

MEETING NOTICE: There will be a Regular Meeting of the
Blanchard /Santa Paula Library District Board of Trustees
Tuesday, August 23, 2022 at 6:00 p.m.
Blanchard Community Library
119 N. 8th St., Santa Paula, CA 93060.

AGENDA

THIS MEETING WILL BE HELD IN PERSON AT THE LIBRARY

A. CALL TO ORDER

B. APPROVAL OF THE ORDER OF THE AGENDA

C. PUBLIC COMMENT

Public comments are welcomed and encouraged. The President of the Board will acknowledge visitors wishing to speak on a topic not on the regular Board agenda. The Board is prohibited from taking action on any item not part of the printed agenda. When addressing the Library Board, please stand to be recognized by the Board President, state your full name and address, and direct your comments to the entire Library Board.

For members in the audience wishing to speak on an Agenda item, the President will announce the item and request the staff or a Board member to give a brief summary. The Board will have an opportunity to ask questions, following which the President will ask whether anyone else wishes to comment. Then the Board will discuss the item and take the appropriate action.

The Library Board of Trustees requests that speakers conduct themselves with civility and keep in mind the rights and well-being of all members of the Santa Paula community.

D. APPROVAL OF MINUTES

- a. Approval of Minutes: Meeting of July 26, 2022

E. REPORTS

- a. Financial Reports—July 2022
- b. Friends of the Library

F. BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUT

G. OLD BUSINESS

- a. Update on Library Renovation (information, discussion, possible action)
- b. Strategic Plan Review, Discussion, and Approval (information, discussion, possible action)

H. NEW BUSINESS

- a. Suggestions for a Digital Sign (information, discussion, possible action)

I. REPORTS (CONTINUED)

- a. Staff Reports
 - i. Public Services Reports
 - ii. Facilities Report
 - iii. District Director's Report
- b. Board Committees
 - i. Finance
 - ii. Human Resources
 - iii. Strategic Plan Teams
 - 1. Visioning/Strategic Plan
 - 2. Fundraising/Grants

J. FUTURE AGENDA ITEMS

K. UPCOMING MEETING DATES

Regular Meeting September 27, 2022

L. ADJOURNMENT

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact Ned Branch, District Director of the Blanchard/Santa Paula Community Library, at 805-525-3615 x301. Notification 48 hours before the meeting will enable reasonable arrangements to be made.

REGULAR MEETING OF AUGUST 23, 2022
D. APPROVAL OF MINUTES

1. Approval of Minutes
 - a. Regular Meeting of July 26, 2022

	MOVED	SECONDED	YES	NO	ABSTAIN	ABSENT
Eilar						
Merson						
Phillips						
Reyes						
Zamora						

MINUTES of the Regular Meeting of the Blanchard/Santa Paula Library District Board of Trustees, Tuesday, July 26, 2022

A. CALL TO ORDER--- The Meeting was called to order at 6:02 PM by Board President Ron Merson. Trustees Laura Phillips, Ricardo Reyes, and Miriam Zamora were in attendance, a quorum established. Trustee Christina Eilar was absent. District Director Ned Branch was present.

B. APPROVAL OF THE ORDER OF AGENDA-

Motion: No changes to the agenda

Moved by Laura Phillips, Seconded by Rick Reyes

Vote: Motion 4-0

Yes: Ron Merson, Laura Phillips, Ricardo Reyes, and Miriam Zamora

C. PUBLIC COMMENT ON NON-AGENDA ITEMS--- None.

D. APPROVAL OF MINUTES-

Motion: Approve

Moved by Rick Reyes, Seconded by Laura Phillips

Vote: Motion 4-0

Yes: Ron Merson, Laura Phillips, Ricardo Reyes, and Miriam Zamora

E. REPORTS -

a. Director Branch presented the Financial Reports for review.

Motion: Receive and file June 2022 financial reports

Moved by Miriam Zamora, Seconded by Rick Reyes

Vote: Motion 4-0

Yes: Ron Merson, Laura Phillips, Ricardo Reyes, and Miriam Zamora

b. Friends of the Library (FOL) - Trustee Phillips: Festival of Books was a success, with many books given away; August special sale will be ½ price fiction; back stacks will be open for sales on Cruise Night in September.

F. BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUTS ---

a. Trustee Phillips suggested that a large, digital monument sign be considered for the library. Trustee Reyes has been researching this and will provide information to Ned for presentation at the next meeting.

b. Trustee Zamora commented that better signage and wayfinding should be incorporated into the remodel, as the different areas of the children's area are very difficult to identify, and new users of the library don't know where to look for books.

b. Trustee Merson commented on the new, battery powered charging stations. The Festival of books, a joint effort between Friends of the Library and Blanchard was a very successful event and involved the distribution of over 5,000 books, serving over 1,000 children.

G. OLD BUSINESS--- Director Branch

a. Library Renovation Update –

MINUTES of the Regular Meeting of the Blanchard/Santa Paula Library District Board of Trustees, Tuesday, July 26, 2022

- i. The library is still waiting to hear back regarding the grant application for the roof and HVAC work which was filed on March 21.
 - ii. The electrical and interior renovation drawings have been approved and Ned will now review the documents with the project manager and start the bid process.
 - iii. Trustee Zamora asked about patron involvement in or input on the interior renovations and suggested a simple survey to gather input.
 - iv. Trustee Reyes asked for a rough order of magnitude of costs for the interior improvements
- b. Black Gold is still negotiating with Santa Barbara and San Luis Obispo on their unfunded accrued pension liability responsibility.
- c. Strategic Plan review and discussion was tabled until a later date when Trustee Eilar is present.

H. NEW BUSINESS ---

- a. Director Branch presented an audit engagement letter and recommended the Board approve the engagement of Moss, Levy & Hartzheim LLP to conduct the financial audit for the fiscal year 2021-2022

Motion: Approve

Moved by Laura Phillips, Seconded by Rick Reyes

Vote: Motion 4-0

Yes: Ron Merson, Laura Phillips, Ricardo Reyes, and Miriam Zamora

- b. Director Branch presented information about the CLASS program, which is an investment option that may provide better management of funds and higher yield than is currently available at the County. Director Branch recommended that the Board authorize the District Director to enroll the library in the CLASS program for information gathering purposes. Any future movement of money will need to be authorized by the Finance Committee.

Motion: Approve

Moved by Miriam Zamora, Seconded by Laura Phillips

Vote: Motion 4-0

Yes: Ron Merson, Laura Phillips, Ricardo Reyes, and Miriam Zamora

- c. The Board assigned negotiation of District Director's contract to the H.R. Committee. (Zamora/Eilar 3-0)
- d. The Board discussed a draft of the 2022-2023 budget presented by Director Branch.
- e. The Board unanimously agreed to adopt an appropriations limit of \$1,012,467 for the 2022-2023 fiscal year. (Zamora/Phillips 3-0)

I. REPORTS (continued)

- a. Staff Reports
- i. Public services - Updates were reviewed.

