

MEETING NOTICE: There will be a Regular Meeting of the
Blanchard /Santa Paula Library District Board of Trustees
Tuesday, February 28, 2017, at 5:30 p.m.
Blanchard Community Library, Hardison Room
119 N. 8th St., Santa Paula, CA 93060.

AGENDA

A. CALL TO ORDER

B. APPROVAL OF THE ORDER OF THE AGENDA

C. PUBLIC COMMENT

Public comments are welcomed and encouraged. The President of the Board will acknowledge visitors wishing to speak on a topic not on the regular Board agenda. The Board is prohibited from taking action on any item not part of the printed agenda. When addressing the Library Board, please stand to be recognized by the Board President, state your full name and address, and direct your comments to the entire Library Board.

For members in the audience wishing to speak on an Agenda item, the President will announce the item and request the staff or a Board member to give a brief summary. The Board will have an opportunity to ask questions, following which the President will ask whether anyone else wishes to comment. Then the Board will discuss the item and take the appropriate action.

The Library Board of Trustees requests that speakers conduct themselves with civility and keep in mind the rights and well-being of all members of the Santa Paula community.

D. CONSENT CALENDAR

a. Approval of Minutes:

i. Regular Meeting of January 24, 2017

E. REPORTS

a. Financial Reports

b. Friends of the Library

F. BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUTS

G. UNFINISHED BUSINESS

a. 2017 Committee Assignments (information, discussion, possible action)

H. NEW BUSINESS

None

I. REPORTS (CONTINUED)

- a. Literacy Services
- b. Public Services
- c. District Director's Report
- d. Board Committees
 - i. Finance
 - ii. Human Resources
 - iii. Strategic Plan Teams
 - 1. Visioning/Strategic Plan
 - 2. Fundraising/Grants
 - 3. Volunteerism
 - 4. Community Connections
 - 5. Publicity/Public Relations
 - 6. Adult Programs
 - 7. Facilities
 - 8. Technology

J. FUTURE AGENDA ITEMS

K. UPCOMING MEETING DATES

March 28, 2017

L. ADJOURNMENT

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact Ned Branch, District Director of the Blanchard/Santa Paula Community Library, at 805-525-3615 x102. Notification 48 hours before the meeting will enable reasonable arrangements to be made.

MINUTES of the Regular Meeting of the Blanchard/Santa Paula Library District Board of Trustees, Tuesday, January 24, 2017

CALL TO ORDER---The Meeting was called to order at 5:37 p.m. by Board President Laura Phillips. Board members Maureen Coughlin, Tim Hicks, Nancy Nasalroad, Laura Phillips, and Linda Spink were in attendance. District Director Ned Branch and Steve McFadden, C.P.A. were present.

APPROVAL OF THE ORDER OF AGENDA---The Order of the Agenda was unanimously approved (Hicks/Coughlin).

PUBLIC COMMENT ON NON-AGENDA ITEMS---None.

CONSENT CALENDAR---The *Minutes* of the Regular Meeting of December 20, 2016, were unanimously approved as written (Hicks/Coughlin).

REPORTS---Steve McFadden presented the *Financial Statements and Budget*. The Statement of Comparative Revenue and Expense for the same period in 2015 needs corrections, and the City Funds Transaction total should be \$183,465.74. The Library has been running a surplus of about 10% a year for the last three years. The Wells Fargo cd's are bringing in about \$5,000 a year, with accumulated interest being rolled into the renewing cd each year. Trustee Phillips did not yet have all the records needed to do the bank reconciliation. There were a number of petty cash errors so new clerks will need to be taught how to count back change. The Financial statements were received and filed (Hicks/Coughlin, 5-0). Mr. McFadden departed after the report. The *Friends of the Library* will have a special on Art Books at its February sale.

BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUTS--- Trustee Spink completed thanking various Library benefactors. Trustee Hicks invited everyone to attend the Optimist Club's Quarter Auction on January 28.

UNFINISHED BUSINESS---The *New Committee* assignments are:

Finance: Phillips and Coughlin

Human Resources: Hicks and Coughlin

Facilities: Spink and Nasalroad

Publicity: Spink and Nasalroad

MINUTES of the Regular Meeting of the Blanchard/Santa Paula Library District Board of Trustees, Tuesday, January 24, 2017

Visioning: Phillips and Coughlin

Fundraising: No specific committee

Volunteerism: Phillips and Nasalroad

Adult Programs: Phillips and Spink

Community Connections: No specific committee

Technology: Director Branch

The ***Contract with the District Director***, with correct dates, was approved by roll call vote (Hicks/Coughlin - Coughlin, Hicks, Nasalroad, Phillips, Spink all voting for, none against).

NEW BUSINESS---The Board unanimously approved the purchase of seven tickets for the ***Chamber of Commerce Award Dinner*** at which the Library will be honored as their Non-Profit of the Year (Hicks/Nasalroad).

The Board unanimously agreed to have the Library offer to host the ***September Chamber of Commerce Mixer***, appropriating \$350 for food (Hicks/Coughlin).

The ***2017 Board Meeting Calendar*** was unanimously approved (Coughlin/Nasalroad).

The ***Budget Revisions for the last six months of 2016-2017***, with a surplus of about \$80,000, were unanimously approved (Coughlin/Spink). The Literacy Program received \$18,000 more in grant money than anticipated. The California Library Statistics website recorded that 32% of our acquisitions spending is on periodicals.

