid Amo...
1QGF-VTCH-MX9C	05/29/2023			General	-123.29
1WFT-RQRY-RDGF	05/29/2023			General	-63.85
174C-LVC6-3LTM	05/30/2023			Children's Books	-246.84
1WJF-M4CJ-7GDF	05/30/2023			General	-411.56
1RF4-3YXD-CL9V	05/31/2023			General	-127.89
11L7-3XPN-94K7	06/01/2023			Adult AV	-26.29
1G9F-F7TP-CP97	06/03/2023			General	-82.45
1WJH-LH3H-3TYX	06/06/2023			Office Expense	-17.01
1LLP-GHGH-6JWV	06/06/2023			General	-71.82
1MCK-KWN9-FR6F	06/07/2023			Young adult books	-45.99
1QRV-9PNG-3CRD	06/08/2023			Children's Books	-266.08
1FNH-6VYG-1NRG	06/12/2023			Children's AV	-450.51
TOTAL					-2,761.03
11943	06/14/2023	Athens Enviromental	A20004977	1010.10 · General Fund	
14632730	06/01/2023		INV. 14632730	Trash	-286.18
TOTAL					-286.18
11944	06/14/2023	Baker & Taylor Books	415157 L444180 4 000000	1010.10 · General Fund	
2037548476	05/31/2023			General	-841.26
2037532466	05/31/2023			General	-890.50
2037532467	05/31/2023			General	-41.73
2037512917	05/31/2023			General	-661.57
2037512919	05/31/2023			General	-47.19
2037512916	05/31/2023			General	-22.30
2037542673	05/31/2023			General	-20.97
2037542675	05/31/2023			General	-16.39
2037512918	05/31/2023			General	-54.44
2037542671	05/31/2023			General	-116.20
2037542674	05/31/2023			General	-142.80
2037482327	06/01/2023			General	-908.46
2037431994	06/01/2023			General	-910.23
2037431995	06/01/2023			Young adult books	-20.95
2037431993	06/01/2023			Young adult books	-14.03
2037431992	06/01/2023			General	-14.03
2034731991	06/01/2023			Young adult books	-450.51
2037431996	06/01/2023			General	-88.55
2037431990	06/01/2023			General	-216.25
2037482329	06/01/2023			General	-22.30
2037482325	06/01/2023			General	-40.75
2037482326	06/01/2023			Young adult books	-29.93
2037493374	06/01/2023			General	-76.78
2037493373	06/01/2023			General	-18.99

2:21 PM

07/18/23

**Blanchard/Santa Paula Library District
Monthly General Fund Check Detail
June 2023**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amo...</u>
2037482328	06/01/2023			General	-17.67
TOTAL					-5,684.78
11945	06/14/2023	City of Santa Paula (067000-00)	111-067000-00	1010.10 · General Fund	
04-24-23 - 05-24-23	05/31/2023		04-24-23 - 05-24-23	Water and Sewer	-419.57
TOTAL					-419.57
11946	06/14/2023	City of Santa Paula (067500-00)	111-067500-00	1010.10 · General Fund	
04-24-23 - 05-24-23	05/31/2023		04-24-23 - 05-24-23	Water and Sewer	-99.95
TOTAL					-99.95
11947	06/14/2023	Demco, Inc.	040481488	1010.10 · General Fund	
7316755	05/25/2023			Book Binding/Mending	-296.92
TOTAL					-296.92
11948	06/14/2023	Dream Shapers	VOID: Party Puppet Show	1010.10 · General Fund	
TOTAL					0.00
11949	06/14/2023	Friends Of Blanchard Community Library	Balance due to Friends of The Library	1010.10 · General Fund	
March 2023	05/30/2023		Balance due to Friends of The Library	2510 · Due to Friends of th...	-76.55
TOTAL					-76.55
11950	06/14/2023	Julie Gonzales		1010.10 · General Fund	
333351	05/31/2023		Lost Item - 333351	4801 · Books Lost & Paid	-25.00
TOTAL					-25.00
11951	06/14/2023	Kelly Cleaning & Supplies		1010.10 · General Fund	
589705272	06/01/2023			Janitorial Services & Suppl...	-760.00
TOTAL					-760.00

2:21 PM
07/18/23

**Blanchard/Santa Paula Library District
Monthly General Fund Check Detail
June 2023**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amo...</u>
11952	06/14/2023	Midwest Tape	2000009658	1010.10 · General Fund	
503860938	05/30/2023		INV. 503792367	Adult AV	-80.74
TOTAL					-80.74
11953	06/14/2023	Mister Softee of Southern California	Cup . Cone Service	1010.10 · General Fund	
000879	06/05/2023		Cup . Cone Service	Children's Programs	-516.42
TOTAL					-516.42
11954	06/14/2023	Nancy Kierstyn Schreiner		1010.10 · General Fund	
184	05/31/2023			Legal Fees	-2,100.00
TOTAL					-2,100.00
11955	06/14/2023	Noteworthy Puppets, Inc		1010.10 · General Fund	
		Noteworthy Puppets, Inc		2000.10 · Accts Payable - ...	-400.00
TOTAL					-400.00
11956	06/14/2023	Quadient Leasing USA, Inc	01105609	1010.10 · General Fund	
N9956125	05/25/2023		INV. - N9956125	Postage	-129.87
TOTAL					-129.87
11957	06/14/2023	SDRMA	Member Number 7054	1010.10 · General Fund	
73321	05/25/2023		Program Year 2023 - 2024 Worker's Compensation Insura...	1063.10 · Prepaid Expenses	-2,962.15
TOTAL					-2,962.15
11958	06/14/2023	SoCalGas	05-02-23 - 06-01-23	1010.10 · General Fund	
05-02-23 - 06-01-23	06/05/2023		05-02-23 - 06-01-23	Gas	-56.08
TOTAL					-56.08
11959	06/14/2023	SoHo	Website Development	1010.10 · General Fund	

2:21 PM

07/18/23

Blanchard/Santa Paula Library District
Monthly General Fund Check Detail
June 2023

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amo...</u>
6533	05/23/2023		Website Development 2023- 2024	1063.10 · Prepaid Expenses	-1,000.00
TOTAL					-1,000.00
11960	06/14/2023	Ventura County Star	VC0759927	1010.10 · General Fund	
08-01-23 -07-31-24	06/01/2023		08-01-23 -07-31-24	1063.10 · Prepaid Expenses	-668.94
TOTAL					-668.94
11961	06/21/2023	Dream Shapers	Party Puppet Show	1010.10 · General Fund	
23-459	05/11/2023		Party Puppet Show	Children's Programs	-450.00
TOTAL					-450.00



**LIBRARY BOARD OF TRUSTEES
AGENDA ITEM 7.A**

REPORT: Status of Community Hall Project
PREPARED BY: Justin Formanek

MEETING DATE: July 25, 2023
LOCATION: Blanchard Library

SUMMARY

For this item, Marilyn Appleby of Anderson, Kulwicz, Appleby (AKA) Architects will review the Schematic Design for the Community Hall project prior to starting the Design Development phase.

RECOMMENDATION

It is recommended that the Board receive the Final Schematic Design and Furnishing Options and provide any feedback to staff on the material presented.

Attachments

- Blanchard Community Hall - Final Schematic Design
- Community. Hall - Furnishing Options

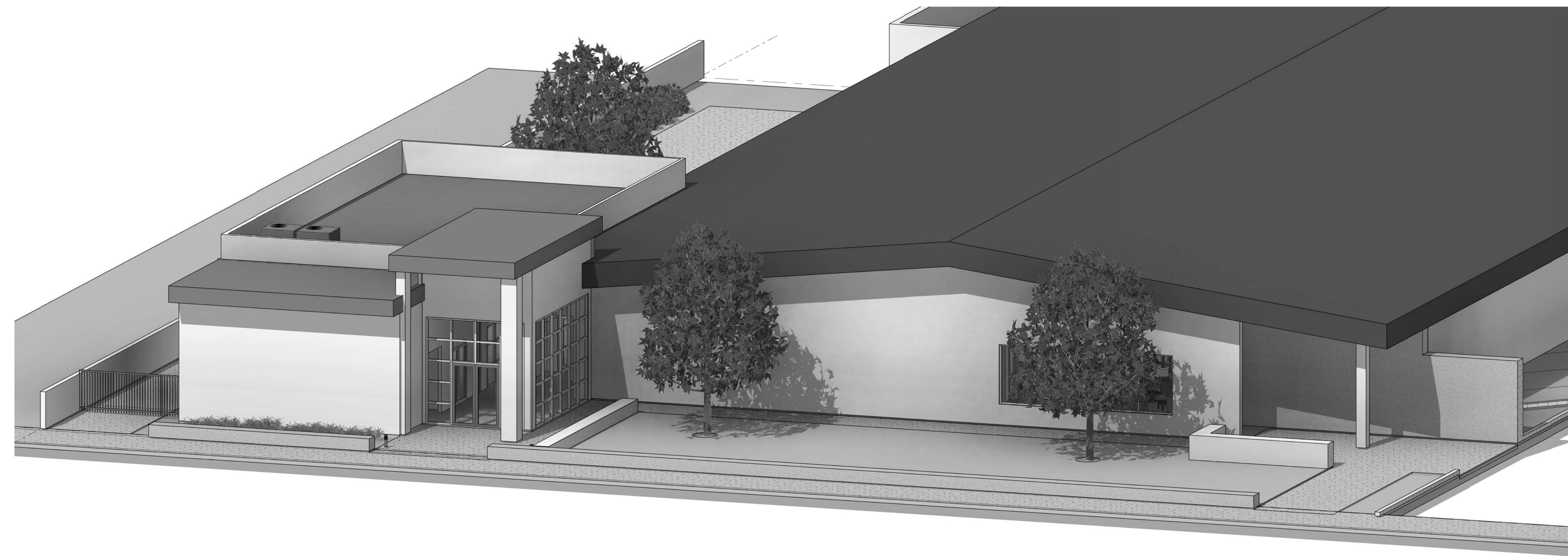
The Blanchard Community Library Facility Master Plan (2017, 74 p.) can be accessed via <https://tinyurl.com/blanchardfmp>

	MOVED	SECOND	YES	NO	ABSTAIN	ABSENT
Barrows						
Beardsley						
Merson						
Reyes						
Zamora						

BLANCHARD / SANTA PAULA LIBRARY DISTRICT

Blanchard Community Library COMMUNITY HALL

119 North 8th Street
Santa Paula, California



**ANDERSON
KULWIEC
APPLEBY
ARCHITECTS**

ARCHITECTURE
PLANNING
INTERIOR DESIGN
David Anderson A.I.A., Architect
Marilyn Appleby A.I.A., Architect
854 East Main Street, Suite 100
Santa Paula, California 93060
(805) 933-0225
(805) 933-6609 FAX

Consultants:

Architect's Project Number:
2019-101

Project:
**BLANCHARD
COMMUNITY LIBRARY -
COMMUNITY HALL**

119 North 8th Street
Santa Paula, California 93060

Owner:
**Blanchard Community
Library**

119 North 8th Street
Santa Paula, California 93060

PROJECT IDENTIFICATION

PROJECT ADDRESS: 119 NORTH 8TH STREET
SANTA PAULA, CA 93060
ASSESSOR'S PARCEL NO.: 103-0-101-23
ZONE: C-G - GENERAL COMMERCIAL
PROJECT DESCRIPTION: CONSTRUCT A NEW 3,000 SF
COMMUNITY HALL; SITE
IMPROVEMENTS

OWNER

BLANCHARD COMMUNITY LIBRARY
119 NORTH 8TH STREET
SANTA PAULA, CA 93060
ATTN: NED BRANCH, DISTRICT DIRECTOR
PHONE: 805-525-3615 EXT. 102

PROJECT TEAM

ARCHITECT: ANDERSON KULWIEC ARCHITECTS
854 EAST MAIN STREET, SUITE 100
SANTA PAULA, CA 93060
ATTN: MARILYN APPLEBY, AIA
805-933-0225 EXT 2

LIST OF DRAWINGS

SHEET NO.	SHEET TITLE
A-001	TITLE SHEET
EC-101	EXISTING SITE PLAN
EC-102	EXISTING FLOOR PLAN
A-101	SITE PLAN
A-111	BUILDING PLAN - LIBRARY & COMMUNITY HALL
A-121	FLOOR PLAN - COMMUNITY HALL
A-122	REFLECTED CEILING PLAN - COMMUNITY HALL
A-123	ROOF PLAN - COMMUNITY HALL
A-201	ELEVATIONS
A-301	SECTIONS
A-401	INTERIOR ELEVATIONS
A-601	SCHEDULES

Date Description
REVISIONS

1 xx-xx-xxxx xxxxxx

Num Date Description

ISSUE RECORD

COPYRIGHT 2016

THIS DOCUMENT AND THE IDEAS AND DESIGNS INCORPORATED HEREIN, AS INSTRUMENTS OF PROFESSIONAL SERVICE, ARE THE PROPERTY OF ANDERSON KULWIEC APPLEBY ARCHITECTS AND ARE NOT TO BE USED, IN WHOLE OR IN PART, FOR ANY PROJECT WITHOUT THE WRITTEN AUTHORIZATION OF ANDERSON KULWIEC APPLEBY ARCHITECTS.

Drawn by: Author

Checked by: Checker

CAD File Name:

Sheet Title:

TITLE SHEET

Date: 23 January 2020

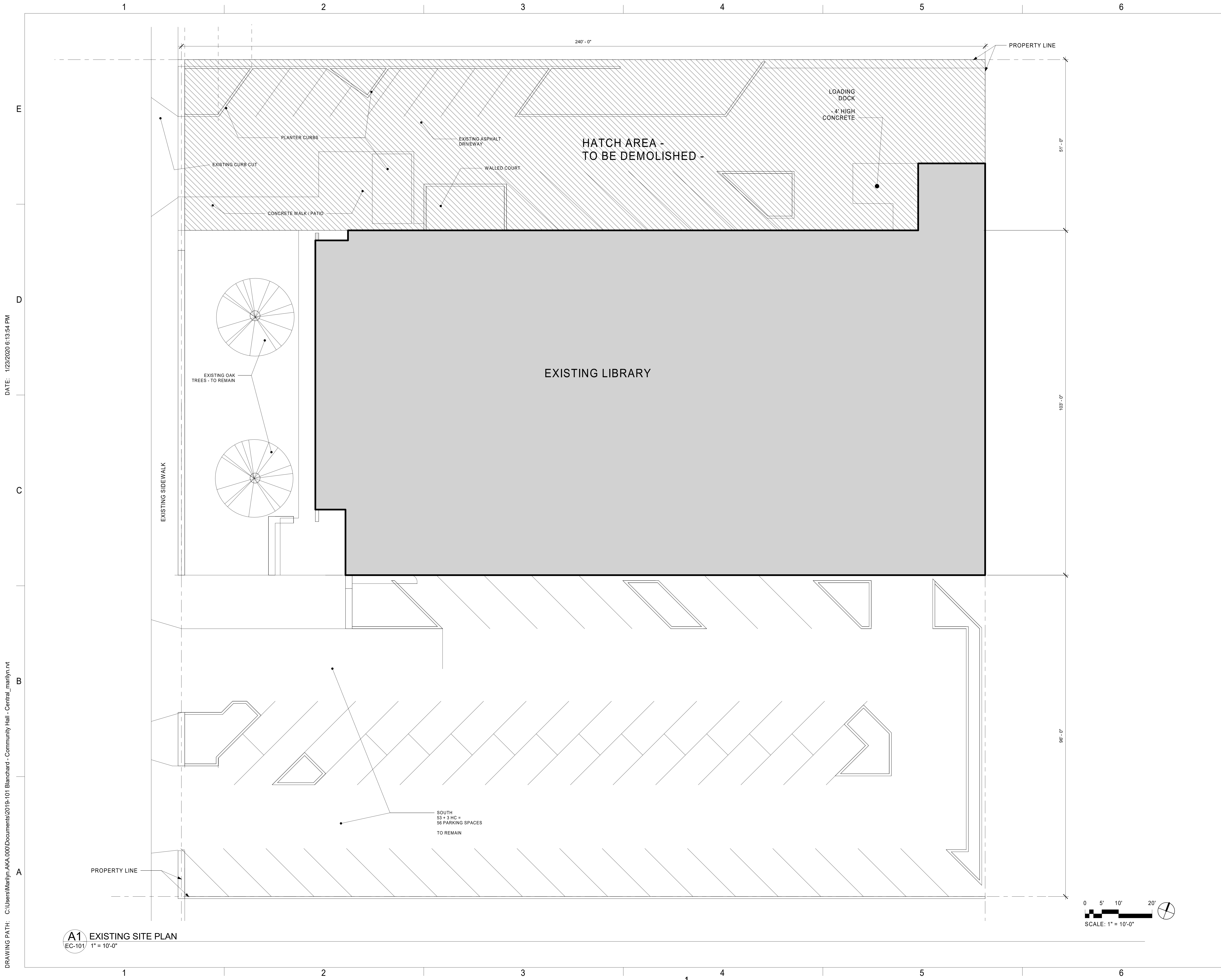
Sheet Number:

A-001

SCHEMATIC - COST ESTIMATE

DATE: 1/23/2020 6:13:38 PM

DRAWING PATH: C:\Users\Marilyn_AKA_000\Documents\2019-101 Blanchard - Community Hall - Central_marilyn.rvt



DATE: 1/23/2020 6:13:54 PM
DRAWING PATH: C:\Users\Marilyn_AKA_000\Documents\2019-101 Blanchard - Community Hall - Central.marilyn.rvt

ANDERSON KULWIEC APPLEBY ARCHITECTS

ARCHITECTURE
PLANNING
INTERIOR DESIGN
David Anderson A.I.A., Architect
Marilyn Appleby A.I.A., Architect
854 East Main Street, Suite 100
Santa Paula, California 93060
(805) 933-0225
(805) 933-6609 FAX

Consultants:

Architect's Project Number:
2019-101

Project:
**BLANCHARD
COMMUNITY LIBRARY -
COMMUNITY HALL**

119 North 8th Street
Santa Paula, California 93060

Owner:
**Blanchard Community
Library**

119 North 8th Street
Santa Paula, California 93060

Date	Description
REVISIONS	

Num	Date	Description
1	XX-XX-XXXX	XXXXXX

ISSUE RECORD
COPYRIGHT 2016
THIS DOCUMENT AND THE IDEAS AND DESIGNS INCORPORATED HEREIN, AS INSTRUMENTS OF PROFESSIONAL SERVICE, ARE THE PROPERTY OF ANDERSON KULWIEC APPLEBY ARCHITECTS AND ARE NOT TO BE USED, IN WHOLE OR IN PART, FOR ANY PROJECT WITHOUT THE WRITTEN AUTHORIZATION OF ANDERSON KULWIEC APPLEBY ARCHITECTS.