MINUTES of the Regular Meeting of the Blanchard/Santa Paula Library District Board of Trustees, Tuesday, July 26, 2022

ii. Facilities Report – Trustee Reyes again requested rough order of magnitude costs and a critical path schedule for the interior renovations. He volunteered to work with the project manager on these items, if needed.

iii. District Director’s Report -

1. Statistics were reviewed.

b. Board Committees

i. Finance --- None

ii. Human Resources --- None

iii. Strategic Plan Teams –

1. Visioning/Strategic Plan – None.

2. Fundraising/Grants – None

J. FUTURE AGENDA ITEMS--- The Board agreed to include the following future Agenda items: Strategic Plan review and discussion, information on digital monument sign

UPCOMING MEETING DATE--- The next regular meeting will be August 23, 2022 at 6:00 PM.

ADJOURNMENT---There being no further business, the Regular Meeting was adjourned at 7:28pm

Motion: Approve

Moved by Laura Phillips, Seconded by Miriam Zamora

Vote: Motion 4-0

Yes: Ron Merson, Laura Phillips, Ricardo Reyes, and Miriam Zamora

Library Board Clerk

ATTEST:

District Director

REGULAR MEETING OF AUGUST 23, 2022
E(a). REPORTS: FINANCIAL REPORTS

1. Receive and file July 2022 financial reports

	MOVED	SECONDED	YES	NO	ABSTAIN	ABSENT
Eilar						
Merson						
Phillips						
Reyes						
Zamora						

BUDGET VARIATIONS AND SUMMARIES
YTD as of July 2022 - Month 1 of 12

SIGNIFICANT VARIANCES FROM BUDGET

		ACTUAL	BUDGET		
Expense	Salaries & Benefits	\$ 54,996	\$ 60,440	-9.0%	Two staff on maternity leave
	Computer Services	\$ 18,797	\$ 17,110	9.9%	
	Collection Development	\$ 6,735	\$ 4,640	45.2%	
	Programs	\$ 1,713	\$ 2,640	-35.1%	
	Professional Services	\$ 25	\$ 1,420	-98.2%	
	Utilities	\$ 4,911	\$ 3,350	46.6%	Summertime cooling costs. Budget is based on monthly average, not actual usage. Over budget

BUDGET SUMMARY

	21-22 YTD Actual	22-23 YTD Actual	22-23 YTD Budget	YTD Variance	22-23 Annual Budget
Income	\$ 258,989	\$ 244,130	\$ 231,000	5.7%	\$ 1,050,301
Expense	\$ 86,107	\$ 91,419	\$ 97,660	-6.4%	\$ 1,058,300
Other					
Income	\$ -	\$ 6,816	\$ -		\$ -
Expense	\$ -	\$ -	\$ -		

Blanchard/Santa Paula Library District
Balance Sheet
As of July 31, 2022

	Jul 31, 22
ASSETS	
Current Assets	
Checking/Savings	
1010.10 · General Fund	49,854.24
Payroll (Checking Account - Payroll)	5,717.74
Literacy	6,843.25
1020 · Book Trust Account	11,954.38
1010.20 · County Accounts	1,346,046.72
Investment Accounts	396,688.01
Building Fund	92,976.12
1010.40 · Santa Paula City	229,009.61
Blake	6,828.81
1015.10 · Petty Cash - General	380.00
1016.10 · Copy Machine Change Fund	-25.60
Total Checking/Savings	2,146,273.28
Other Current Assets	
1063.10 · Prepaid Expenses	86,889.56
Total Other Current Assets	86,889.56
Total Current Assets	2,233,162.84
Fixed Assets	780,280.47
TOTAL ASSETS	<u>3,013,443.31</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	2,354.63
Credit Cards	-747.27
Other Current Liabilities	
Deferred Revenue	224.98
2100.10 · Payroll Liabilities	6,818.37
2572.10 · Compensated Absences	38,030.00
Total Other Current Liabilities	45,073.35
Total Current Liabilities	46,680.71
Total Liabilities	46,680.71
Equity	
Fund Bal Offset - Comp. Absence	-38,030.00
31300 · Perm. Restricted Net Assets (Other Income)	340,845.14
3704.10 · Investment Gen. Fixed Asset	755,308.22
3901.10 · Fund Balance - General	1,749,112.49
Net Income	159,526.75
Total Equity	2,966,762.60
TOTAL LIABILITIES & EQUITY	<u>3,013,443.31</u>

Blanchard/Santa Paula Library District Profit & Loss Budget vs. Actual July 2022

	Jul 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · Property Taxes				
4100 · Secured	228,000.00	228,000.00	0.00	100.0%
Supplemental	2,035.51	0.00	2,035.51	100.0%
4200 · Unsecured	0.00	0.00	0.00	0.0%
Special Dist. Assessments	8,398.34	0.00	8,398.34	100.0%
Redevelopment Property Tax	0.00	0.00	0.00	0.0%
4501 · HOPTR	0.00	0.00	0.00	0.0%
4300 · Penalties/Delinquent Taxes	358.33	310.00	48.33	115.6%
4400 · Property Tax Interest Earnings	2,104.16	0.00	2,104.16	100.0%
Total 4000 · Property Taxes	240,896.34	228,310.00	12,586.34	105.5%
4700 · Grants				
California State Library Grants	0.00	0.00	0.00	0.0%
4705 · Other Grants	500.00	0.00	500.00	100.0%
Total 4700 · Grants	500.00	0.00	500.00	100.0%
4600 · Donations	1,650.00	2,090.00	-440.00	78.9%
4800 · Library Services	91.00	600.00	-509.00	15.2%
4900 · Miscellaneous Income	21.25			
Interest Income	971.08			
Total Income	244,129.67	231,000.00	13,129.67	105.7%
Gross Profit	244,129.67	231,000.00	13,129.67	105.7%
Expense				
Salaries & Employee Benefits				
Salaries	36,823.99	43,550.00	-6,726.01	84.6%
Payroll Tax	2,838.00	3,690.00	-852.00	76.9%
Retirement	5,656.52	7,140.00	-1,483.48	79.2%
Health Insurance	9,463.94	5,340.00	4,123.94	177.2%
Insurance- Workers Comp.	213.35	720.00	-506.65	29.6%
Total Salaries & Employee Benefits	54,995.80	60,440.00	-5,444.20	91.0%
Services				
Computer Services				
Patron Computers	3,039.55			
Network Services/ILS	15,292.00	16,000.00	-708.00	95.6%
Service/Licensing Agreements	465.44	860.00	-394.56	54.1%
Computer Services - Other	0.00	250.00	-250.00	0.0%
Total Computer Services	18,796.99	17,110.00	1,686.99	109.9%
Collection Development				
AV Materials	72.50	400.00	-327.50	18.1%
Books	2,672.93	2,180.00	492.93	122.6%
eContent	0.00	1,000.00	-1,000.00	0.0%
Databases	2,375.99	50.00	2,325.99	4,752.0%
WiFi Hot Spots	1,352.98	800.00	552.98	169.1%
Periodicals	260.96	210.00	50.96	124.3%
Total Collection Development	6,735.36	4,640.00	2,095.36	145.2%
Library Supplies	0.00	170.00	-170.00	0.0%
Memberships & Dues	0.00	420.00	-420.00	0.0%
Programs				
Adult Programs	109.16	380.00	-270.84	28.7%
Young Adult Programs	628.08	420.00	208.08	149.5%

Blanchard/Santa Paula Library District
Profit & Loss Budget vs. Actual
July 2022

	Jul 22	Budget	\$ Over Budget	% of Budget
Children's Programs	866.42	1,170.00	-303.58	74.1%
Literacy Programs	109.10	670.00	-560.90	16.3%
Total Programs	1,712.76	2,640.00	-927.24	64.9%
Promotion & Public Relations	29.99	500.00	-470.01	6.0%
Travel and Meetings	-10.40	180.00	-190.40	-5.8%
Total Services	27,264.70	25,660.00	1,604.70	106.3%
Administration				
Advertising	0.00	30.00	-30.00	0.0%
Bank Charges	63.34	40.00	23.34	158.4%
Insurance	2,207.19	2,190.00	17.19	100.8%
Office Expenses (Office expenses)	254.26	1,170.00	-915.74	21.7%
Payroll Processing	359.70			
Professional Services	25.00	1,420.00	-1,395.00	1.8%
Staff Development & Recognition	0.00	170.00	-170.00	0.0%
Strategic Planning	0.00	0.00	0.00	0.0%
Telephone Expense	23.37	360.00	-336.63	6.5%
Total Administration	2,932.86	5,380.00	-2,447.14	54.5%
Facilities				
Janitorial Services & Supplies	784.39	840.00	-55.61	93.4%
Repairs & Maintenance	529.70	1,990.00	-1,460.30	26.6%
Utilities (Utilities)	4,911.36	3,350.00	1,561.36	146.6%
Total Facilities	6,225.45	6,180.00	45.45	100.7%
Total Expense	91,418.81	97,660.00	-6,241.19	93.6%
Net Ordinary Income	152,710.86	133,340.00	19,370.86	114.5%
Other Income/Expense				
Other Income				
Library Impact Fees	6,815.89			
Total Other Income	6,815.89			
Other Expense				
Extraordinary Expenses	0.00	1,500.00	-1,500.00	0.0%
Total Other Expense	0.00	1,500.00	-1,500.00	0.0%
Net Other Income	6,815.89	-1,500.00	8,315.89	-454.4%
Net Income	159,526.75	131,840.00	27,686.75	121.0%

Blanchard/Santa Paula Library District
Profit & Loss Budget Performance
July 2022

	Jul 22	Budget	Jul 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4000 · Property Taxes					
4100 · Secured	228,000.00	228,000.00	228,000.00	228,000.00	432,000.00
Supplemental	2,035.51	0.00	2,035.51	0.00	6,000.00
4200 · Unsecured	0.00	0.00	0.00	0.00	7,000.00
Special Dist. Assessments	8,398.34	0.00	8,398.34	0.00	327,000.00
Redevelopment Property Tax	0.00	0.00	0.00	0.00	149,000.00
4501 · HOPTR	0.00	0.00	0.00	0.00	1,300.00
4300 · Penalties/Delinquent Taxes	358.33	310.00	358.33	310.00	930.00
4400 · Property Tax Interest Earnings	2,104.16	0.00	2,104.16	0.00	0.00
Total 4000 · Property Taxes	240,896.34	228,310.00	240,896.34	228,310.00	923,230.00
4700 · Grants					
California State Library Grants	0.00	0.00	0.00	0.00	74,091.00
4705 · Other Grants	500.00	0.00	500.00	0.00	5,700.00
Total 4700 · Grants	500.00	0.00	500.00	0.00	79,791.00
4600 · Donations	1,650.00	2,090.00	1,650.00	2,090.00	40,080.00
4800 · Library Services	91.00	600.00	91.00	600.00	7,200.00
4900 · Miscellaneous Income	21.25		21.25		
Interest Income	971.08		971.08		
Total Income	244,129.67	231,000.00	244,129.67	231,000.00	1,050,301.00
Gross Profit	244,129.67	231,000.00	244,129.67	231,000.00	1,050,301.00
Expense					
Salaries & Employee Benefits					
Salaries	36,823.99	43,550.00	36,823.99	43,550.00	530,340.00
Payroll Tax	2,838.00	3,690.00	2,838.00	3,690.00	44,180.00
Retirement	5,656.52	7,140.00	5,656.52	7,140.00	85,920.00
Health Insurance	9,463.94	5,340.00	9,463.94	5,340.00	64,080.00
Insurance- Workers Comp.	213.35	720.00	213.35	720.00	3,140.00
Total Salaries & Employee Benefits	54,995.80	60,440.00	54,995.80	60,440.00	727,660.00
Services					
Computer Services					
Patron Computers	3,039.55		3,039.55		
Network Services/ILS	15,292.00	16,000.00	15,292.00	16,000.00	64,000.00
Service/Licensing Agreements	465.44	860.00	465.44	860.00	10,320.00
Computer Services - Other	0.00	250.00	0.00	250.00	3,000.00
Total Computer Services	18,796.99	17,110.00	18,796.99	17,110.00	77,320.00
Collection Development					
AV Materials	72.50	400.00	72.50	400.00	4,800.00
Books	2,672.93	2,180.00	2,672.93	2,180.00	26,160.00
eContent	0.00	1,000.00	0.00	1,000.00	12,000.00
Databases	2,375.99	50.00	2,375.99	50.00	600.00
WiFi Hot Spots	1,352.98	800.00	1,352.98	800.00	9,600.00
Periodicals	260.96	210.00	260.96	210.00	2,520.00
Total Collection Development	6,735.36	4,640.00	6,735.36	4,640.00	55,680.00
Library Supplies					
Book Binding/Mending	0.00	170.00	0.00	170.00	2,040.00
Total Library Supplies	0.00	170.00	0.00	170.00	2,040.00
Memberships & Dues	0.00	420.00	0.00	420.00	5,040.00

Blanchard/Santa Paula Library District
Profit & Loss Budget Performance
July 2022