Drawn by: _____ Author
Checked by: _____ Checker
CAD File Name: _____

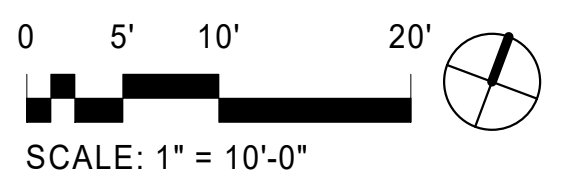
Sheet Title:
**EXISTING SITE
PLAN**

Date: 23 January 2020
Sheet Number:

EC-101

SCHEMATIC - COST ESTIMATE

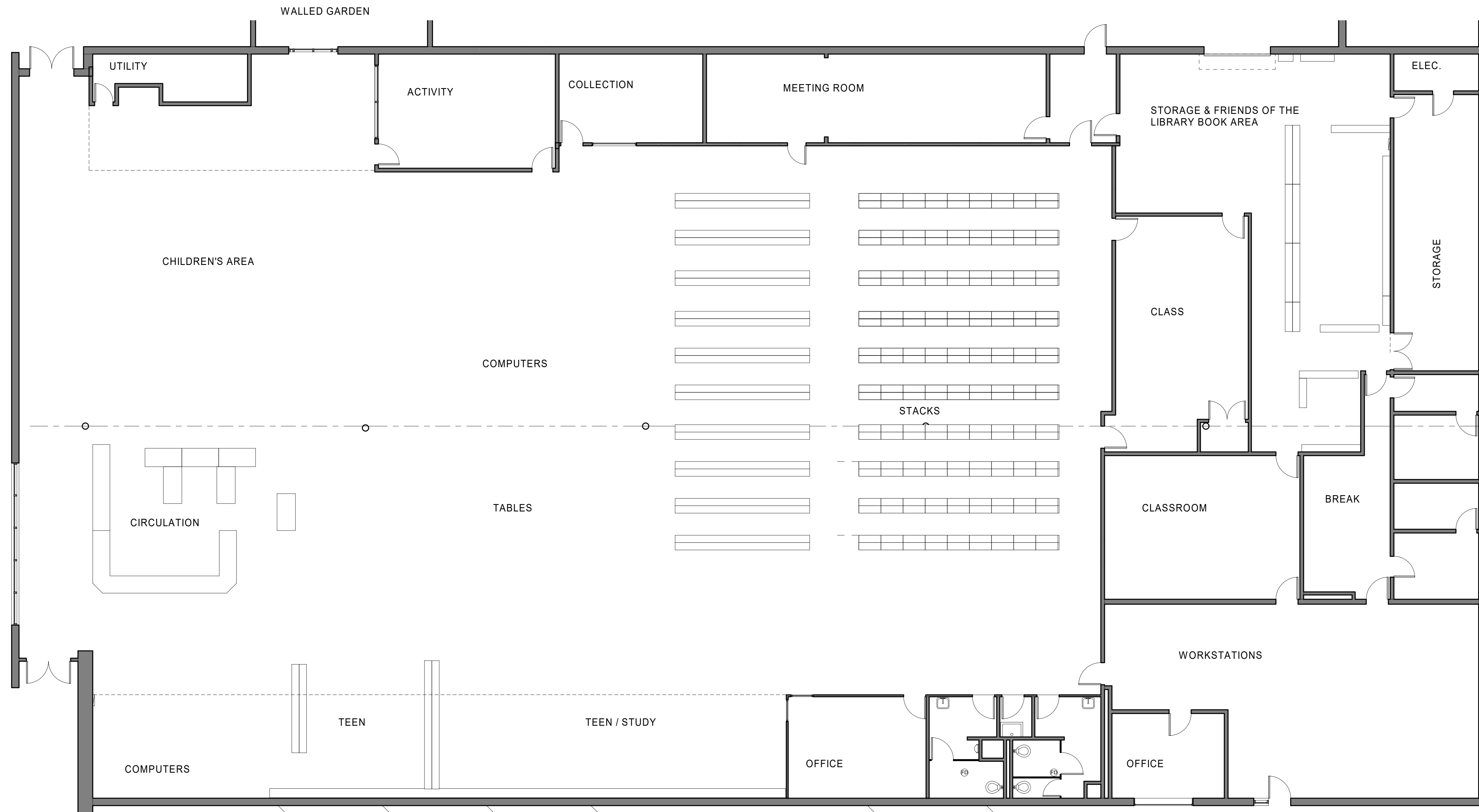
A1 EXISTING SITE PLAN
EC-101 1" = 10'-0"



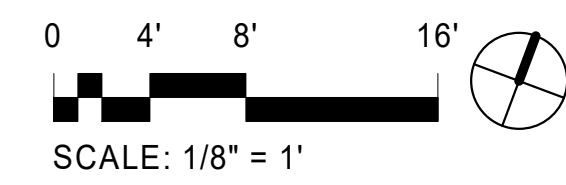
DRAWING PATH: C:\Users\Marilyn_AKA_000\Documents\2019-101 Blanchard - Community Hall - Central_marilyn.rvt

DATE: 1/23/2020 6:13:55 PM

1 2 3 4 5 6



A1 EXISTING FLOOR PLAN
EC-102 1/8" = 1'-0"



ANDERSON KULWIEC APPLEBY ARCHITECTS

ARCHITECTURE
PLANNING
INTERIOR DESIGN

David Anderson A.I.A., Architect
Marilyn Appleby A.I.A., Architect
854 East Main Street, Suite 100
Santa Paula, California 93060
(805) 933-0225
(805) 933-6609 FAX

Consultants:

Architect's Project Number:
2019-101

Project:
**BLANCHARD
COMMUNITY LIBRARY -
COMMUNITY HALL**

119 North 8th Street
Santa Paula, California 93060

Owner:
**Blanchard Community
Library**

119 North 8th Street
Santa Paula, California 93060

Date	Description

Num	Date	Description

COPYRIGHT 2016
THIS DOCUMENT AND THE IDEAS AND DESIGNS
INCORPORATED HEREIN, AS INSTRUMENTS OF
PROFESSIONAL SERVICE, ARE THE PROPERTY OF
ANDERSON KULWIEC APPLEBY ARCHITECTS AND
ARE NOT TO BE USED, IN WHOLE OR IN PART, FOR
ANY PROJECT WITHOUT THE WRITTEN
AUTHORIZATION OF ANDERSON KULWIEC APPLEBY
ARCHITECTS.

Drawn by: _____ Author

Checked by: _____ Checker

CAD File Name: _____

Sheet Title:

**EXISTING FLOOR
PLAN**

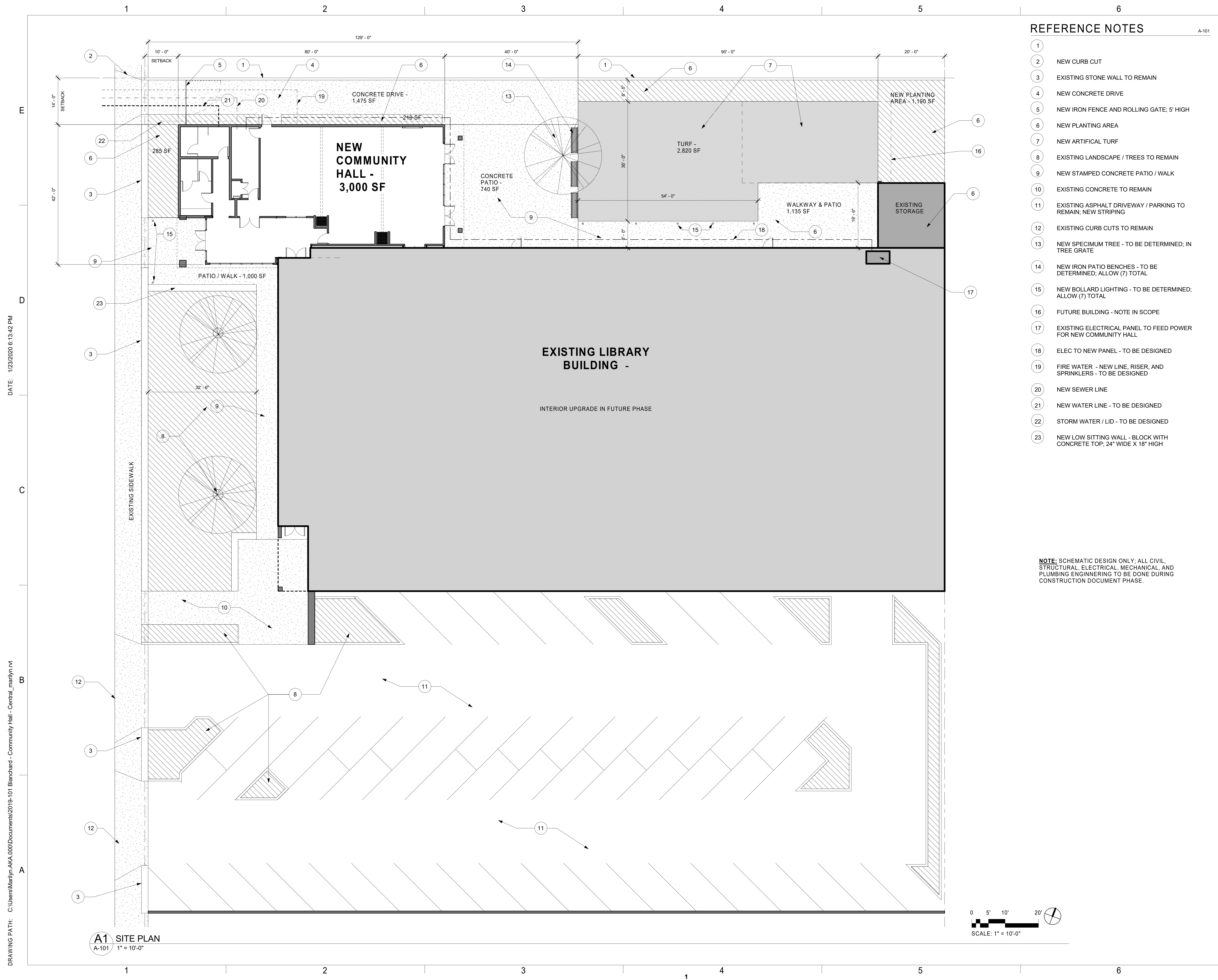
Date: **23 January 2020**

Sheet Number:

EC-102

SCHEMATIC - COST ESTIMATE

1 2 3 4 5 6



REFERENCE NOTES

- 1 NEW CURB CUT
- 2 EXISTING STONE WALL TO REMAIN
- 3 NEW CONCRETE DRIVE
- 4 NEW IRON FENCE AND ROLLING GATE; 5' HIGH
- 5 NEW PLANTING AREA
- 6 NEW ARTIFICIAL TURF
- 7 EXISTING LANDSCAPE / TREES TO REMAIN
- 8 NEW STAMPED CONCRETE PATIO / WALK
- 9 EXISTING CONCRETE TO REMAIN
- 10 EXISTING ASPHALT DRIVEWAY / PARKING TO REMAIN; NEW STRIPING
- 11 EXISTING CURB CUTS TO REMAIN
- 12 NEW SPECIMUM TREE - TO BE DETERMINED; IN TREE GRATE
- 13 NEW IRON PATIO BENCHES - TO BE DETERMINED; ALLOW (7) TOTAL
- 14 NEW BOLLARD LIGHTING - TO BE DETERMINED; ALLOW (7) TOTAL
- 15 FUTURE BUILDING - NOTE IN SCOPE
- 16 EXISTING ELECTRICAL PANEL TO FEED POWER FOR NEW COMMUNITY HALL
- 17 ELEC TO NEW PANEL - TO BE DESIGNED
- 18 FIRE WATER - NEW LINE, RISER, AND SPRINKLERS - TO BE DESIGNED
- 19 NEW SEWER LINE
- 20 NEW WATER LINE - TO BE DESIGNED
- 21 STORM WATER / LID - TO BE DESIGNED
- 22 NEW LOW SITTING WALL - BLOCK WITH CONCRETE TOP; 24" WIDE X 18" HIGH

NOTE: SCHEMATIC DESIGN ONLY; ALL CIVIL, STRUCTURAL, ELECTRICAL, MECHANICAL, AND PLUMBING ENGINEERING TO BE DONE DURING CONSTRUCTION DOCUMENT PHASE.

ANDERSON KULWIEC APPELBY ARCHITECTS

ARCHITECTURE
PLANNING
INTERIOR DESIGN
David Anderson A.I.A., Architect
Marilyn Appleby A.I.A., Architect
854 East Main Street, Suite 100
Santa Paula, California 93060
(805) 933-0225
(805) 933-6609 FAX

Consultants:

Architect's Project Number:
2019-101

**Project:
BLANCHARD COMMUNITY LIBRARY - COMMUNITY HALL**

119 North 8th Street
Santa Paula, California 93060

Owner:
Blanchard Community Library

119 North 8th Street
Santa Paula, California 93060

REVISIONS

Date	Description

ISSUE RECORD

Num	Date	Description
1	XX-XX-XXXX	XXXXXX

SITE PLAN

Date: **23 January 2020**
Sheet Number:

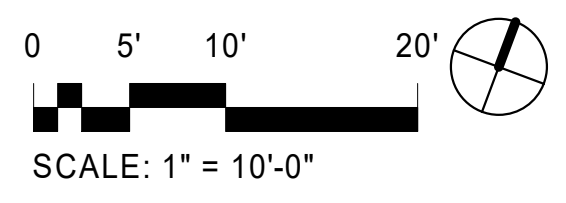
A-101

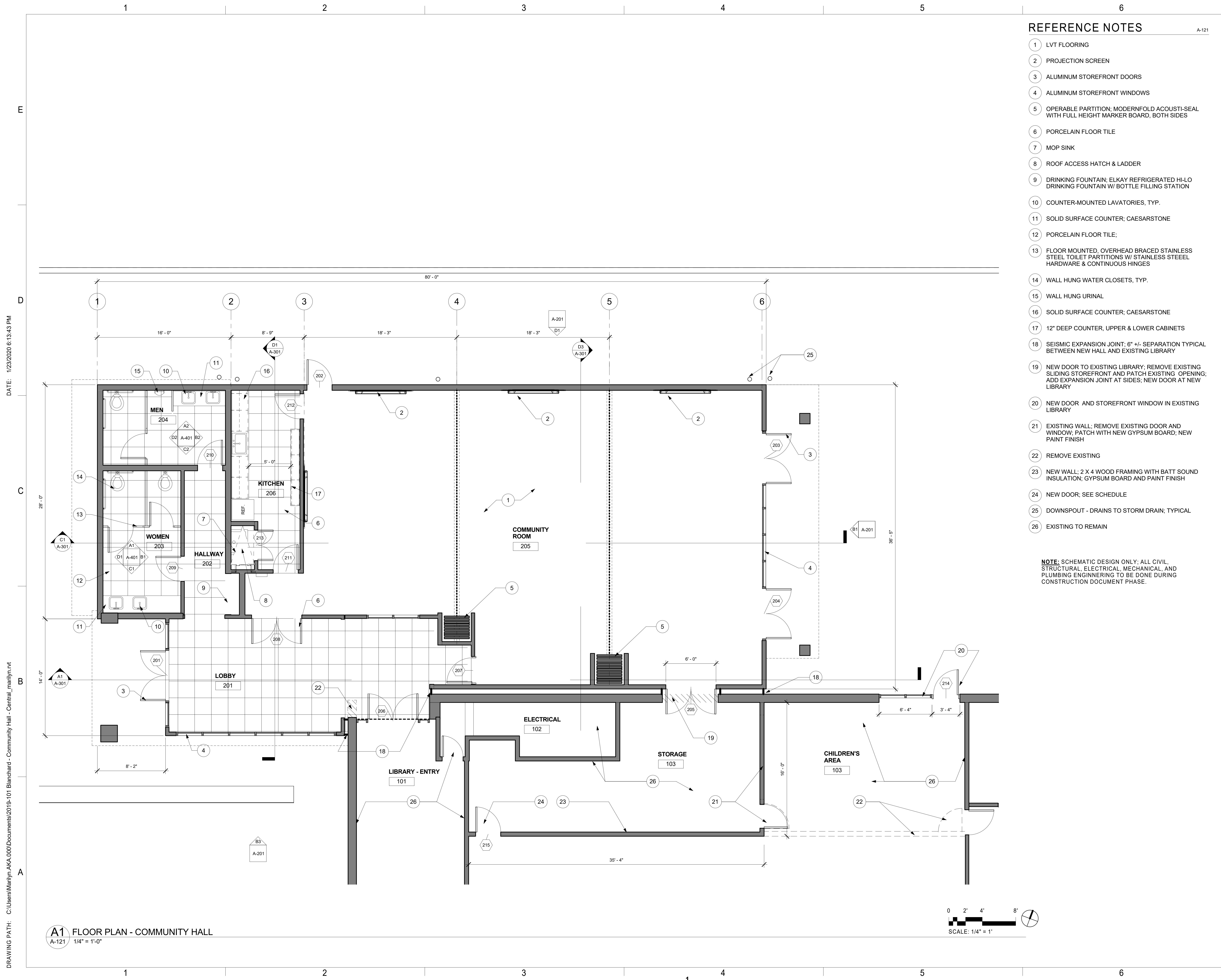
SCHEMATIC - COST ESTIMATE

DATE: 1/23/2020 6:13:42 PM

DRAWING PATH: C:\Users\Marilyn_AKA_000\Documents\2019-101 Blanchard - Community Hall - Central_marilyn.rvt

A1 SITE PLAN
A-101 1" = 10'-0"





- REFERENCE NOTES** A-121
- 1 LVT FLOORING
 - 2 PROJECTION SCREEN
 - 3 ALUMINUM STOREFRONT DOORS
 - 4 ALUMINUM STOREFRONT WINDOWS
 - 5 OPERABLE PARTITION; MODERNFOLD ACOUSTI-SEAL WITH FULL HEIGHT MARKER BOARD, BOTH SIDES
 - 6 PORCELAIN FLOOR TILE
 - 7 MOP SINK
 - 8 ROOF ACCESS HATCH & LADDER
 - 9 DRINKING FOUNTAIN; ELKAY REFRIGERATED HI-LO DRINKING FOUNTAIN W/ BOTTLE FILLING STATION
 - 10 COUNTER-MOUNTED LAVATORIES, TYP.
 - 11 SOLID SURFACE COUNTER; CAESARSTONE
 - 12 PORCELAIN FLOOR TILE;
 - 13 FLOOR MOUNTED, OVERHEAD BRACED STAINLESS STEEL TOILET PARTITIONS W/ STAINLESS STEEL HARDWARE & CONTINUOUS HINGES
 - 14 WALL HUNG WATER CLOSETS, TYP.
 - 15 WALL HUNG URINAL
 - 16 SOLID SURFACE COUNTER; CAESARSTONE
 - 17 12" DEEP COUNTER, UPPER & LOWER CABINETS
 - 18 SEISMIC EXPANSION JOINT; 6" +/- SEPARATION TYPICAL BETWEEN NEW HALL AND EXISTING LIBRARY
 - 19 NEW DOOR TO EXISTING LIBRARY; REMOVE EXISTING SLIDING STOREFRONT AND PATCH EXISTING OPENING; ADD EXPANSION JOINT AT SIDES; NEW DOOR AT NEW LIBRARY
 - 20 NEW DOOR AND STOREFRONT WINDOW IN EXISTING LIBRARY
 - 21 EXISTING WALL; REMOVE EXISTING DOOR AND WINDOW; PATCH WITH NEW GYPSUM BOARD; NEW PAINT FINISH
 - 22 REMOVE EXISTING
 - 23 NEW WALL; 2 X 4 WOOD FRAMING WITH BATT SOUND INSULATION; GYPSUM BOARD AND PAINT FINISH
 - 24 NEW DOOR; SEE SCHEDULE
 - 25 DOWNSPOUT - DRAINS TO STORM DRAIN; TYPICAL
 - 26 EXISTING TO REMAIN
- NOTE:** SCHEMATIC DESIGN ONLY; ALL CIVIL, STRUCTURAL, ELECTRICAL, MECHANICAL, AND PLUMBING ENGINEERING TO BE DONE DURING CONSTRUCTION DOCUMENT PHASE.