	Jul 22	Budget	Jul 22	YTD Budget	Annual Budget
Programs					
Adult Programs	109.16	380.00	109.16	380.00	4,560.00
Young Adult Programs	628.08	420.00	628.08	420.00	5,040.00
Children's Programs	866.42	1,170.00	866.42	1,170.00	14,040.00
Literacy Programs	109.10	670.00	109.10	670.00	8,040.00
Total Programs	1,712.76	2,640.00	1,712.76	2,640.00	31,680.00
Promotion & Public Relations	29.99	500.00	29.99	500.00	5,800.00
Travel and Meetings					
Meals	-10.40		-10.40		
Travel and Meetings - Other	0.00	180.00	0.00	180.00	2,160.00
Total Travel and Meetings	-10.40	180.00	-10.40	180.00	2,160.00
Total Services	27,264.70	25,660.00	27,264.70	25,660.00	179,720.00
Administration					
Advertising	0.00	30.00	0.00	30.00	360.00
Bank Charges	63.34	40.00	63.34	40.00	480.00
Insurance	2,207.19	2,190.00	2,207.19	2,190.00	26,280.00
Office Expenses (Office expenses)	254.26	1,170.00	254.26	1,170.00	14,040.00
Payroll Processing	359.70		359.70		
Professional Services	25.00	1,420.00	25.00	1,420.00	31,040.00
Staff Development & Recognition	0.00	170.00	0.00	170.00	2,040.00
Strategic Planning	0.00	0.00	0.00	0.00	3,000.00
Telephone Expense	23.37	360.00	23.37	360.00	4,320.00
Total Administration	2,932.86	5,380.00	2,932.86	5,380.00	81,560.00
Facilities					
Janitorial Services & Supplies	784.39	840.00	784.39	840.00	10,080.00
Repairs & Maintenance	529.70	1,990.00	529.70	1,990.00	19,080.00
Utilities (Utilities)	4,911.36	3,350.00	4,911.36	3,350.00	40,200.00
Total Facilities	6,225.45	6,180.00	6,225.45	6,180.00	69,360.00
Total Expense	91,418.81	97,660.00	91,418.81	97,660.00	1,058,300.00
Net Ordinary Income	152,710.86	133,340.00	152,710.86	133,340.00	-7,999.00
Other Income/Expense					
Other Income					
Library Impact Fees	6,815.89		6,815.89		
Total Other Income	6,815.89		6,815.89		
Other Expense					
Extraordinary Expenses	0.00	1,500.00	0.00	1,500.00	18,000.00
Total Other Expense	0.00	1,500.00	0.00	1,500.00	18,000.00
Net Other Income	6,815.89	-1,500.00	6,815.89	-1,500.00	-18,000.00
Net Income	159,526.75	131,840.00	159,526.75	131,840.00	-25,999.00

Blanchard/Santa Paula Library District Profit & Loss Budget vs. Actual July 2022

	Jul 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · Property Taxes				
4100 · Secured	228,000.00	228,000.00	0.00	100.0%
Supplemental	2,035.51	0.00	2,035.51	100.0%
4200 · Unsecured	0.00	0.00	0.00	0.0%
Special Dist. Assessments	8,398.34	0.00	8,398.34	100.0%
Redevelopment Property Tax	0.00	0.00	0.00	0.0%
4501 · HOPTR	0.00	0.00	0.00	0.0%
4300 · Penalties/Delinquent Taxes	358.33	310.00	48.33	115.6%
4400 · Property Tax Interest Earnings	2,104.16	0.00	2,104.16	100.0%
Total 4000 · Property Taxes	240,896.34	228,310.00	12,586.34	105.5%
4700 · Grants				
California State Library Grants	0.00	0.00	0.00	0.0%
4705 · Other Grants	500.00	0.00	500.00	100.0%
Total 4700 · Grants	500.00	0.00	500.00	100.0%
4600 · Donations	1,650.00	2,090.00	-440.00	78.9%
4800 · Library Services	91.00	600.00	-509.00	15.2%
4900 · Miscellaneous Income	21.25			
Interest Income	971.08			
Total Income	244,129.67	231,000.00	13,129.67	105.7%
Gross Profit	244,129.67	231,000.00	13,129.67	105.7%
Expense				
Salaries & Employee Benefits				
Salaries	36,823.99	43,550.00	-6,726.01	84.6%
Payroll Tax	2,838.00	3,690.00	-852.00	76.9%
Retirement	5,656.52	7,140.00	-1,483.48	79.2%
Health Insurance	9,463.94	5,340.00	4,123.94	177.2%
Insurance- Workers Comp.	213.35	720.00	-506.65	29.6%
Total Salaries & Employee Benefits	54,995.80	60,440.00	-5,444.20	91.0%
Services				
Computer Services				
Patron Computers	3,039.55			
Network Services/ILS	15,292.00	16,000.00	-708.00	95.6%
Service/Licensing Agreements	465.44	860.00	-394.56	54.1%
Computer Services - Other	0.00	250.00	-250.00	0.0%
Total Computer Services	18,796.99	17,110.00	1,686.99	109.9%
Collection Development				
AV Materials	72.50	400.00	-327.50	18.1%
Books	2,672.93	2,180.00	492.93	122.6%
eContent	0.00	1,000.00	-1,000.00	0.0%
Databases	2,375.99	50.00	2,325.99	4,752.0%
WIFI Hot Spots	1,352.98	800.00	552.98	169.1%
Periodicals	260.96	210.00	50.96	124.3%
Total Collection Development	6,735.36	4,640.00	2,095.36	145.2%
Library Supplies	0.00	170.00	-170.00	0.0%
Memberships & Dues	0.00	420.00	-420.00	0.0%
Programs				
Adult Programs	109.16	380.00	-270.84	28.7%
Young Adult Programs	628.08	420.00	208.08	149.5%

**Blanchard/Santa Paula Library District
 Profit & Loss Budget vs. Actual
 July 2022**

	Jul 22	Budget	\$ Over Budget	% of Budget
Children's Programs	866.42	1,170.00	-303.58	74.1%
Literacy Programs	109.10	670.00	-560.90	16.3%
Total Programs	1,712.76	2,640.00	-927.24	64.9%
Promotion & Public Relations	29.99	500.00	-470.01	6.0%
Travel and Meetings	-10.40	180.00	-190.40	-5.8%
Total Services	27,264.70	25,660.00	1,604.70	106.3%
Administration				
Advertising	0.00	30.00	-30.00	0.0%
Bank Charges	63.34	40.00	23.34	158.4%
Insurance	2,207.19	2,190.00	17.19	100.8%
Office Expenses (Office expenses)	254.26	1,170.00	-915.74	21.7%
Payroll Processing	359.70			
Professional Services	25.00	1,420.00	-1,395.00	1.8%
Staff Development & Recognition	0.00	170.00	-170.00	0.0%
Strategic Planning	0.00	0.00	0.00	0.0%
Telephone Expense	23.37	360.00	-336.63	6.5%
Total Administration	2,932.86	5,380.00	-2,447.14	54.5%
Facilities				
Janitorial Services & Supplies	784.39	840.00	-55.61	93.4%
Repairs & Maintenance	529.70	1,990.00	-1,460.30	26.6%
Utilities (Utilities)	4,911.36	3,350.00	1,561.36	146.6%
Total Facilities	6,225.45	6,180.00	45.45	100.7%
Total Expense	91,418.81	97,660.00	-6,241.19	93.6%
Net Ordinary Income	152,710.86	133,340.00	19,370.86	114.5%
Other Income/Expense				
Other Income				
Library Impact Fees	6,815.89			
Total Other Income	6,815.89			
Other Expense				
Extraordinary Expenses	0.00	1,500.00	-1,500.00	0.0%
Total Other Expense	0.00	1,500.00	-1,500.00	0.0%
Net Other Income	6,815.89	-1,500.00	8,315.89	-454.4%
Net Income	159,526.75	131,840.00	27,686.75	121.0%