ANDERSON KULWIEC APPELBY ARCHITECTS

ARCHITECTURE
PLANNING
INTERIOR DESIGN
David Anderson A.I.A., Architect
Marilyn Appleby A.I.A., Architect
854 East Main Street, Suite 100
Santa Paula, California 93060
(805) 933-0225
(805) 933-6609 FAX

Consultants:

Architect's Project Number:
2019-101
Project:
BLANCHARD COMMUNITY LIBRARY - COMMUNITY HALL

119 North 8th Street
Santa Paula, California 93060

Owner:
Blanchard Community Library

119 North 8th Street
Santa Paula, California 93060

Date	Description
REVISIONS	

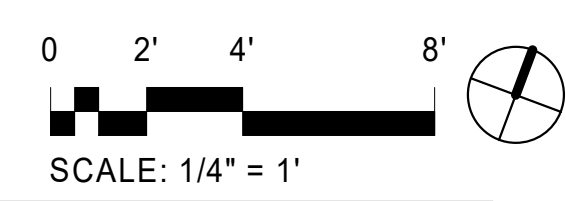
Num	Date	Description
ISSUE RECORD		
COPYRIGHT 2016		
THIS DOCUMENT AND THE IDEAS AND DESIGNS INCORPORATED HEREIN, AS INSTRUMENTS OF PROFESSIONAL SERVICE, ARE THE PROPERTY OF ANDERSON KULWIEC APPELBY ARCHITECTS AND ARE NOT TO BE USED, IN WHOLE OR IN PART, FOR ANY PROJECT WITHOUT THE WRITTEN AUTHORIZATION OF ANDERSON KULWIEC APPELBY ARCHITECTS.		
Drawn by:	Author	
Checked by:	Checker	
CAD File Name:		

Sheet Title:
FLOOR PLAN - COMMUNITY HALL

Date: 23 January 2020
Sheet Number:

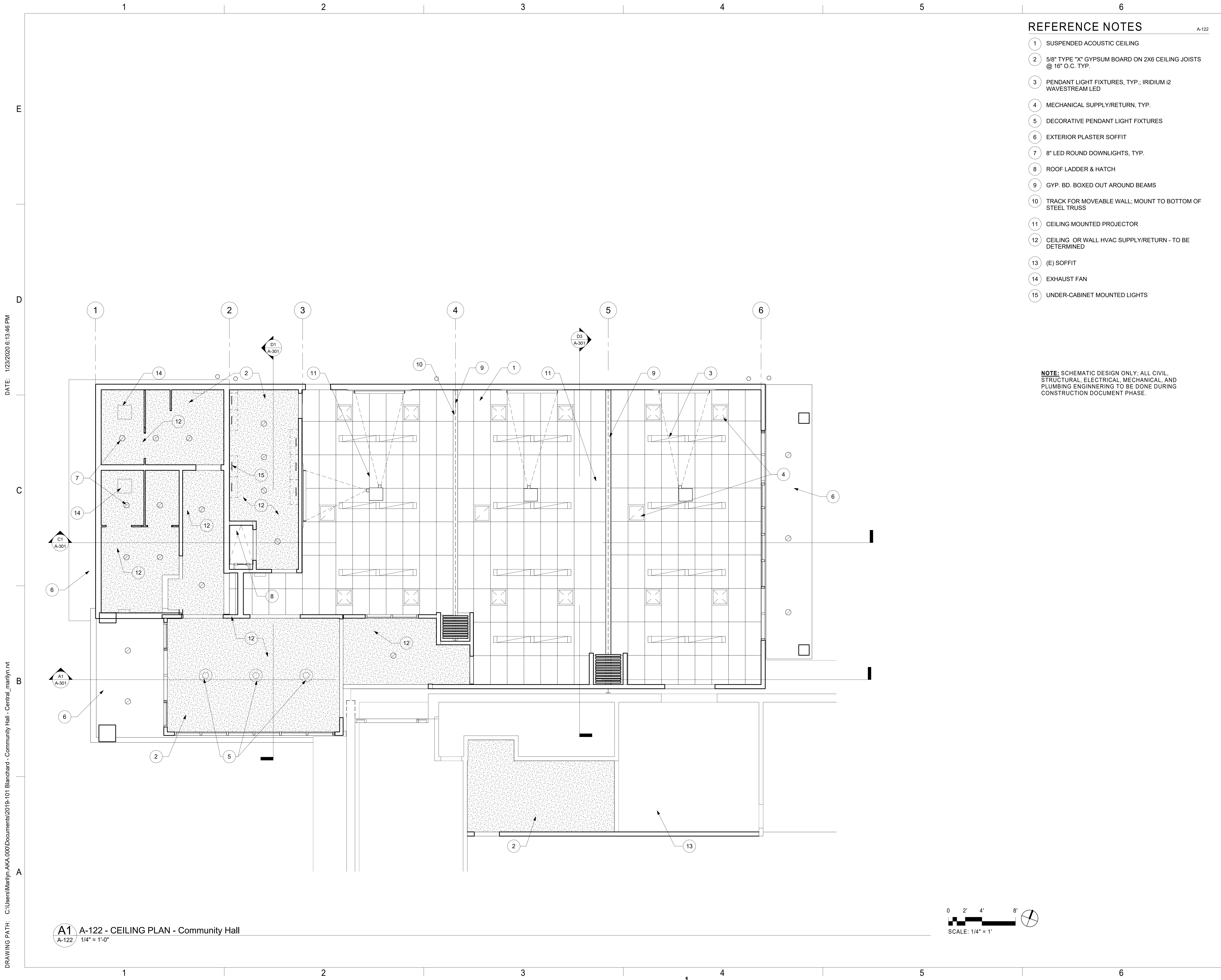
A-121
SCHEMATIC - COST ESTIMATE

A1 FLOOR PLAN - COMMUNITY HALL
A-121 1/4" = 1'-0"



DATE: 1/23/2020 6:13:43 PM

DRAWING PATH: C:\Users\Marilyn.AKA.000\Documents\2019-01-101 Blanchard - Community Hall - Central.marilyn.rvt



REFERENCE NOTES A-122

- ① SUSPENDED ACOUSTIC CEILING
- ② 5/8" TYPE "X" GYPSUM BOARD ON 2X6 CEILING JOISTS @ 16" O.C. TYP.
- ③ PENDANT LIGHT FIXTURES, TYP.: IRIDIUM I2 WAVESTREAM LED
- ④ MECHANICAL SUPPLY/RETURN, TYP.
- ⑤ DECORATIVE PENDANT LIGHT FIXTURES
- ⑥ EXTERIOR PLASTER SOFFIT
- ⑦ 8" LED ROUND DOWNLIGHTS, TYP.
- ⑧ ROOF LADDER & HATCH
- ⑨ GYP. BD. BOXED OUT AROUND BEAMS
- ⑩ TRACK FOR MOVEABLE WALL; MOUNT TO BOTTOM OF STEEL TRUSS
- ⑪ CEILING MOUNTED PROJECTOR
- ⑫ CEILING OR WALL HVAC SUPPLY/RETURN - TO BE DETERMINED
- ⑬ (E) SOFFIT
- ⑭ EXHAUST FAN
- ⑮ UNDER-CABINET MOUNTED LIGHTS

NOTE: SCHEMATIC DESIGN ONLY; ALL CIVIL, STRUCTURAL, ELECTRICAL, MECHANICAL, AND PLUMBING ENGINEERING TO BE DONE DURING CONSTRUCTION DOCUMENT PHASE.

ANDERSON KULWIEC APPELBY ARCHITECTS

ARCHITECTURE
PLANNING
INTERIOR DESIGN
David Anderson A.I.A., Architect
Marilyn Appleby A.I.A., Architect
854 East Main Street, Suite 100
Santa Paula, California 93060
(805) 933-0225
(805) 933-6609 FAX

Consultants:

Architect's Project Number:
2019-101
Project:
BLANCHARD COMMUNITY LIBRARY - COMMUNITY HALL

119 North 8th Street
Santa Paula, California 93060

Owner:
Blanchard Community Library

119 North 8th Street
Santa Paula, California 93060

REVISIONS

Date	Description

ISSUE RECORD

COPYRIGHT 2016

THIS DOCUMENT AND THE IDEAS AND DESIGNS INCORPORATED HEREIN, AS INSTRUMENTS OF PROFESSIONAL SERVICE, ARE THE PROPERTY OF ANDERSON KULWIEC APPELBY ARCHITECTS AND ARE NOT TO BE USED, IN WHOLE OR IN PART, FOR ANY PROJECT WITHOUT THE WRITTEN AUTHORIZATION OF ANDERSON KULWIEC APPELBY ARCHITECTS.

Num	Date	Description

REFLECTED CEILING PLAN - COMMUNITY HALL

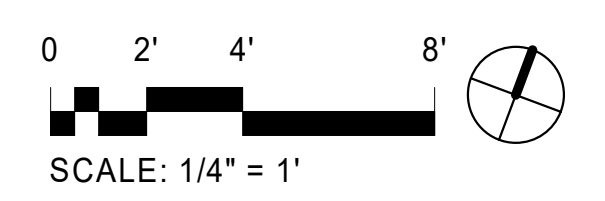
Date: **23 January 2020**
Sheet Number:

A-122
SCHEMATIC - COST ESTIMATE

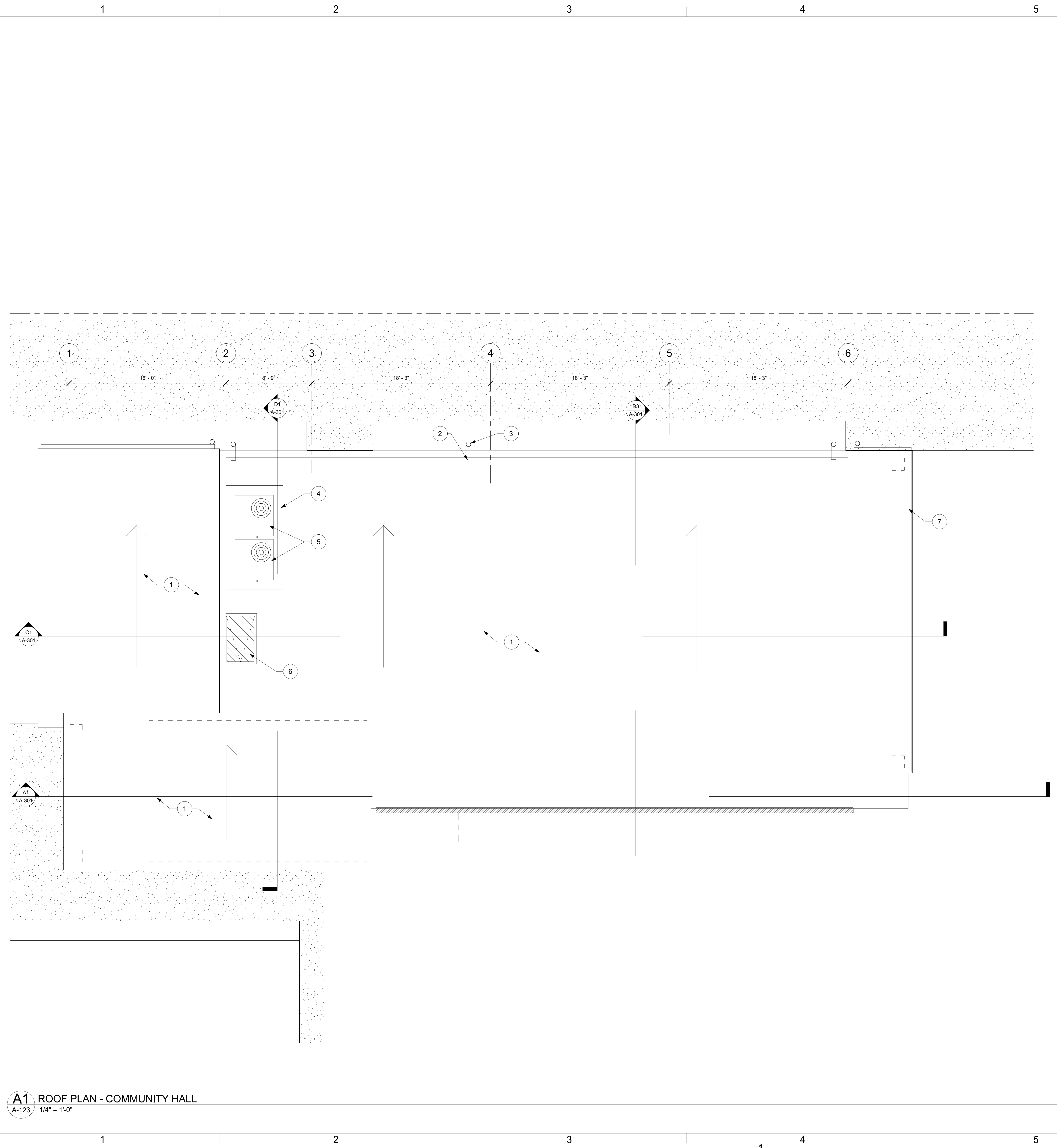
DRAWING PATH: C:\Users\Marilyn_AKA_000\Documents\2019-101 Blanchard - Community Hall - Central_marilyn.rvt

DATE: 1/23/2020 6:13:46 PM

A1 A-122 - CEILING PLAN - Community Hall
A-122 1/4" = 1'-0"



DATE: 1/23/2020 6:13:48 PM
DRAWING PATH: C:\Users\Marilyn_AKA_000\Documents\2019-101 Blanchard - Community Hall - Central_marilyn.rvt



- REFERENCE NOTES** A-123
- 1 CLASS "A" SINGLE PLY THERMOPLASTIC PVC MEMBRANE ROOFING, TYP.; SIKA SARNAFIL
 - 2 ROOF SCUPPER / OVERFLOW - TO DOWNSPOUT
 - 3 DOWNSPOUT, TYP.
 - 4 MECHANICAL EQUIPMENT PAD
 - 5 ROOFTOP AIR CONDITIONING UNITS; YORK, 5 TONS EA.
 - 6 ROOF HATCH; BILCO, TYPE E
 - 7 ROOF GUTTER

NOTE: SCHEMATIC DESIGN ONLY; ALL CIVIL, STRUCTURAL, ELECTRICAL, MECHANICAL, AND PLUMBING ENGINEERING TO BE DONE DURING CONSTRUCTION DOCUMENT PHASE.

ANDERSON KULWIEC APPELBY ARCHITECTS

ARCHITECTURE
PLANNING
INTERIOR DESIGN

David Anderson A.I.A., Architect
Marilyn Appleby A.I.A., Architect
854 East Main Street, Suite 100
Santa Paula, California 93060
(805) 933-0225
(805) 933-6609 FAX

Consultants:

Architect's Project Number:
2019-101

Project:
BLANCHARD COMMUNITY LIBRARY - COMMUNITY HALL

119 North 8th Street
Santa Paula, California 93060

Owner:
Blanchard Community Library

119 North 8th Street
Santa Paula, California 93060

Date	Description

REVISIONS

Num	Date	Description
1	XX-XX-XXXX	XXXXXX

ISSUE RECORD

COPYRIGHT 2016

THIS DOCUMENT AND THE IDEAS AND DESIGNS INCORPORATED HEREIN, AS INSTRUMENTS OF PROFESSIONAL SERVICE, ARE THE PROPERTY OF ANDERSON KULWIEC APPELBY ARCHITECTS AND ARE NOT TO BE USED, IN WHOLE OR IN PART, FOR ANY PROJECT WITHOUT THE WRITTEN AUTHORIZATION OF ANDERSON KULWIEC APPELBY ARCHITECTS.

Drawn by: _____ Author

Checked by: _____ Checker

CAD File Name: _____

Sheet Title:

ROOF PLAN - COMMUNITY HALL

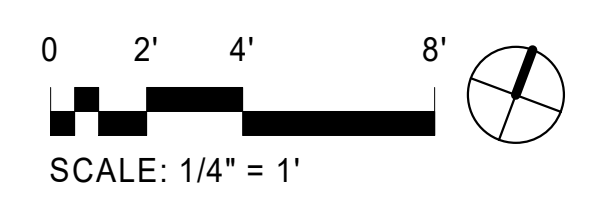
Date: 23 January 2020

Sheet Number:

A-123

SCHEMATIC - COST ESTIMATE

A1 ROOF PLAN - COMMUNITY HALL
A-123 1/4" = 1'-0"



- 1 EXISTING TO REMAIN; PROTECT IN PLACE
- 2 ALUMINUM STOREFRONT
- 3 NEW EXTERIOR PLASTER
- 4 CONTROL JOINT
- 5 PLASTER CLAD COLUMN
- 6 BUILT-UP ROOFING W/ METAL FASCIA
- 7 DRIP EDGE
- 8 ROOF GUTTER
- 9 CANOPY W/ METAL FASCIA
- 10 LOW ROOF OVERHANG
- 11 SCUPPER
- 12 DOWNSPOUT
- 13 SEISMIC EXPANSION INFILL JOINT
- 14 IRON FENCE & ROLLING GATE

NOTE: SCHEMATIC DESIGN ONLY; ALL CIVIL, STRUCTURAL, ELECTRICAL, MECHANICAL, AND PLUMBING ENGINEERING TO BE DONE DURING CONSTRUCTION DOCUMENT PHASE.

ANDERSON KULWIEC APPLEBY ARCHITECTS

ARCHITECTURE
 PLANNING
 INTERIOR DESIGN
 David Anderson A.I.A., Architect
 Marilyn Appleby A.I.A., Architect
 854 East Main Street, Suite 100
 Santa Paula, California 93060
 (805) 933-0225
 (805) 933-6609 FAX

Consultants:

Architect's Project Number:
2019-101

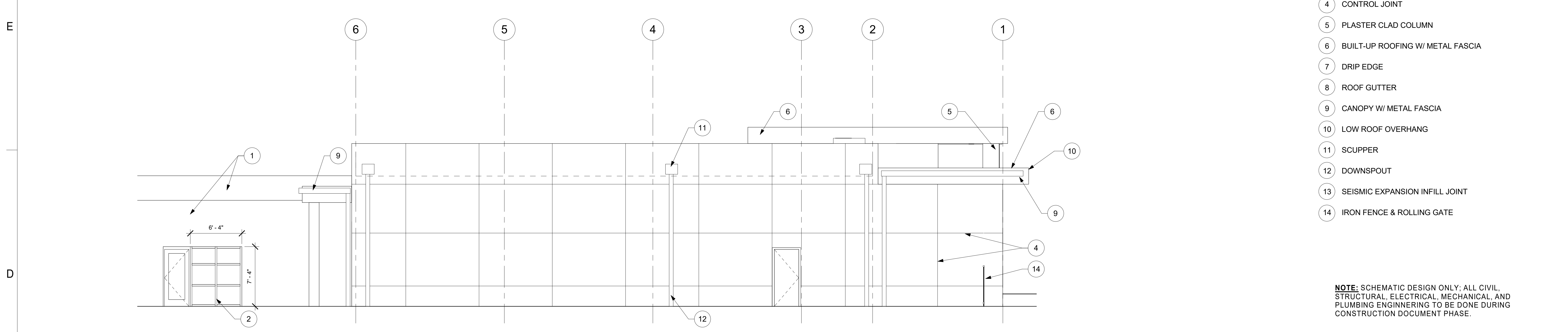
Project:
BLANCHARD COMMUNITY LIBRARY - COMMUNITY HALL

119 North 8th Street
 Santa Paula, California 93060

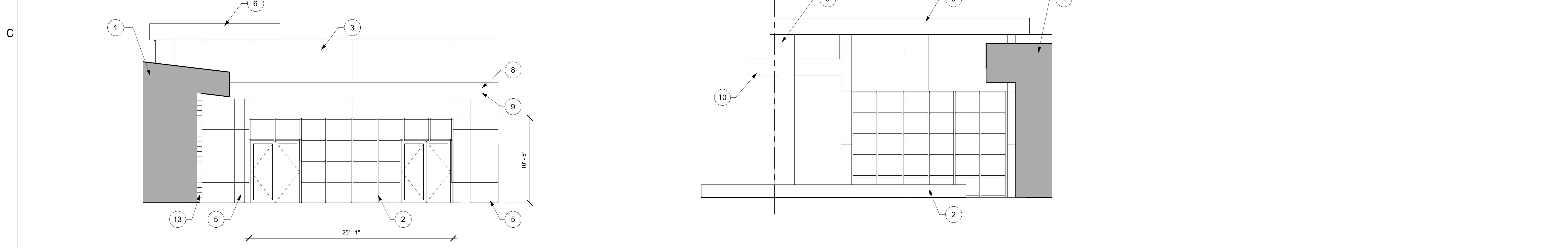
Owner:
Blanchard Community Library

119 North 8th Street
 Santa Paula, California 93060

DATE: 1/23/2020 6:13:49 PM

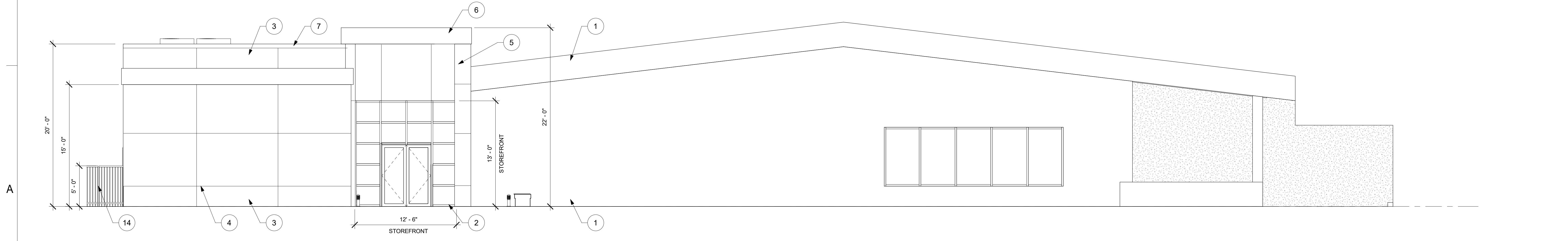


D1 NORTH ELEVATION - COMMUNITY HALL
 A-201 3/16" = 1'-0"



B1 EAST ELEVATION - COMMUNITY HALL
 A-201 3/16" = 1'-0"

B3 SOUTH ELEVATION - COMMUNITY HALL
 A-201 3/16" = 1'-0"



A1 WEST ELEVATION - COMMUNITY HALL
 A-201 3/16" = 1'-0"

DRAWING PATH: C:\Users\Marilyn_AKA_000\Documents\2019-101 Blanchard - Community Hall - Central_marilyn.rvt

REVISIONS

Num	Date	Description

ISSUE RECORD

COPYRIGHT 2016
 THIS DOCUMENT AND THE IDEAS AND DESIGNS INCORPORATED HEREIN, AS INSTRUMENTS OF PROFESSIONAL SERVICE, ARE THE PROPERTY OF ANDERSON KULWIEC APPLEBY ARCHITECTS AND ARE NOT TO BE USED, IN WHOLE OR IN PART, FOR ANY PROJECT WITHOUT THE WRITTEN AUTHORIZATION OF ANDERSON KULWIEC APPLEBY ARCHITECTS.

Drawn by: _____ Author
 Checked by: _____ Checker

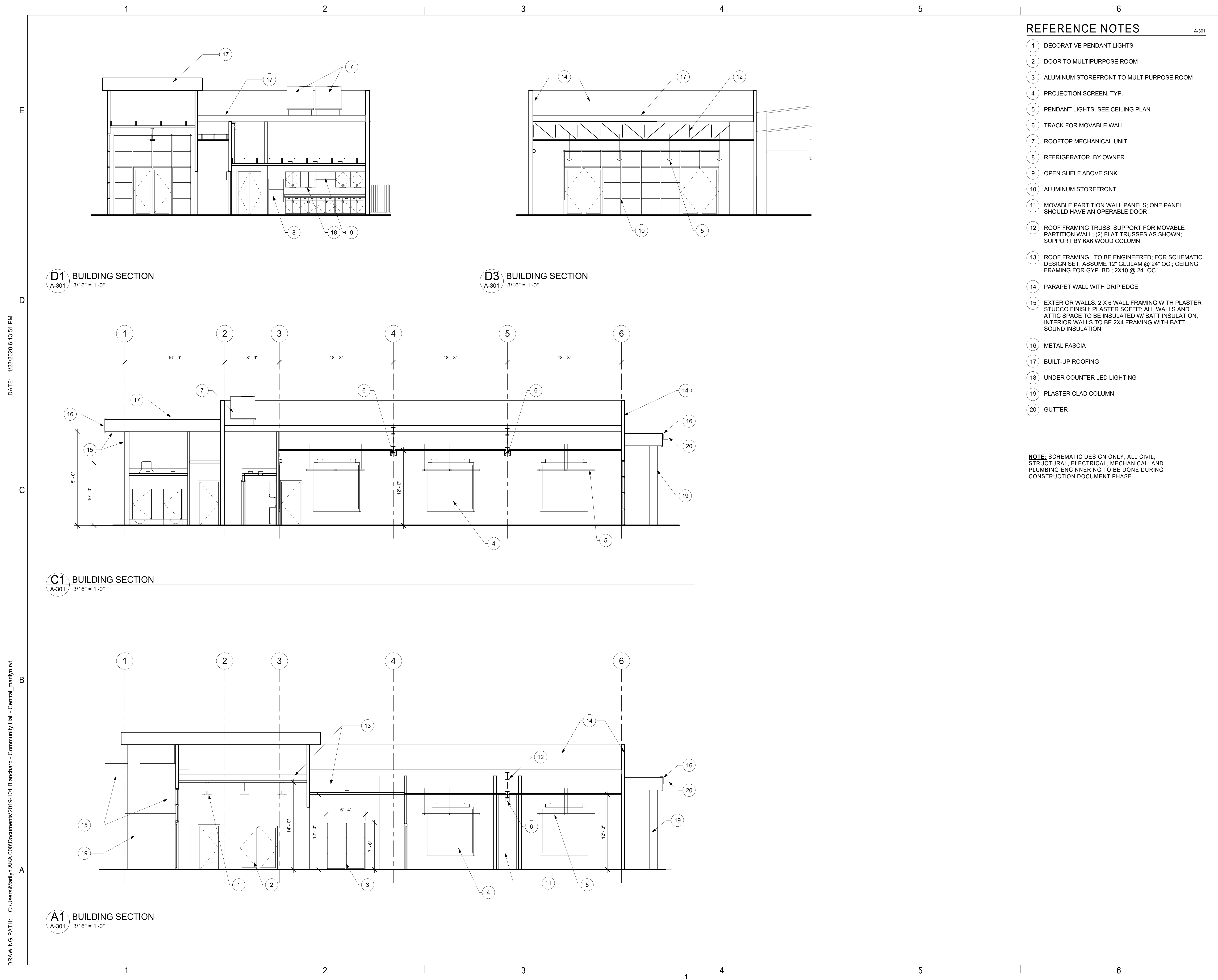
CAD File Name: _____

Sheet Title:
ELEVATIONS

Date: 23 January 2020

Sheet Number:

A-201



REFERENCE NOTES

A-301

- 1 DECORATIVE PENDANT LIGHTS
- 2 DOOR TO MULTIPURPOSE ROOM
- 3 ALUMINUM STOREFRONT TO MULTIPURPOSE ROOM
- 4 PROJECTION SCREEN, TYP.
- 5 PENDANT LIGHTS, SEE CEILING PLAN
- 6 TRACK FOR MOVABLE WALL
- 7 ROOFTOP MECHANICAL UNIT
- 8 REFRIGERATOR, BY OWNER
- 9 OPEN SHELF ABOVE SINK
- 10 ALUMINUM STOREFRONT
- 11 MOVABLE PARTITION WALL PANELS; ONE PANEL SHOULD HAVE AN OPERABLE DOOR
- 12 ROOF FRAMING TRUSS; SUPPORT FOR MOVABLE PARTITION WALL; (2) FLAT TRUSSES AS SHOWN; SUPPORT BY 6X6 WOOD COLUMN
- 13 ROOF FRAMING - TO BE ENGINEERED; FOR SCHEMATIC DESIGN SET, ASSUME 12" GLULAM @ 24" OC.; CEILING FRAMING FOR GYP. BD.; 2X10 @ 24" OC.
- 14 PARAPET WALL WITH DRIP EDGE
- 15 EXTERIOR WALLS: 2 X 6 WALL FRAMING WITH PLASTER STUCCO FINISH; PLASTER SOFFIT; ALL WALLS AND ATTIC SPACE TO BE INSULATED W/ BATT INSULATION; INTERIOR WALLS TO BE 2X4 FRAMING WITH BATT SOUND INSULATION
- 16 METAL FASCIA
- 17 BUILT-UP ROOFING
- 18 UNDER COUNTER LED LIGHTING
- 19 PLASTER CLAD COLUMN
- 20 GUTTER

NOTE: SCHEMATIC DESIGN ONLY; ALL CIVIL, STRUCTURAL, ELECTRICAL, MECHANICAL, AND PLUMBING ENGINEERING TO BE DONE DURING CONSTRUCTION DOCUMENT PHASE.

**ANDERSON
KULWIEC
APPLEBY
ARCHITECTS**

ARCHITECTURE
PLANNING
INTERIOR DESIGN

David Anderson A.I.A., Architect
Marilyn Appleby A.I.A., Architect
854 East Main Street, Suite 100
Santa Paula, California 93060
(805) 933-0225
(805) 933-6609 FAX

Consultants:

Architect's Project Number:
2019-101

Project:
**BLANCHARD
COMMUNITY LIBRARY -
COMMUNITY HALL**

119 North 8th Street
Santa Paula, California 93060

Owner:
**Blanchard Community
Library**

119 North 8th Street
Santa Paula, California 93060

Date Description
REVISIONS

Date	Description

Num Date Description
ISSUE RECORD

COPYRIGHT 2016
THIS DOCUMENT AND THE IDEAS AND DESIGNS INCORPORATED HEREIN, AS INSTRUMENTS OF PROFESSIONAL SERVICE, ARE THE PROPERTY OF ANDERSON KULWIEC APPLEBY ARCHITECTS AND ARE NOT TO BE USED, IN WHOLE OR IN PART, FOR ANY PROJECT WITHOUT THE WRITTEN AUTHORIZATION OF ANDERSON KULWIEC APPLEBY ARCHITECTS.

Drawn by: Author
Checked by: Checker

CAD File Name:
Sheet Title:

SECTIONS

Date: 23 January 2020
Sheet Number:

A-301
SCHEMATIC - COST ESTIMATE

DATE: 1/23/2020 6:13:51 PM

DRAWING PATH: C:\Users\Marilyn_AKA_000\Documents\2019-101 Blanchard - Community Hall - Central_marilyn.rvt

DRAWING PATH: C:\Users\Marilyn.AKA.000\Documents\2019-101 Blanchard - Community Hall - Central_marilyn.rvt
DATE: 1/23/2020 6:13:53 PM

ANDERSON KULWIEC APPLEBY ARCHITECTS

ARCHITECTURE
PLANNING
INTERIOR DESIGN
David Anderson A.I.A., Architect
Marilyn Appleby A.I.A., Architect
854 East Main Street, Suite 100
Santa Paula, California 93060
(805) 933-0225
(805) 933-6609 FAX

Consultants:

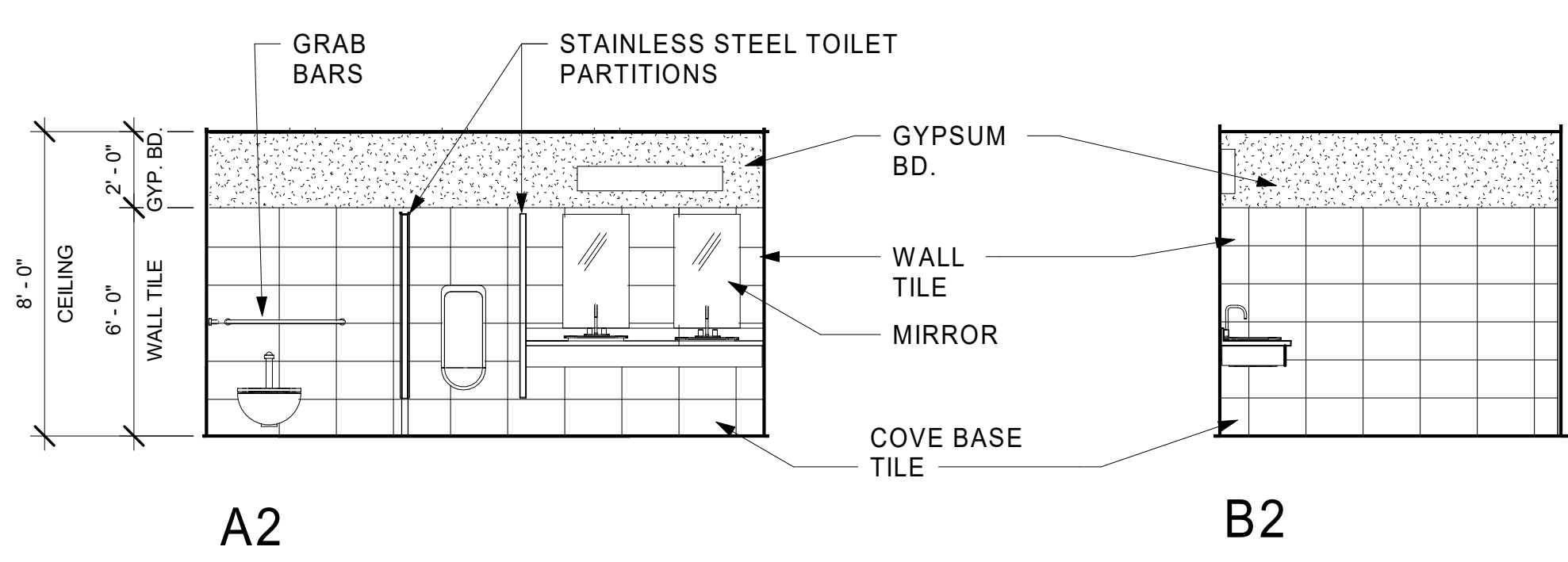
Architect's Project Number:
2019-101

Project:
BLANCHARD COMMUNITY LIBRARY - COMMUNITY HALL

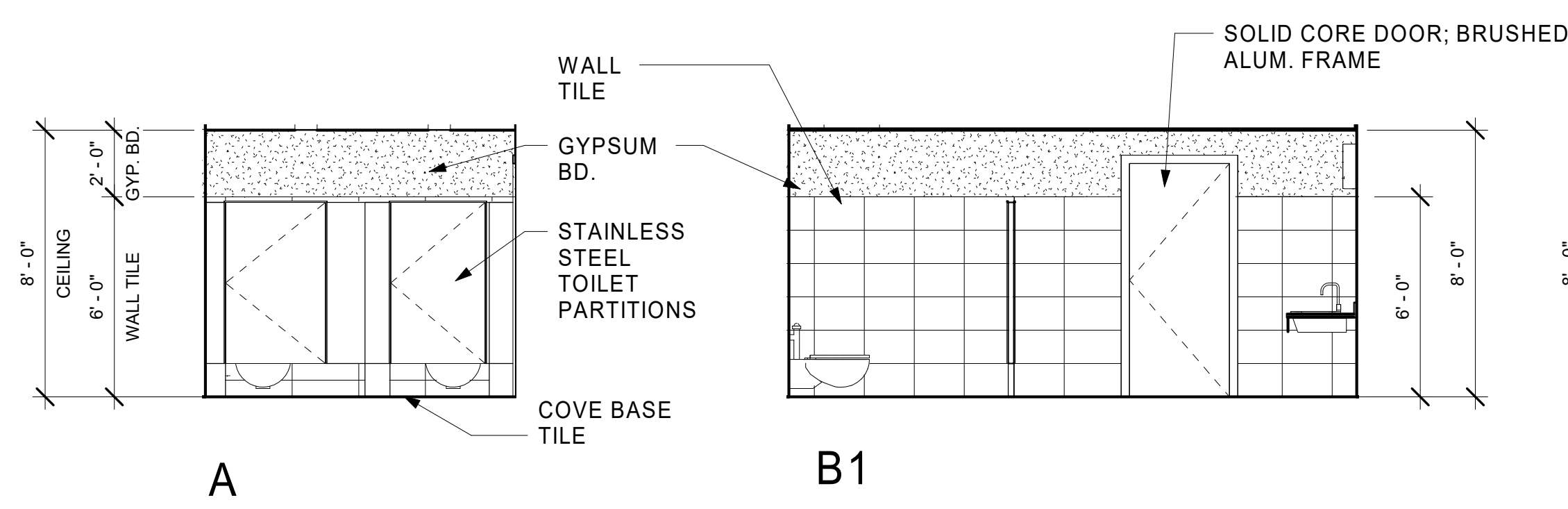
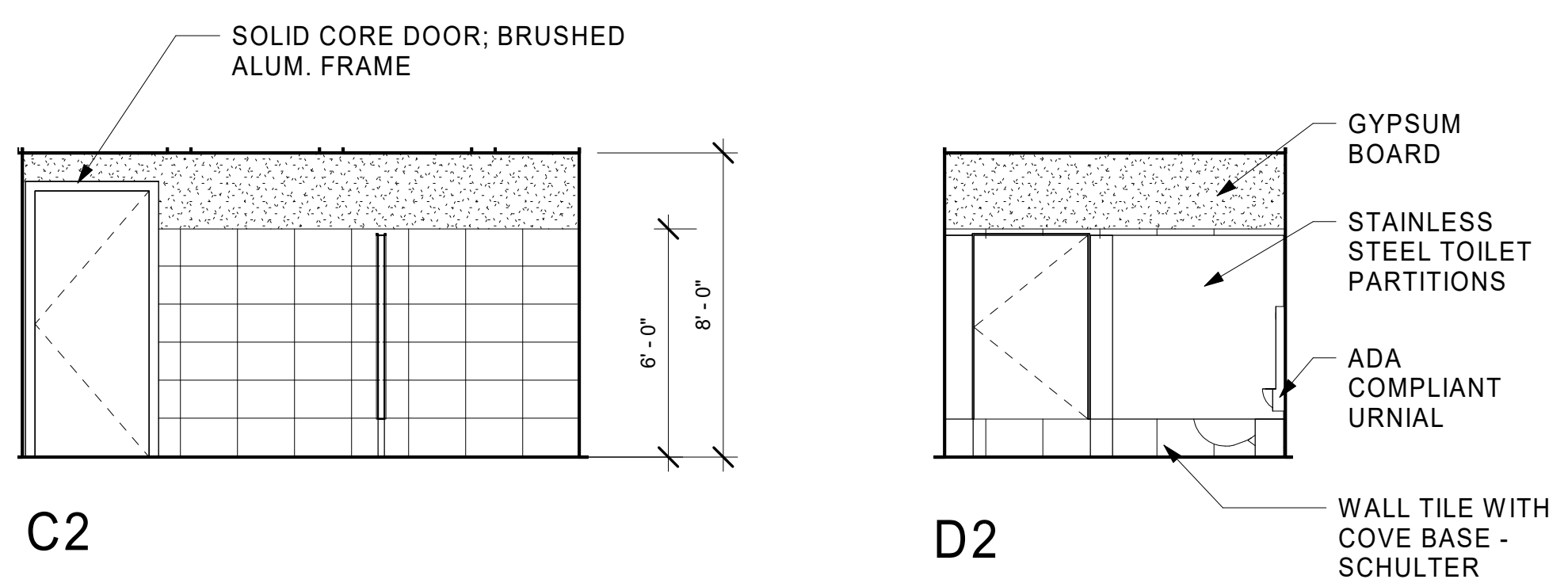
119 North 8th Street
Santa Paula, California 93060

Owner:
Blanchard Community Library

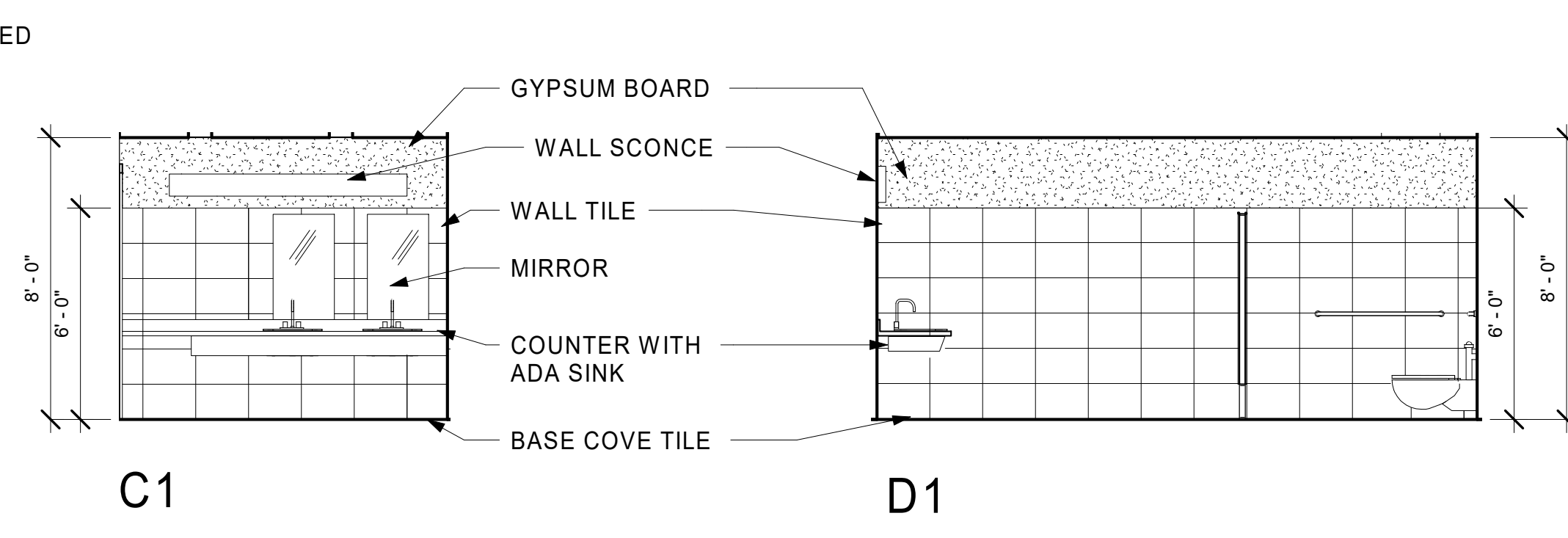
119 North 8th Street
Santa Paula, California 93060



B2 INTERIOR ELEVATIONS - MENS ROOM
A-401 1/4" = 1'-0"



A1 INTERIOR ELEVATIONS - WOMEN'S ROOM
A-401 1/4" = 1'-0"



Date	Description
1	XX-XX-XXXX XXXXXX

Num	Date	Description
ISSUE RECORD		

COPYRIGHT 2016
THIS DOCUMENT AND THE IDEAS AND DESIGNS INCORPORATED HEREIN, AS INSTRUMENTS OF PROFESSIONAL SERVICE, ARE THE PROPERTY OF ANDERSON KULWIEC APPLEBY ARCHITECTS AND ARE NOT TO BE USED, IN WHOLE OR IN PART, FOR ANY PROJECT WITHOUT THE WRITTEN AUTHORIZATION OF ANDERSON KULWIEC APPLEBY ARCHITECTS.

Drawn by: _____ Author
Checked by: _____ Checker
CAD File Name: _____

Sheet Title:
INTERIOR ELEVATIONS

Date: 23 January 2020
Sheet Number:

A-401

SCHEMATIC - COST ESTIMATE

ROOM FINISH LEGEND

FINISH - MARK	Description	Manufacturer	Model	Color	Comments
(E)	EXISTING TO REMAIN				
(E) BR	EXISTING BLOCK TO REMAIN				NEW PAINT
(E) CONC	EXISTING CONCRETE				PROTECT IN PLACE
(E) CPT	EXISTING CARPET - TO BE REMOVED				REPLACE WITH LVT
(E) WD	EXISTING WOOD SOFFIT TO REMAIN				NEW PAINT
ACT	ACOUSTIC CEILING TILE	ARMSTRONG	ULTIMA TEGULAR / 24" X 24" X 3/4" / 9/16" GRID		
ALUM	ANDODIZED ALUMINUM			CLEAR	
CNTR	COUNTER - SOLID SURFACE	CEASARSTONE	CEASARSTONE - GROUP A	EGGSHELL - 3141	
CONC	CONCRETE				
FF	FACTORY FINISH				
GB-1	GYPSUM BOARD		5/8" TYPE "X"		
GB-2	GYPSUM BOARD		5/8" TYPE "X" - WATER-RESISTANT		
GLAZ	GLAZING				
LVT - 1	LUXURY VINYL TILE	ARMSTRONG - PARALLEL 20	J6217 - 20 MIL 6 X 48	LOS ANGELED - J6230	
M (E)	MATCH EXISTING				
OPEN					
P-1	PAINT	DUNN EDWARDS	INTERIOR GRADE LATEX	FOSSIL - DE6225	WALLS - EGGSHELL; CEILING - FLAT
P-2	PAINT	DUNN EDWARDS	INTERIOR GRADE LATEX	TBD	WALLS - EGGSHELL
P-3	PAINT	DUNN EDWARDS	EXTERIOR GRADE ENAMEL	TBD	WALLS - EGGSHELL; TRIM - LOW SHEEN
P-4	PAINT	DUNN EDWARDS	EXTERIOR GRADE ENAMEL	TBD	WALLS - EGGSHELL
P-5	PAINT	DUNN EDWARDS	EXTERIOR GRADE ENAMEL	TBD	TRIM - LOW SHEEN
PLAM	PLASTIC LAMINATE	WILSONART		SLATE GRAY - D91-60	MATTE FINISH
PLAST	EXTERIOR PLASTER "STUCCO"	LA HABRA		CLAY - X-830	INTEGRAL COLOR
PT 1 - FLOOR	PORCELAIN TILE	DALTILE	20 X 20 AYERS ROCK - FIELD TILE	RUSTIC REMNANT - AY05	GROUT #09 NATURAL GRAY
PT 2 - FLOOR	PORCELAIN TILE	DALTILE	13 X 20 AYERS ROCK - FIELD TILE	RUSTIC REMNANT - AY05	GROUT #09 NATURAL GRAY
PT 3 - COVE	PORCELAIN TILE	DALTILE	13 X 20 VERANDA - FIELD TILE	DUNE - P527	GROUT #10 ANTIQUE WHITE
PT 3 - WALL	PORCELAIN TILE	DALTILE	13 X 20 VERANDA - FIELD TILE	DUNE - P527	GROUT #10 ANTIQUE WHITE
RTB	4" RUBBER TOPSET BASE	BURKE	UNI-COLOR	BLACK - 701	
SCWD	SOLID CORE WOOD DOOR	DOOR AMERICA	SOLID CORE		
STAIN	STAIN FINISH			PS CHERRY CLEAR	SUBMIT SAMPLE FOR ARCHITECT'S APPROVAL

ROOM FINISH SCHEDULE

ROOM NUMBER	ROOM NAME	FLOOR FINISH	BASE	WALL MATERIAL	WALL FINISH	MATERIAL CEILING	FINISH CEILING
101	LIBRARY - ENTRY	(E)	(E)	(E)	P-1	(E)	(E)
102	ELECTRICAL	(E)	(E)	(E)	P-1	(E)	(E)
103	STORAGE	(E)	(E) / RTB	(E) / GB-1	P-1	(E)	(E)
103	CHILDREN'S AREA	(E)	(E)	(E)	P-2	(E)	(E)
201	LOBBY	PT 1	PT 1 - COVE	GB-1	P-1	GB-1	P-1
202	HALLWAY	PT 2	PT 3 - COVE	GB-1	P-1	GB-1	P-1
203	WOMEN	PT 2	PT 3 - COVE	GB-1	P-1 / PT 3	GB-1	P-1
204	MEN	PT 2	PT 3 - COVE	PT 3 / GB-1	P-1 / PT 3	GB-1	P-1
205	COMMUNITY ROOM	LVT-1	RTB	GB-1	P-1	ACT	FF
206	KITCHEN	PT 2	PT 3 - COVE	GB-2	P-2	GB-1	P-1

DOOR SCHEDULE

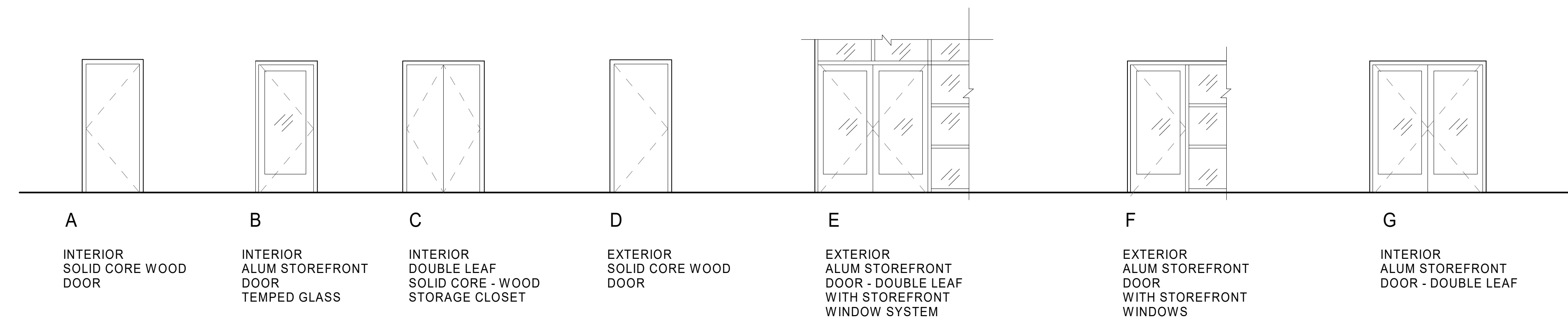
MARK	TYPE	WIDTH	HEIGHT	THICKNESS	DOOR MATERIAL	DOOR FINISH	FRAME MATERIAL	FRAME FINISH	GLASS TYPE	GLASS THICKNESS	CLOSER	PANIC	DOOR NOTES
201	E	6' - 0"	7' - 7"	0' - 2"	ALUM	CLR	ALUM	CLR	INSUL / TEMP	1"	YES	YES	
202	D	3' - 0"	7' - 0"	0' - 2"	SCWD	CLR	ALUM	CLR	--	--	YES	YES	
203	E	6' - 0"	7' - 7"	0' - 2"	ALUM	CLR	ALUM	CLR	INSUL / TEMP	1"	YES	YES	
204	E	6' - 0"	7' - 7"	0' - 2"	ALUM	CLR	ALUM	CLR	INSUL / TEMP	1"	YES	YES	
205	C	6' - 0"	7' - 0"	0' - 2"	SCWD	CLR	ALUM	CLR	--	1"	YES	NO	
206	E (EXISTING)	6' - 0"	7' - 0"	0' - 2"	--	--	--	--	--	--			EXISTING ALUM STOREFRONT DOOR / WINDOW SYSTEM TO REMAIN
207	B	3' - 0"	7' - 0"	0' - 2"	ALUM	CLR	ALUM	CLR	INSUL / TEMP	1"	YES	YES	
208	G	6' - 0"	7' - 0"	0' - 2"	ALUM	CLR	ALUM	CLR	INSUL / TEMP	1"	YES	YES	
209	A	3' - 0"	7' - 0"	0' - 2"	SCWD	CLR	ALUM	CLR	--	--	NO	NO	
210	A	3' - 0"	7' - 0"	0' - 2"	SCWD	CLR	ALUM	CLR	--	--	NO	NO	
211	A	3' - 0"	7' - 0"	0' - 2"	SCWD	CLR	ALUM	CLR	--	--	NO	NO	
212	A	3' - 0"	7' - 0"	0' - 2"	SCWD	CLR	ALUM	CLR	--	--	NO	NO	
213	C	3' - 8"	7' - 0"	0' - 2"	SCWD	CLR	ALUM	CLR	--	--	NO	NO	
214	F	3' - 0"	7' - 0"	0' - 2"	ALUM	CLR	ALUM	CLR	INSUL / TEMP	1"	YES	YES	
215	A	3' - 0"	7' - 0"	0' - 2"	SCWD	CLR	ALUM	CLR	--	--	NO	NO	
222		2' - 10"	7' - 0"	0' - 2"									

DOOR LEGEND

(E)	EXISTING
ALUM	ALUMINUM
CLR	CLEAR FINISH
FF	FACTORY FINISH
GL	GLASS
HM	HOLLOW METAL
INSUL	INSULATED GLASS
MTL	METAL
P-FIN	PAINT FINISH
SCWD	SOLID CORE WOOD
STAIN	STAIN FINISH
TEMP	TEMPERED GLASS
WD	WOOD

DOOR NOTES

1. PROVIDE WALL MOUNTED DOOR HOLD-OPEN DEVICE



A1 DOOR TYPES
A-601 1/4" = 1'-0"

ANDERSON KULWIEC APPLEBY ARCHITECTS

ARCHITECTURE
PLANNING
INTERIOR DESIGN
David Anderson A.I.A., Architect
Marilyn Appleby A.I.A., Architect
854 East Main Street, Suite 100
Santa Paula, California 93060
(805) 933-0225
(805) 933-6609 FAX

Consultants:

Architect's Project Number:
2019-101

Project:
BLANCHARD COMMUNITY LIBRARY - COMMUNITY HALL

119 North 8th Street
Santa Paula, California 93060

Owner:
Blanchard Community Library

119 North 8th Street
Santa Paula, California 93060

Date	Description

REVISIONS

Num	Date	Description
1	XX-XX-XXXX	XXXXXX

ISSUE RECORD

COPYRIGHT 2016

THIS DOCUMENT AND THE IDEAS AND DESIGNS INCORPORATED HEREIN, AS INSTRUMENTS OF PROFESSIONAL SERVICE, ARE THE PROPERTY OF ANDERSON KULWIEC APPLEBY ARCHITECTS AND ARE NOT TO BE USED, IN WHOLE OR IN PART, FOR ANY PROJECT WITHOUT THE WRITTEN AUTHORIZATION OF ANDERSON KULWIEC APPLEBY ARCHITECTS.