Blanchard/Santa Paula Library District Profit & Loss Prev Year Comparison July 2022

	Jul 22	Jul 21	\$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · Property Taxes	240,896.34	239,588.26	1,308.08	0.6%
4700 · Grants	500.00	3,000.00	-2,500.00	-83.3%
4600 · Donations	1,650.00	11,350.00	-9,700.00	-85.5%
4800 · Library Services	91.00	50.25	40.75	81.1%
4900 · Miscellaneous Income	21.25	0.00	21.25	100.0%
Interest Income	971.08	0.36	970.72	269,644.4%
Total Income	244,129.67	253,988.87	-9,859.20	-3.9%
Gross Profit	244,129.67	253,988.87	-9,859.20	-3.9%
Expense				
Salaries & Employee Benefits	54,995.80	52,707.97	2,287.83	4.3%
Services				
Computer Services	18,796.99	13,944.54	4,852.45	34.8%
Collection Development				
AV Materials	72.50	1,450.20	-1,377.70	-95.0%
Books	2,672.93	550.99	2,121.94	385.1%
Databases	2,375.99	2,751.99	-376.00	-13.7%
WiFi Hot Spots	1,352.98	1,592.74	-239.76	-15.1%
Periodicals	260.96	260.98	-0.02	0.0%
Total Collection Development	6,735.36	6,606.90	128.46	1.9%
Library Supplies	0.00	96.16	-96.16	-100.0%
Memberships & Dues	0.00	250.33	-250.33	-100.0%
Programs				
Adult Programs	109.16	135.62	-26.46	-19.5%
Young Adult Programs	628.08	249.12	378.96	152.1%
Children's Programs	866.42	465.17	401.25	86.3%
Literacy Programs	109.10	0.00	109.10	100.0%
Total Programs	1,712.76	849.91	862.85	101.5%
Promotion & Public Relations	29.99	93.88	-63.89	-68.1%
Travel and Meetings	-10.40	0.00	-10.40	-100.0%
Total Services	27,264.70	21,841.72	5,422.98	24.8%
Administration				
Bank Charges	63.34	50.15	13.19	26.3%
Insurance	2,207.19	1,844.52	362.67	19.7%
Office Expenses	254.26	152.71	101.55	66.5%
Payroll Processing	359.70	0.00	359.70	100.0%
Professional Services	25.00	2,017.90	-1,992.90	-98.8%
Strategic Planning	0.00	494.17	-494.17	-100.0%
Telephone Expense	23.37	319.33	-295.96	-92.7%
Total Administration	2,932.86	4,878.78	-1,945.92	-39.9%
Facilities				
Janitorial Services & Supplies	784.39	795.76	-11.37	-1.4%
Repairs & Maintenance	529.70	2,069.29	-1,539.59	-74.4%
Utilities (Utilities)	4,911.36	3,813.60	1,097.76	28.8%
Total Facilities	6,225.45	6,678.65	-453.20	-6.8%
Total Expense	91,418.81	86,107.12	5,311.69	6.2%
Net Ordinary Income	152,710.86	167,881.75	-15,170.89	-9.0%

Blanchard/Santa Paula Library District
Profit & Loss Prev Year Comparison
July 2022

	Jul 22	Jul 21	\$ Change	% Change
Other Income/Expense				
Other Income				
Extraordinary Income (Extraordina...	0.00	0.03	-0.03	-100.0%
Library Impact Fees	6,815.89	0.00	6,815.89	100.0%
Total Other Income	6,815.89	0.03	6,815.86	22,719,533.3%
Net Other Income	6,815.89	0.03	6,815.86	22,719,533.3%
Net Income	159,526.75	167,881.78	-8,355.03	-5.0%

Blanchard/Santa Paula Library District
General Fund Deposit Detail
 July 2022

Type	Num	Date	Name	Memo	Account	Class	Amount
Deposit		07/01/2		Deposit	1010.10 · General Fund		20.00
				Deposit	4804 · Printing & Copying	General Fund	-20.00
TOTAL							-20.00
Deposit		07/11/2		Deposit	1010.10 · General Fund		20.00
				Deposit	4804 · Printing & Copying	General Fund	-20.00
TOTAL							-20.00
Deposit		07/13/2		Deposit	1010.10 · General Fund		537.00
			Black Gold Cooperative	Credit Card ...	1016.10 · Copy Machine Change ...	General Fund	-37.00
			Southern California Library Cooper...	Dia De Los ...	4705 · Other Grants	Programs:Children's ...	-500.00
TOTAL							-537.00
Deposit		07/14/2		Deposit	1010.10 · General Fund		125,000.00
				July 2022 Bills	1010.20 · County Accounts	General Fund	-125,000.00
TOTAL							-125,000.00
Deposit		07/20/2		Deposit	1010.10 · General Fund		110.40
			Olivia Escoto	Starbucks R...	Meals	General Fund	-10.40
			CJ and R Enterprises Inc.	Summer Re...	4603 · Other Donations	Programs:Young Ad...	-100.00
TOTAL							-110.40
Deposit		07/26/2		Deposit	1010.10 · General Fund		26.00
				Deposit	4804 · Printing & Copying	General Fund	-26.00
TOTAL							-26.00
Deposit		07/28/2		Deposit	1010.10 · General Fund		21.25
			State of California	Tammy Ferg...	4904 · Restitution	General Fund	-21.25
TOTAL							-21.25
Deposit		07/28/2		Deposit	1010.10 · General Fund		25.00
				Deposit	4804 · Printing & Copying	General Fund	-25.00
TOTAL							-25.00
Bill P...	11...	07/28/2	Quadient Finance USA, Inc	VOID:	1010.10 · General Fund		0.00
TOTAL							0.00
Deposit		07/29/2		Deposit	1010.10 · General Fund		20.00
				Deposit	1016.10 · Copy Machine Change ...	General Fund	-20.00
TOTAL							-20.00

Blanchard/Santa Paula Library District
 Monthly General Fund Check Detail
 July 2022