Drawn by: _____ Author

Checked by: _____ Checker

CAD File Name: _____

Sheet Title:

SCHEDULES

Date: **23 January 2020**

Sheet Number:

A-601

SCHEMATIC - COST ESTIMATE

AKA

ANDERSON
KULWIEC
APPLEBY
ARCHITECTS

854 E Main Street, Suite 100
Santa Paula, CA 93060

Project No.
2019-101

**BLANCHARD
COMMUNITY
LIBRARY**

**COMMUNITY
HALL**

119 North 8th Street
Santa Paula, CA 93060

Owner:

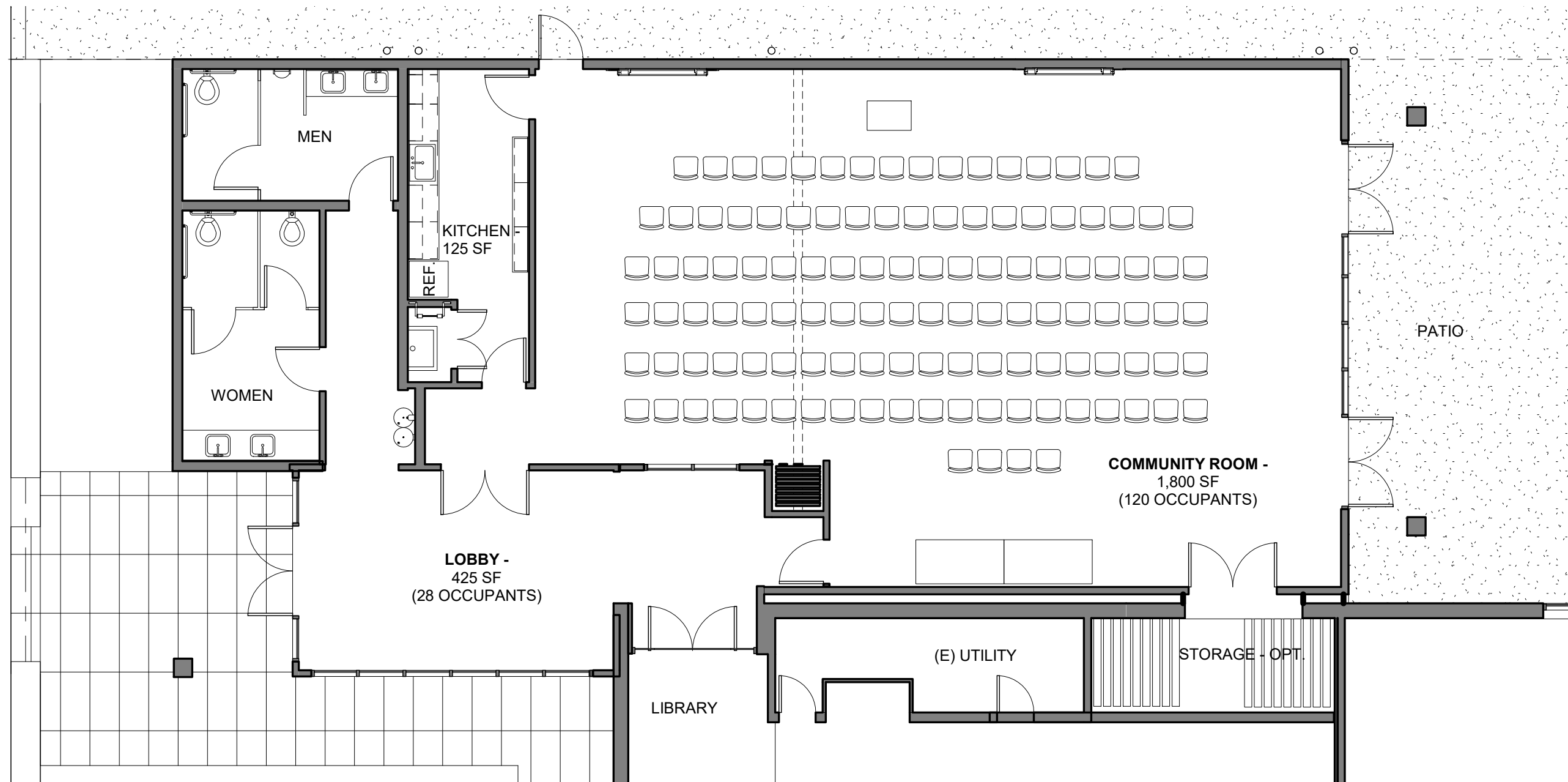
**Blanchard
Community
Library**

119 North 8th Street
Santa Paula, CA 93060

SD-601

**COMMUNITY
HALL -
FURNISHING
OPTION 1**

25 JULY 2023



COMMUNITY ROOM -
1,800 SF
(120 OCCUPANTS)

LOBBY -
425 SF
(28 OCCUPANTS)

KITCHEN -
125 SF

MEN

WOMEN

PATIO

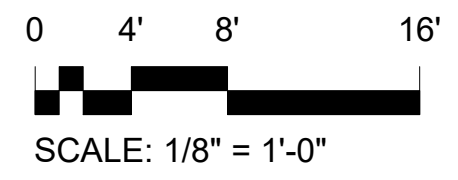
(E) UTILITY

STORAGE - OPT.

LIBRARY

COMMUNITY ROOM -
1,800 SF/ 15 Net Occp Load
120 Max Occupants

1 COMMUNITY HALL - FURNISHING OPT.1
SD-601 1/8" = 1'-0"



AKA

ANDERSON
KULWIEC
APPLEBY
ARCHITECTS

854 E Main Street, Suite 100
Santa Paula, CA 93060

Project No.
2019-101

**BLANCHARD
COMMUNITY
LIBRARY**

**-
COMMUNITY
HALL**

119 North 8th Street
Santa Paula, CA 93060

Owner:

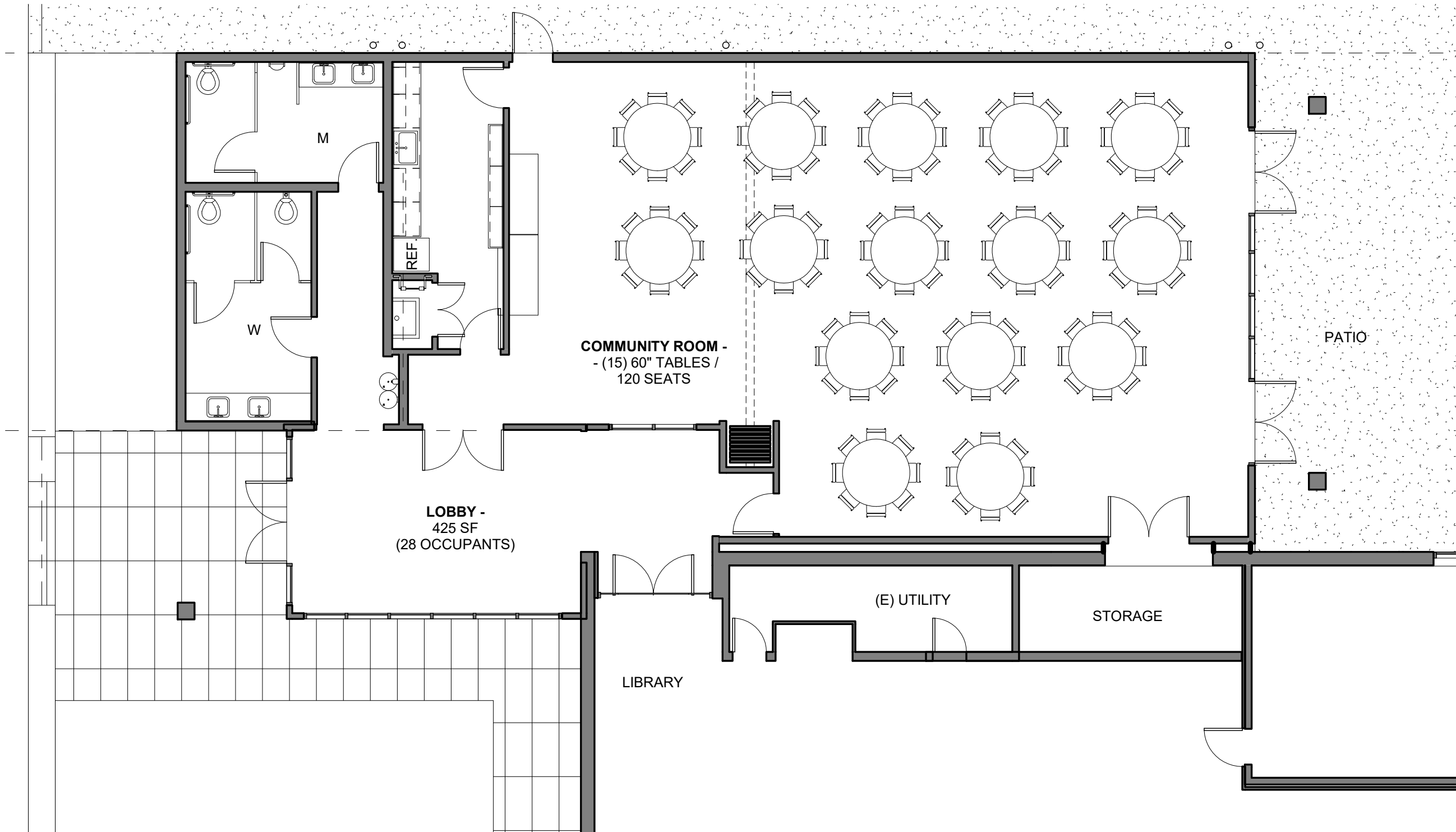
**Blanchard
Community
Library**

119 North 8th Street
Santa Paula, CA 93060

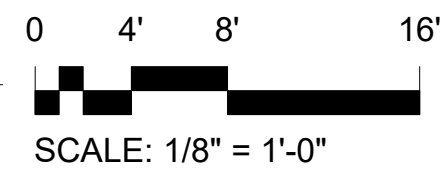
SD-602

**COMMUNITY
HALL -
FURNISHING
OPTION 2**

25 JULY 2023



1 COMMUNITY HALL - FURNISHING OPT.2
SD-602 1/8" = 1'-0"



AKA

ANDERSON
KULWIEC
APPLEBY
ARCHITECTS

854 E Main Street, Suite 100
Santa Paula, CA 93060

Project No.
2019-101

BLANCHARD
COMMUNITY
LIBRARY

COMMUNITY
HALL

119 North 8th Street
Santa Paula, CA 93060

Owner:

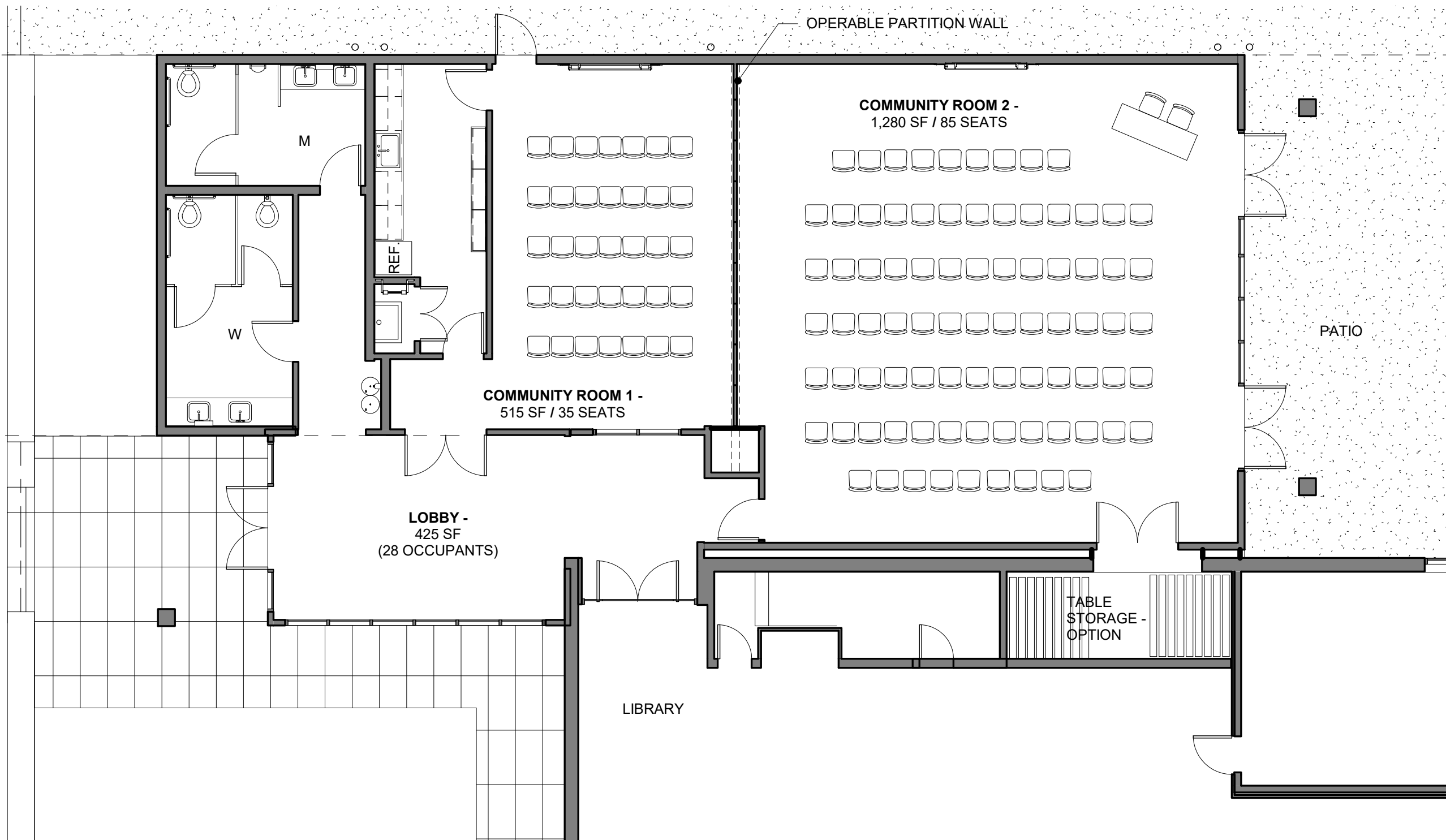
Blanchard
Community
Library

119 North 8th Street
Santa Paula, CA 93060

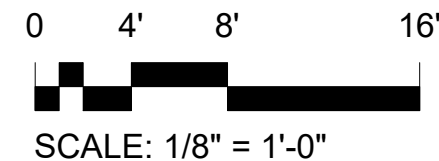
SD-603

COMMUNITY
HALL -
FURNISHING
OPTION 3

25 JULY 2023



1 COMMUNITY HALL - FURNISHING OPT.3
SD-603 1/8" = 1'-0"





**LIBRARY BOARD OF TRUSTEES
AGENDA ITEM 7.B**

REPORT: Status of Building Forward Project
PREPARED BY: Justin Formanek

MEETING DATE: July 25, 2023
LOCATION: Blanchard Library

REROOF / INSULATION

No updates.

HEATING, VENTILATION, AND AIR CONDITIONING (HVAC)

No updates.

BATTERY ENERGY STORAGE SYSTEM (BESS)

Swell Energy is finalizing a proposal for review. If submitted prior to the meeting, it will be included here.

Attachments

—

	MOVED	SECOND	YES	NO	ABSTAIN	ABSENT
Barrows						
Beardsley						
Merson						
Reyes						
Zamora						

BLANCHARD / SANTA PAULA LIBRARY DISTRICT



**LIBRARY BOARD OF TRUSTEES
AGENDA ITEM 7.C**

REPORT: Status of Remodel Project
PREPARED BY: Justin Formanek

MEETING DATE: July 25, 2023
LOCATION: Blanchard Library

UPDATES

- Venco Electric, Atkin Construction, and Ardalan Construction contracts, bonds, and insurance, have been received and reviewed by the Library’s legal representation.
- D&J’s Painting contracts, bonds, and insurance will be ready for review next month.

Important Dates

- Wednesday, July 26** RFID gates uninstalled and stored.
- Thursday, July 27** Coastal Transfer removing remaining furniture.
- Friday, July 28** Paintings on loan from the City of Santa Paula will be transferred to the Santa Paula Art Museum for storage.
- Monday, July 31** Relocation of all items complete.
- Tuesday, August 1** Begin remodel construction timeline.
- Monday, August 7** Begin curbside service.

Attachments

- Project timeline (library staff)
- BCL-Timeline 7-18-23
- Contractor Bond & Insurance Info 7-18-23

	MOVED	SECOND	YES	NO	ABSTAIN	ABSENT
Barrows						
Beardsley						
Merson						
Reyes						
Zamora						

BLANCHARD / SANTA PAULA LIBRARY DISTRICT

119 N. 8TH STREET, SANTA PAULA, CA 93060 • (805) 525-3615 • WWW.BLANCHARDLIBRARY.ORG

TIMELINE

119 N. 8th Street, Santa Paula CA 93060					
#	Task Description	Contractor	Work Days Req'd	Start Date	Remarks
0	Pre Construction Items				
	Approval of Venco Insurance & Bonds	Client's Legal Dept			
	Approval of David Atkins Const. Inc. Ins. & Bonds	Client's Legal Dept			
	Approval of Ardalan Const. Co. Inc. Ins. & Bonds	Client's Legal Dept			
	Approval of D & J Painting Insurance & Bonds	Client's Legal Dept			
	Venco Deposit for material order	Client		completed	
	Approval of Electrical Submittals	RWC		5/19/2023	
Approval of Framing and Drywall submittals	RWC		7/12/2023		
Approval of Flooring submittals	RWC				
Approval of Painting submittals	RWC				
1	Loose Furniture Removal	Client Coastal Transfer	10	7/21/2023 7/27/2023	On site storage containers
2	Protection of Fixed Items Lg. bookstacks, doors, windows, drinking fountain, wall mural and misc. items	David Atkins	2	8/1/2023	
3	Demolition Elec: exist'g fixtures, conduit and wiring Framing: door openings, accordian door, built-ins, conc. planter at Entry, one book stack at column, exist'g playhouse and book security systems removal to storage area (offsite/container) Flooring: exist'g Entry and Utility Room vinyl, all carpet and all base	Venco David Atkins Ardalan Inc.	12	8/3/2023	
4	Electrical Installation - rough New panels, conduits, jboxes, & wiring	Venco	8	8/21/2023	
5	New Framing & Drywall New wall, door frame, soffit, patch and repair all walls, fur out columns and apply texture	David Atkins	7	8/31/2023	Labor Day Holiday
6	Paint Ceiling Prep exist'g ceiling, protect new elec., texture to match exist'g, prime & paint	D & J Painting	8	9/12/2023	
7	Electrical Installation New light fixtures, conduits and cable tray	Venco	14	9/25/2023	
8	Install Ceramic Tile at Entry Area Level, prepare area and install ceramic tile		5	10/14/2023	
9	Paint Walls Prep, prime, and paint walls, doors and trim per specs/drwgs. Paint accent walls per plans	D & J Painting	7	10/23/2023	
10	Install Carpet Tile, Vinyl & Base Install per spec/drwgs, cut around bookstacks, coord. w/under-carpet cable tray and transition strips/thresholds. Install base per spec's/drwgs at all areas	Ardalan Inc	9	11/1/2023	Veterans Day Holiday
11	Electrical Installation - Final All switches, sockets, controllers and mark all panels with ID tags, final walk thru	Venco	8	11/15/2023	Thanksgiving Holiday
12	Final Touch-ups/Punch List/final coord. of re. items	All Contractors	2	11/29/2023	
Total			92	12/1/2023	Completion Date*

* Does not include additional time/days for inspections

INSURANCE AND BOND CONTRACTOR INFO									
119 N. 8th Street, Santa Paula CA 93060									
Exhibit	RFB	Limits	Doc. Date	Effective Date	Notorized	POA	Supplier	Contact Info	
Electrical Venco Electric Inc.	A	Insurance Reqmnt. (a) Gen Liability Umbrella (b) Bus. Auto Liability (c) Worker's Comp.	1,000,000/50,000/6,500 4,000,000 2,000 Statutory Reqmnts	5/30/2023 5/30/2023 5/30/2023 5/30/2023	6/7/23-6/7/24 6/7/23-6/7/24 8/3/22-8/3/23 1/1/23-1/1/24			JB Risk Mangmnt James River Insurance Company AmGuard Insurance Company National Union Fire Insurance Company of the West	Marc Salazar (805)601-6840 Msalazar@JBRiskManagement.com 100 East Thousand Oaks Blvd. Suite 145 Thousand Oaks, CA 91360
	B	Contract Perf. Bond	255,581.00	3/31/2023		✓ 4/7/2023	✓ 12/5/2022	Developers Surety and Indemnity Company 17771 Cowan Avenue, Irvine, CA 92614 (866) 363-2642 POA - Corepointe Insurance Company & DSIC	Artisan Bonding & Insurance Services LLC 30101 Hillside Terrace San Juan Capistrano, CA 92675 (800) 598-7535
	C	Labor & Material Bond	255,581.00	3/31/2023		✓ 4/7/2023	✓ 12/5/2022	Developers Surety and Indemnity Company	Andrew Sysyn, Attorney-in-fact (800) 363-2642
	D	Scope of Work			NA			17771 Cowan Avenue, Irvine, CA 92614 (866) 363-2642	
	E	List of Subcontractors			Completed				
	F	Worker's Comp. Cert.							Public Works Contract Award Information?
	G	Prev. Wage Cert.			11/9/2022				
	H	Non-Collusion Affidavit			Completed				
	I	Bid Schedule			11/9/2022				
Framing & Drywall David Atkins Const. Inc.	A	Insurance Reqmnt. (a) Gen Liability (b) Bus. Auto Liability (c) Worker's Comp.	1,000,000/100,000/5,500 2,000 3,000/Statutory Reqmnts	6/15/2023 6/15/2023 6/15/2023	1/4/23-1/4/24 1/4/23-1/4/24 1/4/23-1/4/24			Colony Insurance Company California Automobile Insurance Company State Compensation Insurance Fund of CA	Dawn Doyle dwayne@coastalstatesins.com (805)642-5290
	B	Contract Perf. Bond	Not to exceed 25,000,000	5/22/2023		✓ 5/22/2023	✓ 5/22/2023	RLI Insurance Company 9025 N. Lindberg Drive, Preoria, IL 61615 CA Agent: Foundation Risk Partners, Corp. 5530 Trabuco Road, Irvine CA 92620	Rebecca Haas-Bates, Attorney-in-fact (800)274-2242 (949)679-7116
	C	Labor & Material Bond	71,352.00	5/22/2023					
	D	Scope of Work			NA				
	E	List of Subcontractors			Completed				
	F	Worker's Comp. Cert.			Completed				
	G	Prev. Wage Cert.			12/16/2022				
	H	Non-Collusion Affidavit			12/17/2022				
	I	Bid Schedule			12/16/2022				
Flooring Ardalan Construction Co. Inc.	A	Insurance Reqmnt. (a) Gen Liability Umbrella (b) Bus. Auto Liability (c) Worker's Comp.	2,000,000/300,000/20,000 8,000 1,000 Statutory Reqmnts	7/12/2023	6/1/23-6/1/24 6/1/23-6/1/24 6/1/23-6/1/24 6/1/23-6/1/24			Transverse Insurance Company Travelers Property Casualty Co of America Travelers Property Casualty Co of America Travelers Property Casualty Co of America	Assured Partners of Ca Ins Services Inc. 2913 S. Pullman Street Santa Ana, CA 92705 (949)769-3100 Fax (949)769-3930
	B	Contract Perf. Bond	149,768.00	3/31/2023		✓ 5/24/2023	✓ 10/14/2022	The Ohio Casualty Ins. Co./Liberty Mutual 790 The City Drive South Suite 200 Orange, Ca 92868	Kevin Reed- Attorney-in-fact 2913 S Pullman St., Santa Ana CA 92705 kevin@reedsurety.com (714) 634-5726 / (949) 261-3086
	C	Labor & Material Bond	149,768.00	3/31/2023		✓ 5/24/2023	✓ 10/14/2022	The Ohio Casualty Ins. Co./Liberty Mutual 790 The City Drive South Suite 200 Orange, Ca 92868	
	D	Scope of Work			NA				
	E	List of Subcontractors			Completed				
	F	Worker's Comp. Cert.			Completed				
	G	Prev. Wage Cert.			12/17/2022				
	H	Non-Collusion Affidavit			Completed				
	I	Bid Schedule			12/17/2022				
Painting D & J Painting	A	Insurance Reqmnt. (a) Gen Liability (b) Bus. Auto Liability (c) Worker's Comp.	2,000 2,000 Statutory Reqmnts						
	B	Contract Perf. Bond	x - x Max. x						
	C	Labor & Material Bond							
	D	Scope of Work			NA				
	E	List of Subcontractors							
	F	Worker's Comp. Cert.							
	G	Prev. Wage Cert.							
	H	Non-Collusion Affidavit							
	I	Bid Schedule Lien?			NA				



**LIBRARY BOARD OF TRUSTEES
AGENDA ITEM 8.A**

REPORT: Recruitment for Library Director
PREPARED BY: Justin Formanek

MEETING DATE: July 25, 2023
LOCATION: Blanchard Library

BACKGROUND

It was requested by Trustee Reyes that the Board discuss plans for the recruitment for the position of Library Director.

	MOVED	SECOND	YES	NO	ABSTAIN	ABSENT
Barrows						
Beardsley						
Merson						
Reyes						
Zamora						



**LIBRARY BOARD OF TRUSTEES
AGENDA ITEM 8.B**

REPORT: Designation of Acting Director
PREPARED BY: Justin Formanek

MEETING DATE: July 25, 2023
LOCATION: Blanchard Library

BACKGROUND

The Interim Library Director will be on vacation from August 5 through August 20. To continue providing a single point of contact for Trustees, staff, and patrons regarding administrative matters, it would be helpful to designate senior supervisory staff to serve as an “Acting Director” during these two weeks.

RECOMMENDATION

Staff recommends the temporary designation of an Acting Director and to consider a temporary wage increase commensurate with the assumption of additional duties.

	MOVED	SECOND	YES	NO	ABSTAIN	ABSENT
Barrows						
Beardsley						
Merson						
Reyes						
Zamora						



**LIBRARY BOARD OF TRUSTEES
AGENDA ITEM 9A1**

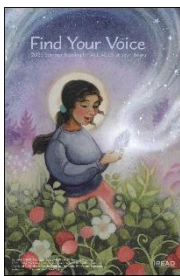
REPORT: Adult Services Report

MEETING DATE: July 25, 2023

PREPARED BY: Brenda Goldy

LOCATION: Blanchard Library

Programs & Services



Adult Summer Reading Program – Find Your Voice

The Adult Summer Reading Program has kicked off to a fantastic start this year with high levels of participation. Currently, there are 43 adults registered through Beanstack. To accommodate those who prefer to not use the digital log, we offer the option of completing a paper version. Some patrons have chosen this alternative method. The program will be concluding on July 15. To celebrate, we will be hosting a prize distribution party on July 20.

Program Name	Description	Audience	Attendance	Date	Start	End	Location
Poetry On Eighth	Poetry Reading	Adult	7	10-Jun	12:00 PM	2:00 PM	Other
The Champions [PG-13]	Movie	Adult	0	13-Jun	5:00 PM	7:00 PM	Hardison
Cocoa, Coffee, and Coloring!	Craft	Adult	2	20-Jun	5:30 PM	6:30 PM	Hardison
Book Club - The Rose Code by Kate Quinn	Book Club	Adult	9	27-Jun	5:30 PM	6:30 PM	Classroom 1
Margo Porras - Growing up in La Colonia	Author Talk	Adult	0	28-Jun	5:30 PM	6:30 PM	Classroom 2

Senior Center Wellness Fair

The library participated in The Santa Paula Wellness Fair in May. Interim Adult Services Librarian, Brenda Goldy, and Children’s Library, Olivia Escoto, attend the fair along with two Friends of the Library. At the event, we distributed bookmarks, pens, earbuds, USB drives, and informational flyers. We spoke to many community members about what the library has to offer. We had a Senior Connectivity Kit on display to help promote this service. People were impressed that we offer such a service. We also promoted our online learning resource, GetSetUp, which is specifically tailored to help older adults with technology.



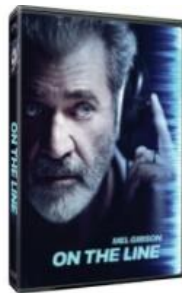
Collection

221 adult-oriented items were added to the collection in June 2023. In the 2022-2023 fiscal year, a total of 1806 items were added to the Adult collection.

Adult Materials Added to Collection

2022-2023	FICTION	NON-FIC	LARGE PRINT	SPANISH	AUDIO	DVD	BLU-RAY
JULY	19	27	2	1	0	2	0
AUGUST	26	29	4	3	2	18	4
SEPTEMBER	14	13	0	2	4	1	0
OCTOBER	3	4	0	4	0	0	0
NOVEMBER	105	120	7	28	0	1	2
DECEMBER	11	29	2	1	0	21	11
JANUARY	110	207	12	24	0	2	0
FEBRUARY	60	80	4	4	3	14	5
MARCH	113	84	10	27	1	23	7
APRIL	36	35	3	7	0	10	3
MAY	58	95	4	8	0	11	5
JUNE	79	105	6	16	1	9	5
1806	634	828	54	125	11	112	42

5 of the items with the most checkouts for the past 90 days.





**LIBRARY BOARD OF TRUSTEES
AGENDA ITEM 9A2**

REPORT: Youth Services Report
PREPARED BY: Olivia Escoto

MEETING DATE: July 25, 2023
LOCATION: Blanchard Library

1. Family Programs- 375

Tuesday, June 13	Shawn McMaster	137	
Magic Show		57 adults	80 Children
Wednesday, June 14	Family Movie	30	
Trolls		8 adults	22 Children
Tuesday, June 20	Noteworthy Puppets	107	
The Three Little Pigs		35 adults	72 Children
Tuesday, June 27	Markus Law	101	
Party Puppet Show		31 adults	70 Children

2. Ongoing Programs –

a. Storytime 254

Mondays/Bilingual	12 adults	24 children
6/5, 6/12, 6/19, 6/26		
Wednesday/Preschool	51 adults	101 children
6/7, 6/14, 6/21, 6/28		
Saturday	21 adults	45 children
6/3, 6/17		

b. LEGO 246

6/5, 6/7, 6/12, 6/14	75 adults	171 children
6/19, 6/21, 6/26, 6/28		

c. Reading with PAWS 43

Monday, 6/5, 6/19	15 adults	28 children
-------------------	-----------	-------------

d. Kids Book Club 18

6/12, 6/26		18 children
------------	--	-------------

e. Lunch at the Library 450

6/20, 6/21, 6/22, 6/26, 6/27, 6/28, 6/29

f. **Crafts (Father's Day, Summer)**

245

3. Class Visits –

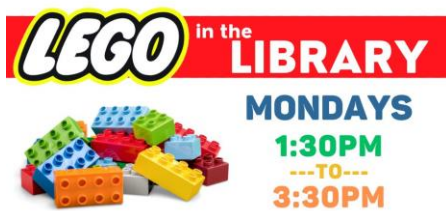
Friday, May 19	Mckeveitt- Kinder	60 children
Friday, May 26	Mckeveitt –1 st grade	60 students
Friday, May 26	Barbara Webster- 3 rd grade	48 students

4. Outreach –

Summer Reading Program Promotion and Book Giveaway 2,045

Tuesday, May 23	Barbara Webster
Thursday, May 25	McKevett
Tuesday, May 30	Blanchard
Wednesday, May 31	Glen City
Thursday, June 1	Bedell Elementary
Friday, June 2	Grace Thille
Friday, June 9	Homeschool students

Friday, June 23	Festival of Books Isbell Middle School
Saturday, June 24	Spring into Summer Community Fair



Circulation-JUV/YA	Juvenile Fiction	Juvenile Non-Fiction	Total
January	1,342	385	1,727
February	1,152	283	1,435
March	1,438	415	1,853
April	1,426	379	1,805
May	1,427	298	1,725
June	2,254	431	2,685

New Books	Juv Fic	Juv Non-Fic	YA Fic	Ya Non-Fic	J DVD	Total
January	104	35	11	15	3	168
February	43	22	6	3	31	105
March	62	56	8	2	6	134
April	145	47	90	29	1	312
May	73	18	4	1	0	96
June	138	38	115	40	19	350

New Patron Registrations	Adult	Juvenile	E-card	Total
January	34	17	19	70
February	34	13	11	58
March	44	44	18	106
April	44	22	14	80
May	39	9	16	64
June	45	60	19	124

Discards	Adult Fic	Adult NF	DVD	YA	Juv Fic	Juv NF	Total
January	105	40	0	2	9	2	158
February	120	30	0	41	30	2	223
March	15	300	0	1	2	1	319
April	75	250	3	10	25	50	413
May	150	200	0	15	10	25	400
June	175	300	5	20	25	30	555

Circulation							
Adult Fic	Adult NF	Large Print	Spanish Fiction	Spanish Non-Fic	BKCD	DVD/BLURAY	Magazines
501	297	30	8	12	4	264	9
State Park Passes	Hotspots	Kindles & Laptop Kiosk	Connectivity Kits	YA Fic	YA Non-Fic	YA Fic Spanish	YA NF Spanish
11	13	8	20	188	16	1	0
J BKCD	J DVD/BLURAY	Juv Fic	Juv NF	Juv Fic Spanish	Juv NF Spanish	J Magazine	Total
4	94	1,939	370	126	45	5	3,965



LIBRARY BOARD OF TRUSTEES AGENDA ITEM 9A3

REPORT: Adult Learning Center Report

MEETING DATE: July 25, 2023

PREPARED BY: Misty Finch

LOCATION: Blanchard Library

Adult Literacy Services

One-To-One Adult Literacy Tutoring:

In June, adult literacy tutors and learners spent a combined total of 161 hours practicing reading and writing skills. BEST welcomed two new learners to the program this month – Leticia G. and Nidia D. Leticia moved to Santa Paula three months ago from Mexico. She is very eager to improve her English and learn more about American culture. Nidia has lived in Santa Paula for 5 years and cleans the house. She would like to improve her conversational English skills so she can communicate better with her clients

BEST Virtual Book Discussion with Tricia Lemmon:

Participants of our weekly *Best Virtual Book Discussion* are currently reading an abridged version of *Anne of Green Gables*. In a past session, one adult learner said she looks forward to reading the book every week and enjoys Anne's quirky personality.

Family Literacy Services

Abriendo Puertas:

The mission of Abriendo is to honor and support parents as leaders of their families and their child's first and most influential teacher. AP parents participate in local programs to strengthen their leadership, knowledge and support systems – all key in preparing their young children for school success. The curriculum consists of 10 interactive sessions that assist parents in building strong foundations for their children in reading, math, technology, health and more. Parents support each other in making what they learn a part of daily life. Adult literacy staff are in the process of establishing community partnerships and locating facilities to conduct Abriendo Puertas sessions offsite, during the library closure. Literacy programs facilitator, Sandra Diaz and Olivia Castillo are drafting program presentations to educate parents about library literacy services and how they can be applied to the AP framework.