10:27 AM
 08/16/22

Num	Date	Name	Memo	Account	Paid Amount
	07/05/2022			1010.10 - General Fund	
				Credit Card Fees	-63.34
TOTAL					-63.34
	07/05/2022		VOID: Deposit	1010.10 - General Fund	0.00
TOTAL					0.00
EFT	07/05/2022	Calif. Public Employees' Retirement System	CalPERS Classic retirement contribution 5/29/22-6/11/22	1010.10 - General Fund	
TOTAL				CALPERS (Payee Accou...	-390.05
					-390.05
EFT	07/05/2022	Calif. Public Employees' Retirement System	CalPERS PEPR retirement contribution 5/29/22-6/11/22	1010.10 - General Fund	
TOTAL				CALPERS (Payee Accou...	-1,270.81
					-1,270.81
EFT	07/08/2022	Calif. Public Employees' Retirement System	July 2022 Health Insurance	1010.10 - General Fund	
TOTAL				PERS Group Health Insu...	-3,219.22
				Annuitant Health Insurance	-2,333.25
					-5,552.47
EFT	07/26/2022	Calif. Public Employees' Retirement System	CalPERS Classic retirement contribution 06-12-22 - 06-12-22	1010.10 - General Fund	
TOTAL				CALPERS (Payee Accou...	-390.05
					-390.05
EFT	07/26/2022	Calif. Public Employees' Retirement System	CalPERS PEPR retirement contribution 06-12-22 - 06-12-22	1010.10 - General Fund	
TOTAL				CALPERS (Payee Accou...	-1,270.81
					-1,270.81
EFT	07/29/2022	Calif. Public Employees' Retirement System	August 2022 Health Insurance	1010.10 - General Fund	
TOTAL				PERS Group Health Insu...	-2,592.53
				Annuitant Health Insurance	-1,706.55
					-4,299.08

Blanchard/Santa Paula Library District Monthly General Fund Check Detail

July 2022

10:27 AM
08/16/22

Num	Date	Name	Memo	Account	Paid Amount
TOTAL					-4,299.08
11486	07/05/2022	County of Ventura Information Technology	2022-23 Parcel Numbers List	1010.10 - General Fund	
0242384	06/27/2022		2022-23 Parcel Numbers List	Public & Legal Notices	-75.93
TOTAL					-75.93
11487	07/05/2022	Edison	700501221979	1010.10 - General Fund	
70050122...	06/27/2022		5/19/22-6/19/22	Electricity	-3,311.22
TOTAL					-3,311.22
11488	07/05/2022	Ned Branch	Monthly health insurance reimbursement	1010.10 - General Fund	
	07/01/2022		Monthly health insurance reimbursement	PERS Group Health Insu...	-565.33
TOTAL					-565.33
11489	07/05/2022	Santa Paula Times	1106909	1010.10 - General Fund	
	06/27/2022		7/2/22-6/30/23	Periodicals	-46.00
TOTAL					-46.00
11490	07/05/2022	T-Mobile	968719262	1010.10 - General Fund	
968719262	06/27/2022		5/21/22-6/20/22	WiFi Hot Spots	-830.54
TOTAL					-830.54
11491	07/05/2022	Western Exterminator Company	00093864-7	1010.10 - General Fund	
24398774	06/27/2022		June service	Pest Control	-122.10
TOTAL					-122.10
11492	07/14/2022	Athens Enviromental	A20004977	1010.10 - General Fund	
12522442	07/01/2022		INV. 12522442	Trash	-218.28
TOTAL					-218.28
11493	07/14/2022	Baker & Taylor Books	415157 L444180 4 000000	1010.10 - General Fund	
2036778290	06/09/2022			Children's Books	-41.61

Blanchard/Santa Paula Library District Monthly General Fund Check Detail

July 2022

10:27 AM
08/16/22

Num	Date	Name	Memo	Account	Paid Amount
2036776291	06/09/2022			General	-32.19
2036778289	06/09/2022			General	-17.03
TOTAL					-90.83
11494	07/14/2022	Black Gold Cooperative Library System		1010.10 - General Fund	
23-294	07/01/2022		2022 - 2023 - 1st QTR eContent Hoopla	Network Services/LLS Databases	-12,185.00 -554.00
23-300	07/01/2022		2022 - 2023 - 1st QTR Annual billing for movie licensing	WiFi Hot Spots Databases	-1,500.00 -1,235.00 -321.99
TOTAL					-15,795.99
11495	07/14/2022	Boyd & Associates	9030	1010.10 - General Fund	
276065	07/01/2022		07-01-22 - 09-30-22	Security	-224.70
TOTAL					-224.70
11496	07/14/2022	Business Card		1010.10 - General Fund	
05-17-22 - ...	05/26/2022		Credit Card Charges 05-17-22 - 06-16-22	Bank of America Platinu...	-1,925.04
TOTAL					-1,925.04
11497	07/14/2022	City of Santa Paula (067000-00)	111-067000-00	1010.10 - General Fund	
05-24-22 - ...	06/24/2022			Water and Sewer	-406.34
TOTAL					-406.34
11498	07/14/2022	City of Santa Paula (067500-00)	111-067500-00	1010.10 - General Fund	
05-24-22 - ...	06/24/2022			Water and Sewer	-91.70
TOTAL					-91.70
11499	07/14/2022	Craig Newton		1010.10 - General Fund	
00050101...	07/12/2022		June 12, 2022 "Historical Journeys Through Ameri... June 12, 2022 "Historical Journeys Through America's...	1010.10 - General Fund Children's Programs	-350.00 -350.00
TOTAL					-350.00
11500	07/14/2022	Java Connections. LLC	06-01-22 - 05-31-23	1010.10 - General Fund	

Blanchard/Santa Paula Library District
 Monthly General Fund Check Detail
 July 2022

10:27 AM
 08/16/22

Num	Date	Name	Memo	Account	Paid Amount
2655	07/11/2022		06-01-22 - 05-31-23	1063.10 · Prepaid Expen...	-2,726.28
TOTAL					-2,726.28
11501	07/14/2022	Kelly Cleaning & Supplies	INV. 589698446	1010.10 · General Fund	
589698446	07/01/2022		INV. 589698446	Janitorial Services & Sup...	-700.00
TOTAL					-700.00
11502	07/14/2022	LAFCO	07-01-22 - 06-30-23	1010.10 · General Fund	
07-01-22 - ...	06/28/2022		07-01-22 - 06-30-23	Memberships & Dues	-618.00
TOTAL					-618.00
11503	07/14/2022	Moss, Levy & Hartzheim LLP	BLANCHARD	1010.10 · General Fund	
32752	06/30/2022		INV. 32752	Audit Services	-520.00
TOTAL					-520.00
11504	07/14/2022	Nancy Kierstyn Schreiner	INV. 1721	1010.10 · General Fund	
1721	06/30/2022		INV. 1721	Legal Fees	-550.00
TOTAL					-550.00
11505	07/14/2022	SoCalGas		1010.10 · General Fund	
06-03-22 - ...	07/07/2022		06-03-22 - 07-05-22	Gas	-20.12
TOTAL					-20.12
11506	07/13/2022	Black Gold Cooperative Library System	CalPERS unfunded accrued pension liability 2022 - ...	1010.10 · General Fund	
23-306	07/01/2022		CalPERS unfunded accrued pension liability 2022 - 20...	Network Services/ILS	-3,107.00
TOTAL					-3,107.00
11507	07/13/2022	SDRMA	Member Number 7054	1010.10 · General Fund	
71971	06/10/2022		2022 - 2023 Property/Liability Insurance Package	1063.10 · Prepaid Expen...	-26,486.29
TOTAL					-26,486.29
11508	07/13/2022	SDRMA	Member Number 7054	1010.10 · General Fund	

Blanchard/Santa Paula Library District Monthly General Fund Check Detail July 2022

10:27 AM
08/16/22

Num	Date	Name	Memo	Account	Paid Amount
71536	05/16/2022		Program Year 2022 - 2023 Worker's Compensation In...	1063.10 · Prepaid Expen...	-2,560.10
TOTAL					-2,560.10
11509	07/20/2022	Black Gold Cooperative Library System	2nd quarter reimbursable billing	1010.10 · General Fund	
22-284	03/31/2022		Unique WiFi hotspots Hoopla Envisionware annual maintenance	Collection Services WiFi Hot Spots Databases Service/Licensing Agree...	-15.17 -337.31 -548.39 -209.95
TOTAL					-1,110.82
11510	07/20/2022	Document Systems	VE3166	1010.10 · General Fund	
IN-2748058	06/16/2022		IN-2748058	Printing	-367.61
TOTAL					-367.61
11511	07/28/2022	Document Systems	VE3166	1010.10 · General Fund	
183161	12/23/2021		INV. 183161	Printing	-165.95
TOTAL					-165.95
11512	07/28/2022	Amazon Capital Services	A2UKBMZA52GWII	1010.10 · General Fund	
1W6Y-9X...	06/22/2022	Friends of the Blanchard Library	1DGN-FWMC-YGX6	Children's Books	-132.71
1WTK-FD...	06/27/2022		1WTK-FDK4-4HJH	Children's AV	-21.98
1VQN-VG...	07/01/2022		1VQN-VG7Q-JHLK	Children's Books	-315.13
1DGN-FW...	07/06/2022	Friends of the Blanchard Library	Replacement Books	Children's Books	-198.07
H6Y-VN43...	07/17/2022		H6Y-VN43-VN94	Literacy Programs	-95.92
1MF1-VV1...	07/18/2022		1MF1-VV16-36W4	Children's Programs	-328.10
TOTAL					-1,091.91
11513	07/28/2022	Baker & Taylor Books	415157 L444180 4 000000	1010.10 · General Fund	
2036744035	06/14/2022		2036744035	Children's Books	-915.60
2036744034	06/14/2022		2036744034	General	-42.21
TOTAL					-957.81
11514	07/28/2022	Edison	700501221979	1010.10 · General Fund	
06-20-22 - ...	07/13/2022		06-20-22 - 07-19-22	Electricity	-4,174.92

Blanchard/Santa Paula Library District
 Monthly General Fund Check Detail
 July 2022

10:27 AM
 08/16/22

Num	Date	Name	Memo	Account	Paid Amount
TOTAL					-4,174.92
11515	07/28/2022	Kwikboost	CI-000017335	1010.10 - General Fund	
CI-000017...	07/08/2022		CI-000017335	Patron Computers	-3,039.55
TOTAL					-3,039.55
11516	07/28/2022	Landscape Valley		1010.10 - General Fund	
June 2022	07/11/2022		June 2022	Grounds Maintenance	-305.00
TOTAL					-305.00
11517	07/28/2022	Los Angeles Times	10011275968	1010.10 - General Fund	
2022 - 202...	07/17/2022		2022 - 2023 Digital	Periodicals	-163.92
TOTAL					-163.92
11518	07/28/2022	Quadient Finance USA, Inc	VOID:	1010.10 - General Fund	
TOTAL					0.00
11519	07/28/2022	Sparkletts	26410174648715	1010.10 - General Fund	
4648715-0...	07/14/2022		4648715-071422	Office Expense	-83.21
TOTAL					-83.21
11520	07/28/2022	Business Card	Credit Card Charges 06-17-22 - 07-16-22	1010.10 - General Fund	
06-17-22 -...	07/02/2022		Credit Card Charges 06-17-22 - 07-16-22	Bank of America Platinu...	-1,375.41
TOTAL					-1,375.41

REGULAR MEETING OF AUGUST 23, 2022
F. BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUTS

REGULAR MEETING OF AUGUST 23, 2022

G(b) OLD BUSINESS: STRATEGIC PLAN REVIEW, DISCUSSION, AND APPROVAL

The Board received a draft of the mission for the updated strategic plan at its last meeting. The Board needs to discuss, possibly revise, and adopt the mission.

RECOMMENDATION: Staff recommends that the Board adopt the mission as presented or revised following discussion.

	MOVED	SECONDED	YES	NO	ABSTAIN	ABSENT
Eilar						
Merson						
Phillips						
Reyes						
Zamora						

Mission:

The mission of Blanchard Community Library is to educate, encourage and inspire the entire community with informational, cultural and recreational opportunities.

Touchstones to the mission:

- Foster a love of reading and lifelong learning
- Provide a welcoming, safe and nurturing environment
- Listen to community and fill gaps in the sharing of knowledge and experiences
- Advance access and training to current technology
- Enrich our diverse community with inclusive and equitable resources

Vision:

A community hub where all are welcome and can connect to shared resources, other individuals, and organizations working together to improve the lives of future generations.

Characteristics of the vision:

- Honor the past while shaping the future
- Expand and refine library services in response to community needs
- Contribute to an informed, literate and engaged community
- Partner with local organizations to support shared goals
- Provide space for large and small community groups to meet

REGULAR MEETING OF AUGUST 23, 2022
I(a)(i) REPORTS: PUBLIC SERVICES

JULY 2022 ADULT SERVICES REPORT

Programs & Services

Third Thursday Night Movies & Weekend Matinees

Our Third Thursday Movie Nights concluded with the action-comedy *The Unbearable Weight of Massive Talent* [R]. Movie nights will be changing to Tuesdays starting in August to better align with the library’s new operating hours.

Our summer movie matinee series began with two of the three films shown this month. The series features 1950s-60s era sci-fi and fantasy adventure films to complement this year’s Summer Reading theme: “Read Beyond the Beaten Path.”



Enjoying the Santa Paula sunshine during “Poetry on Eighth”

Poetry on Eighth

The first on a monthly program series began this month; *Poetry on Eighth* is a two-hour “open mic” for poetry and short fiction. Thanks to the recruitment efforts of Library Assistant Anita McLaughlin, this small (but remarkable) gathering included readings by notable local poets Marsha de la O and Charles Spink.