Blanchard / Santa Paula Library District

Board of Trustees Meeting

May 23, 2023

Page 2 of 2

ESL Literacy Service

ESL Small groups: ESL classes ended June 29, 2023. Since the beginning of February 2023 – mid-June 2023, thirty-four adult learners received ESL instruction at Blanchard Community Library and took steps to improve their English proficiency.

June 2023 Literacy Services Statistics:

One-To-One Tutoring	Adult Literacy Small Groups (ALS)	ESL Classes
Active Tutors: 6 Active Learners:12 Total Tutor Hours: 86 Total Adult Learner Hours: 75 Total Tutoring Hours: 161	BEST Virtual Book Discussion Total participants: 8	Total Participants: 40



LIBRARY BOARD OF TRUSTEES AGENDA ITEM 9.A:4

REPORT: Interim Library Director's Report

MEETING DATE: July 25, 2023

PREPARED BY: Justin Formanek

LOCATION: Blanchard Library

INTERIM LIBRARY DIRECTOR'S ACTIVITIES

- June 1 — Met with Sheriden Grace at TriCounty Furniture to finalize specifications
- June 6 — Attended Ventura County Special Districts Association (VCSDA) meeting
- June 7 — Meeting with Southern California Regional Energy Network (SoCalREN), AE Group, and AKA regarding Building Forward
- June 15 — Friends of the Library (FoL) Board Meeting
- June 16 — Meeting with SPUSD Assistant Superintendent of EL Services and Community Engagement, Dr. Gina Ramirez
- June 27 — Meeting with California Special Districts Association (CSDA) Field Coordinator Charlotte Holifield



Ventura Port District GM Brian Pendleton speaks at the June 6 VCSDA meeting.

MUSEUM OF VENTURA COUNTY MINI-GRANT AWARD

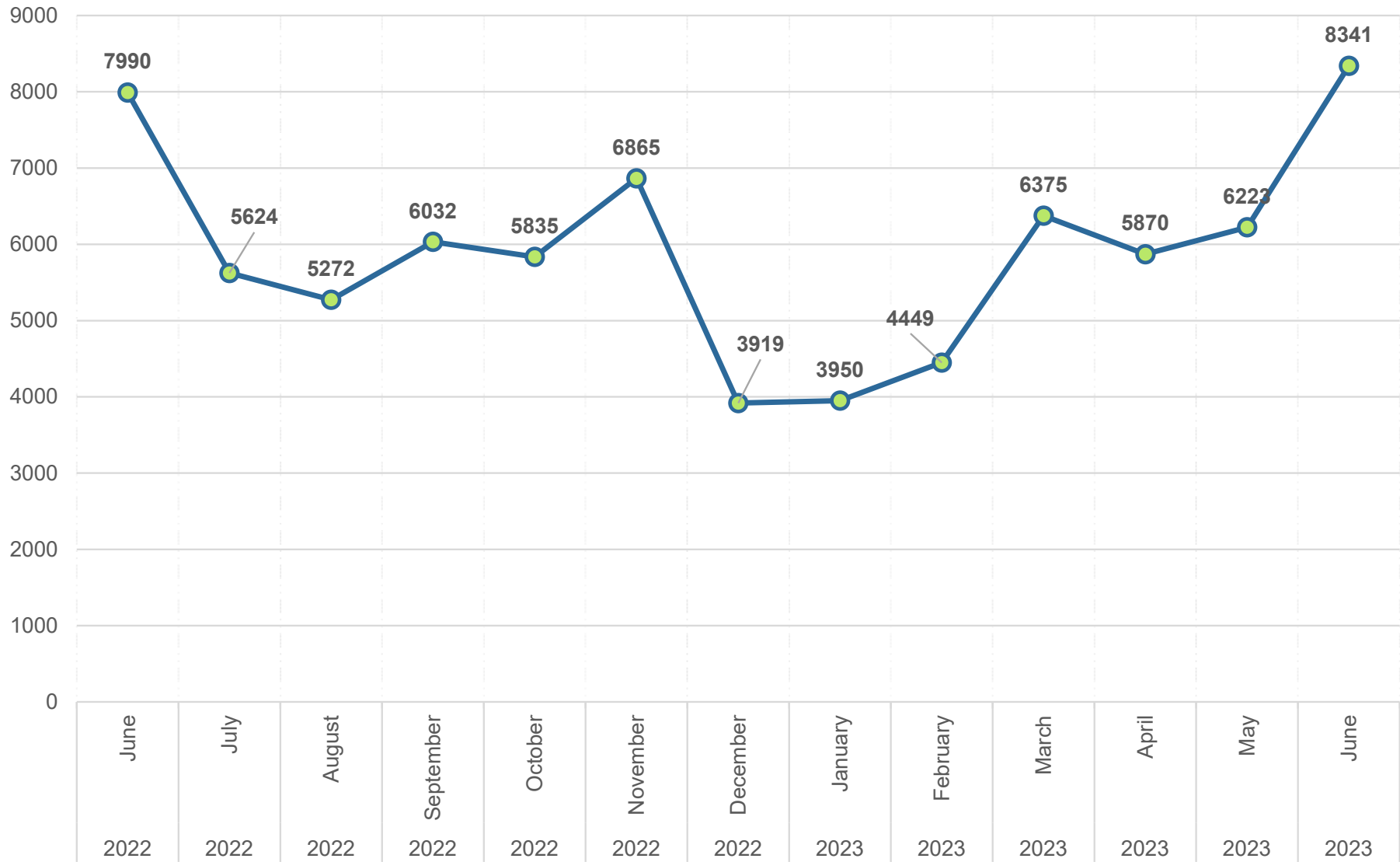
Blanchard Community Library has been selected to receive a grant through the 150th Anniversary of Ventura County mini-grant program. A grant of \$1,250 has been approved to support our Rock Painting and Scavenger Hunt as part of the Community Festival on October 21, 2023 in Santa Paula.

Attachments — Library Statistics for June 2023

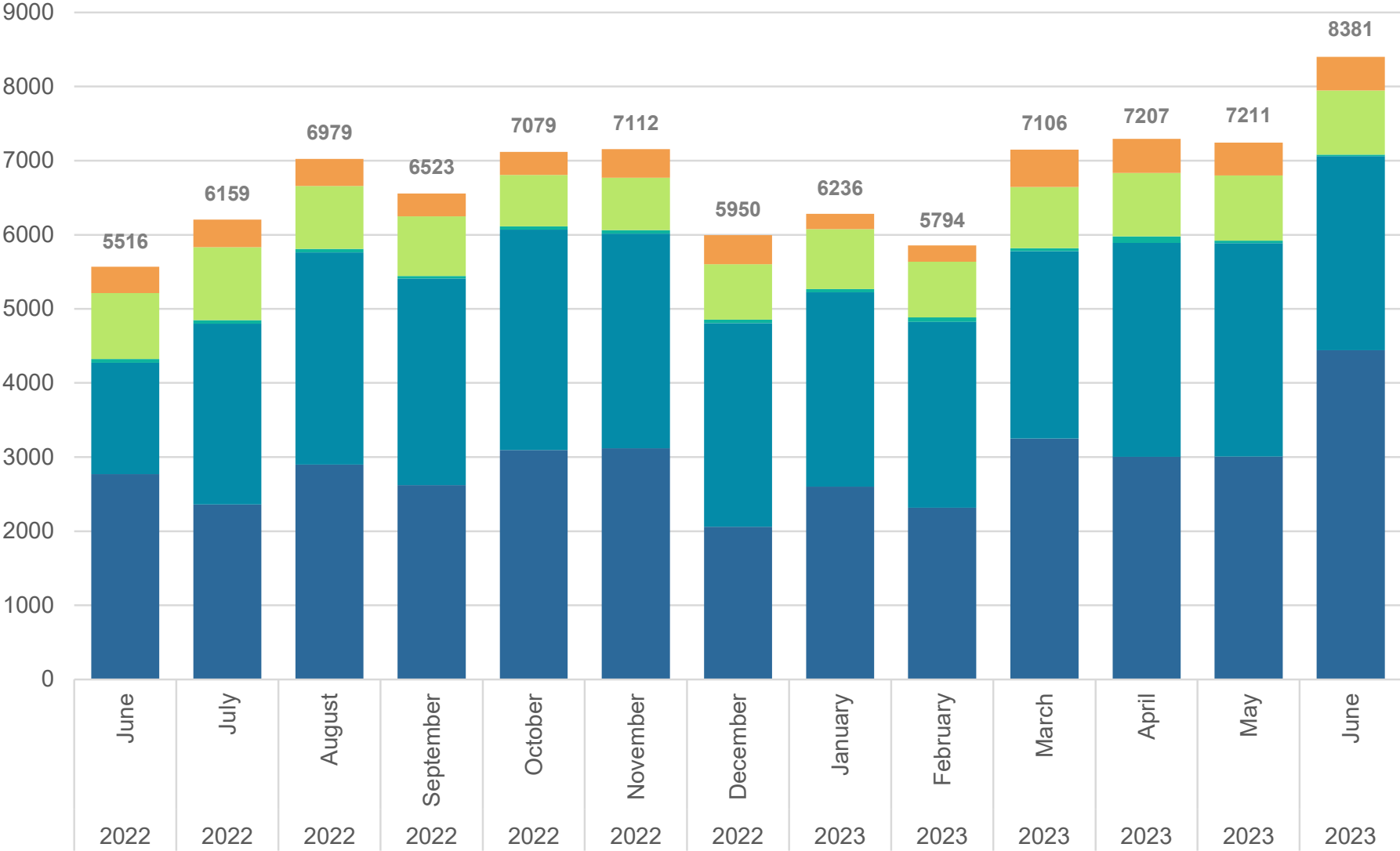
BLANCHARD / SANTA PAULA LIBRARY DISTRICT

119 N. 8TH STREET, SANTA PAULA, CA 93060 • (805) 525-3615 • WWW.BLANCHARDLIBRARY.ORG

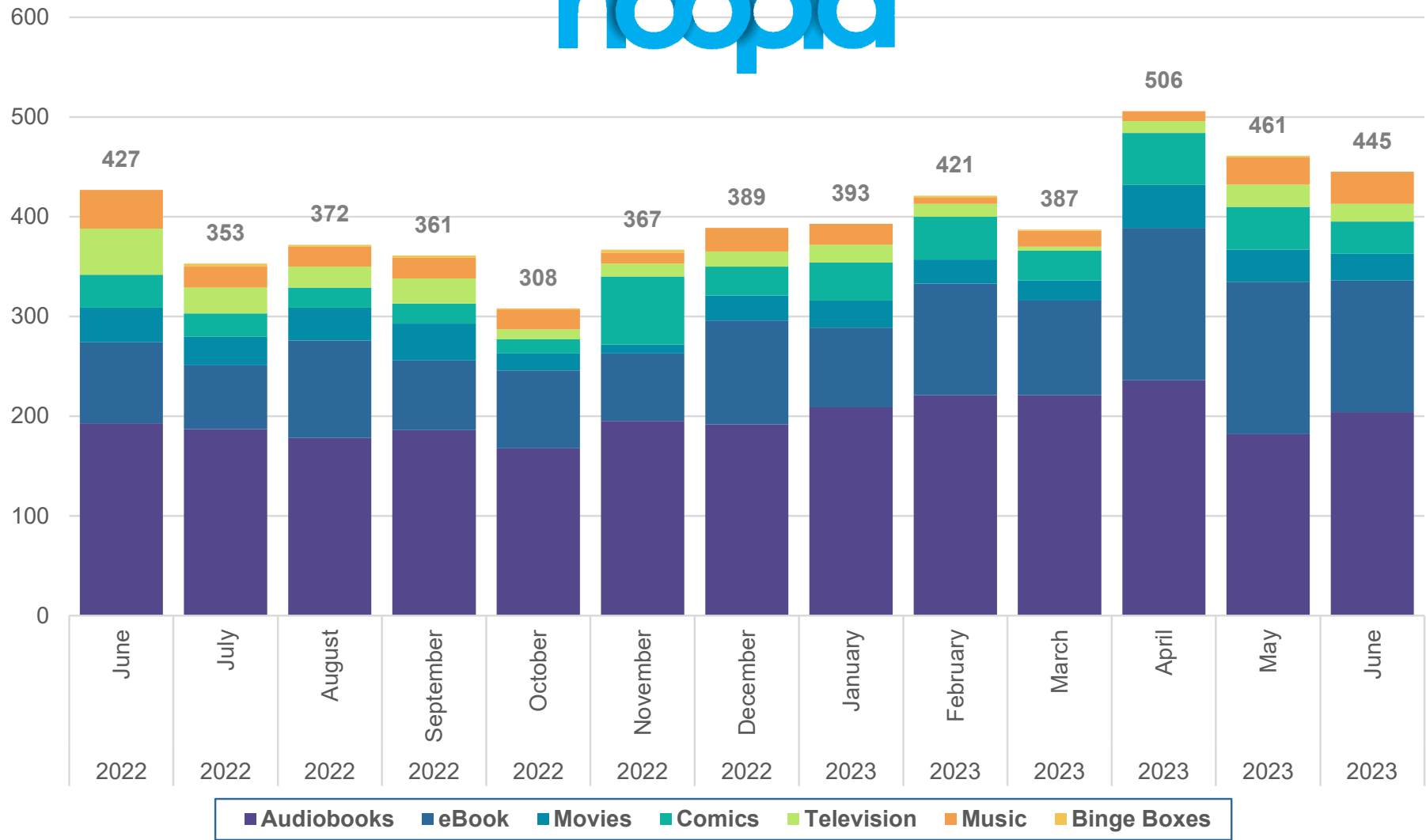
PATRON COUNT



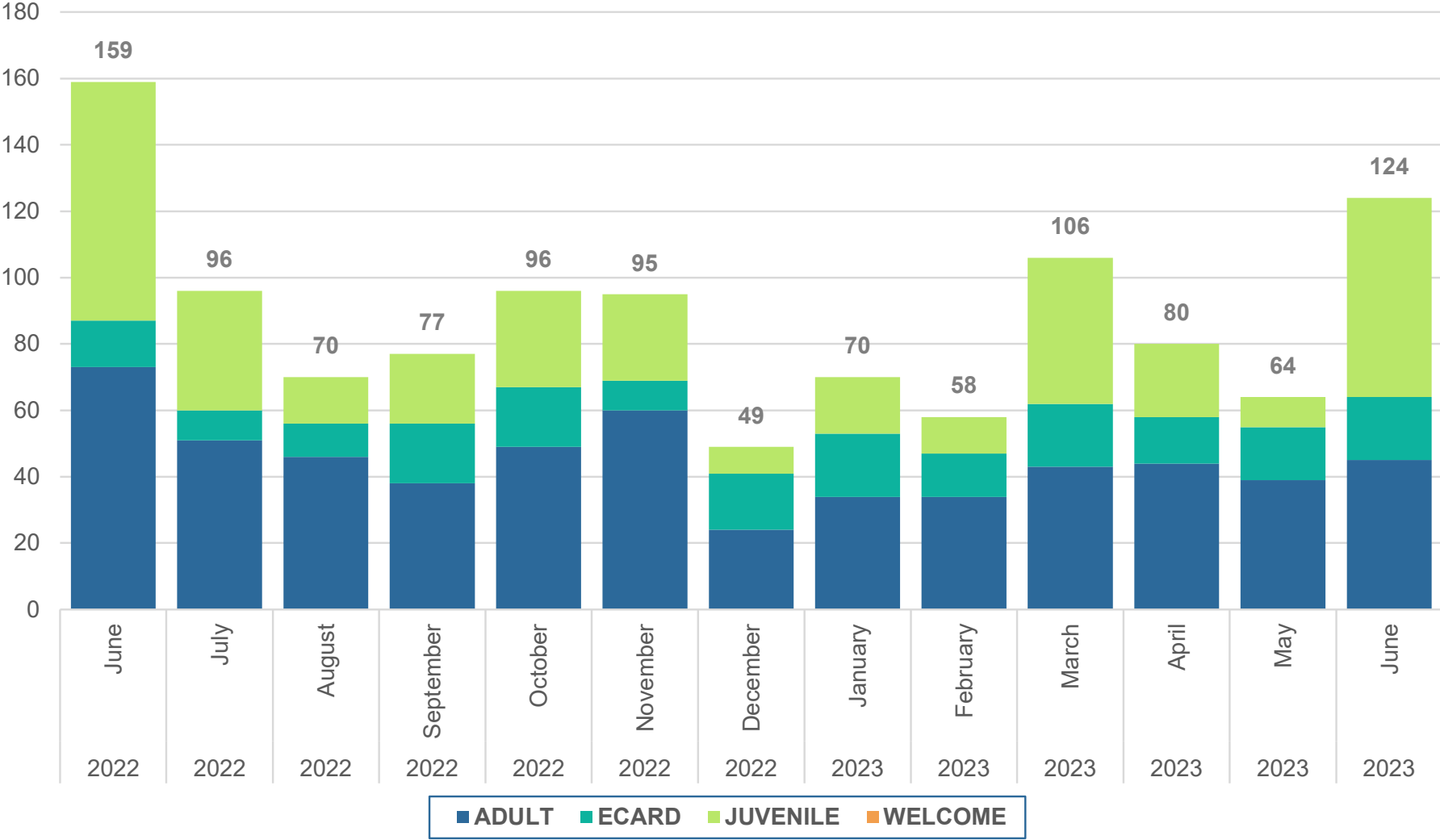
TOTAL CIRCULATION



■ 1ST CIRC ■ RENEWAL ■ PERIODICALS ■ OVERDRIVE ■ HOOPLA TOTAL



NEW LIBRARY CARDS





**LIBRARY TRUSTEES UPDATE
FROM THE FRIENDS OF THE BLANCHARD COMMUNITY LIBRARY**

MONTH: June 2023

HOURS WORKED BY VOLUNTEERS: 162.5

SPECIAL EVENTS:

- Festival of Books event at Isbell School. FOL participated along with the Library and Sandra Luizzi, donating books for giveaway to children and adults and giving prizes to children. The goal of FOL participation was to get books in the hands of children and raise awareness of both the Library and FOL. Thanks to Laura Phillips for coordinating donations and staffing for the FOL side of this event.
- FOL held 15 sales in June and raised \$971.96.

NOTES:

- FOL will close the Back Stacks for the duration of the Library closure, as the Library will store some materials within the Back Stacks during construction and there will be storage containers in the north alley as well.