Kwikboost Charging Stations

In addition to the ongoing Computer Classes for Seniors, the Inspiration Grant provided Library Services and Technology Act (LSTA) funding to purchase a KwikBoost EdgePower™ desktop charging station system. This system provides six charging stations with enough power to charge typical laptops up to 2 times, average Chromebooks or tablets up to 4 times, and standard smartphones up to 14 times. Nine rechargeable batteries and a dedicated battery charging station ensure that the charging stations are ready at all times.

The KwikBoost EdgePower™ desktop charging station system addresses a need for publicly accessible charging stations that our current electrical infrastructure is not capable of meeting. As the units can be removed and reattached to any surface up to 1.5” thick, they will easily transition for continued use in the library following remodeling.



Program Name	Description	Audience	Attendance	Date	Start	End	Location
Computer Classes for Seniors	Instruction	Adult	4	7-Jul	3:00 PM	4:00 PM	Classroom 1
7th Voyage of Sinbad	Weekend Matinee	Adult	0	9-Jul	12:00 PM	2:00 PM	Hardison
Computer Classes for Seniors	Instruction	Adult	5	11-Jul	3:00 PM	4:00 PM	Classroom 1
Computer Classes for Seniors	Instruction	Adult	3	14-Jul	3:00 PM	4:00 PM	Classroom 1
Computer Classes for Seniors	Instruction	Adult	5	18-Jul	3:00 PM	4:00 PM	Classroom 1
Computer Classes for Seniors	Instruction	Adult	3	21-Jul	3:00 PM	4:00 PM	Classroom 1
Computer Classes for Seniors	Instruction	Adult	2	25-Jul	3:00 PM	4:00 PM	Classroom 1
Wildfire Preparedness	Workshop	Adult	4	26-Jul	6:00 PM	7:00 PM	Classroom 2
Computer Classes for Seniors	Instruction	Adult	5	28-Jul	3:00 PM	4:00 PM	Classroom 1
Unbearable Weight of Massive	Thursday Movie	Adult	4	28-Jul	3:00 PM	4:00 PM	Hardison
Fantastic Voyage	Weekend Matinee	Adult	4	30-Jul	12:00 PM	2:00 PM	Hardison
Poetry on Eighth	Workshop	Adult	9	30-Jul	12:00 PM	2:00 PM	Patio

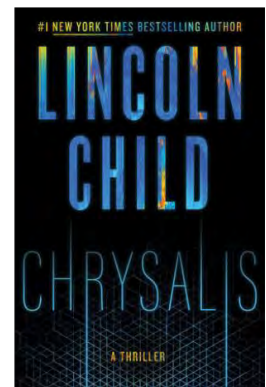
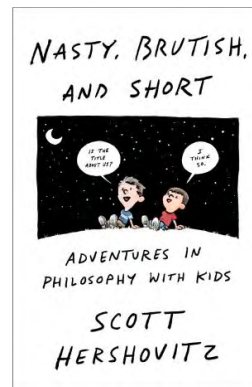
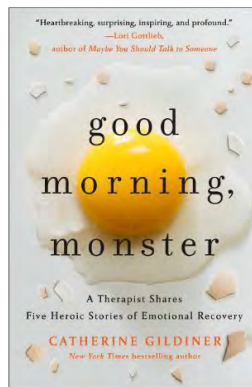
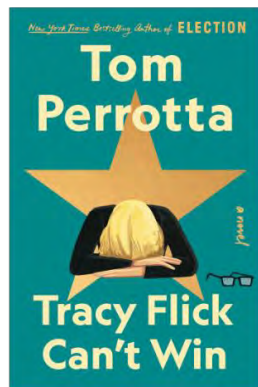
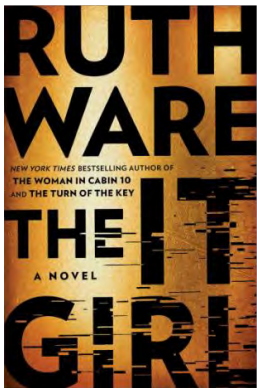
Collection

51 adult-oriented items were added to the collection in July 2022.

Adult Materials Added to Collection

2023	FICTION	NON-FIC	LARGE PRINT	SPANISH	AUDIO	DVD	BLU-RAY
JULY	19	27	2	1	0	2	0

The five most popular adult-oriented items added this month were...



July Crafts: 132
Independence Day & Dinosaurs



1. Family Programs-

Tuesday, July 12 Craig Newton **35**

Wednesday, July 20 Family Movie Encanto **44**

2. Ongoing Programs –

a. Story time **169**

Wednesday (7/6, 7/13, 7/20, 7/27) **33 adults** **87 children**
Saturday (7/2 & 7/16) **12 adults** **37 children**

b. LEGO **226**

(7/6, 7/11, 7/13, 7/18, 7/20, 7/25, 7/27) **49 adults** **177 children**

c. Lunch at the Library (7/6, 7/7, 7/11, 7/12, 7/13, 7/14, 7/18, 7/19, 7/20, 7/21) **451 children**

Social Media



New Patron Registrations	Adult	Juvenile	Total
January	46	8	54
February	48	18	66
March	45	24	69
April 1-21	37	10	47
May	44	37	81
June	73	72	145
July	47	37	84

Circulation-JUV/YA	Juvenile Fiction	Juvenile Non-Fiction	Total
January	1000	252	1252
February	963	271	1234
March	1,483	376	1859
April 25-30	306	100	406*
May	1,091	463	1,554
June	2,725	527	3,252
July	2,035	371	2,406

New Books	Juv Fic	Juv Non-Fic	YA Fic	Ya Non-Fic	J DVD	J BKCD	Total
July	73	26	75	52	4	0	226

Circulation								
Adult Fic	Adult NF	Large Print	Spanish Fiction	Spanish Non-Fic	BKCD	DVD/BLURAY	MusicCD	
355	239	46	6	17	5	110	15	
Magazines	Hotspots	Kindles & Laptop Kiosk	Connectivity Kits	Library of Things	YA Fic	YA Non-Fic	YA Fic Spanish	YA NF Spanish
24	19	12	7	1	150	14	0	1
J BKCD	J DVD/BLURAY	J Music CD	Juv Fic	Juv NF	Juv Fic Spanish	Juv NF Spanish	J Magazine	Total
12	94	0	1,756	322	129	34	5	3373

Discards	Adult Fic	Adult Non-Fic	DVD	YA	Juv Fic	Total
January	357	40	0	0	0	397
February	0	424	0	0	0	424
March	0	546	0	0	0	546
April	0	59	0	0	0	59
May	0	3	0	0	0	3
June	2	0	0	0	2	4
July	1	1	0	0	1	3

REGULAR MEETING OF AUGUST 23, 2022
I(a)(ii) REPORTS: FACILITIES

REGULAR MEETING OF AUGUST 23, 2022
I(a)(iii) REPORTS: DISTRICT DIRECTOR'S REPORT

1. Statistics