REPORTS CONT. --- The ***Literacy Program*** is in week three of its collaborative Family Literacy classes, but still lacks a preschool teacher. ***Public Services*** reported on several youth and adult programs, including plans to host a bilingual lecture series. Aero/NASA are presenting a workshop to train teachers how to use the space exploration materials they gave the library. The ***District Director*** reported that he is working on promoting the Library's focus groups through local water bills and a lunchtime table at the high school. The end-of-year solicitation letter by the endowment committee has now raised over \$5,000. Director Branch is drafting an Assistant Librarian Job Description, reported on the succession of the Goleta Library from the Santa Barbara system, was a guest of Nancy Schreiner at the Economic Development Cooperative of

MINUTES of the Regular Meeting of the Blanchard/Santa Paula Library District Board of Trustees, Tuesday, January 24, 2017

Ventura County meeting and dinner, and has not yet found a way to get solar panels at a reduced cost. He was selected by the state library to attend a two day workshop in April on designing outcome-based evaluation of programs and services, assessing community needs, and tracking library data. The restrooms, \$5,000 under Budget, are completely finished and paid for. The 1099's have been sent and paper copies and W-2's are ready for the employees. Cabling for Scenic will begin in a week.

Board Committee Reports: none

Strategic Plan Team Reports: The **Publicity Committee** met with Coverly and signed a new contract. A program on Rancho Camulos is being planned for **Adult Programs. Facilities** is working on forming focus groups.

FUTURE AGENDA ITEMS---The Board agreed to include the following in future Agendas: Visioning Update, Assistant Librarian Job Description, An emergency backup plan for when the Director is unavailable

UPCOMING MEETING DATE---The next Meeting will be on Tuesday, February 28, 2017, at 5:30 p.m.

ADJOURNMENT---There being no further business, the Regular Meeting was adjourned at 8:36 p.m.

Library Board Clerk

ATTEST:

District Director

REGULAR MEETING OF FEBRUARY 28, 2017
E(a).REPORTS: FINANCIAL REPORTS

1. Receive and file January 2017 financial reports

BLANCHARD COMMUNITY LIBRARY
FINANCIAL STATEMENTS
and Supplementary Schedules

January 31, 2017

BLANCHARD COMMUNITY LIBRARY

TABLE OF CONTENTS

TITLE	PAGE NUMBER
Accountant's Compilation Report	1
Statement of Assets, Liabilities and Fund Balance	2
Comparative Statement of Revenue and Expense	3
Supplementary Schedules	
Schedule of Cash Balances	4
Comparative Expanded	5
Schedule of Accounts Payable	6

STEPHEN F MCFADDEN
CERTIFIED PUBLIC ACCOUNTANT
915 EAST MAIN STREET
SUITE E-1
SANTA PAULA CA 93060
TELEPHONE 805-525-4494
FACSIMILE 888-881-3210

ACCOUNTANTS COMPILATION REPORT

Board of Directors
Blanchard Community Library
Santa Paula CA

I have compiled the accompanying statement of assets, liabilities and fund balance, statement of revenue and expense as of January 31, 2017 and for the period then ended. I have not audited or reviewed the accompanying financial statements, and accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with modified accrual basis of accounting.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified accrual basis of accounting and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements. My responsibility is to conduct the compilation in accordance with Statement on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit all of the disclosures ordinarily included in financial statements prepared in accordance with the modified basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the library's revenues, expenses and fund balances. Accordingly the financial statements are not designed for those who are not informed about such matters.

The supplementary schedules are not required as part of the financial statements. The supplementary schedules are included for additional analysis and clarity. I have compiled the supplementary schedules.

Stephen F. McFadden CPA
February 12, 2017

BLANCHARD COMMUNITY LIBRARY

COMPARATIVE STATEMENT OF REVENUE AND EXPENSES

FOR THE MONTH ENDED JANUARY 31, 2017

	January			YEAR TO DATE		
	MONTH ACTUAL	MONTH BUDGET	VARIANCE	YTD ACTUAL	YTD BUDGET	VARIANCE
REVENUE						
PROPERTY TAX	\$ 5,394	\$ 3,876		\$ 544,867	\$ 543,349	0.3%
LIBRARY OPERATIONS	781	417	87.29%	11,820	10,876	8.7%
DONATIONS	5,000	2,083	140.04%	20,808	17,891	16.3%
CLLS LITERACY	\$ 16,040	\$ 13,148		\$ 34,540	\$ 31,648	
	<u>\$ 27,215</u>	<u>\$ 19,524</u>	39.4%	<u>\$ 612,035</u>	<u>\$ 603,764</u>	1.4%
EXPENSES						
PERSONNEL	\$ 39,510	\$ 42,523	-7.1%	\$ 307,197	\$ 313,359	-2.0%
ADMINISTRATIVE	2,581	5,988	-56.9%	33,501	36,055	-7.1%
FACILITIES	4,665	4,704	-0.8%	31,136	28,972	7.5%
OPERATIONS	22,989	23,278	-1.2%	79,509	79,634	-0.2%
	<u>\$ 69,745</u>	<u>\$ 76,493</u>	-8.8%	<u>\$ 451,343</u>	<u>\$ 458,020</u>	-1.5%
NET INCOME (LOSS)	<u>\$ (42,530)</u>	<u>\$ (56,969)</u>	-25.3%	<u>\$ 160,692</u>	<u>\$ 145,744</u>	10.3%
EXTRAORDINARY INCOME (EXPENSES)						
REIMBURSEMENT						
REIMBURSEMENT DIF		\$ 1,458			\$ 2,916	
INVESTMENT INTEREST						
CITY IMPACT						
LEGAL FEES						
INVESTIGATION						
NET AFTER EXTRAORDINARY ITEMS	<u>\$ (42,530)</u>	<u>\$ (55,511)</u>	-23.4%	<u>\$ 160,692</u>	<u>\$ 148,660</u>	8.1%

SUPPLEMENTARY SCHEDULES

BLANCHARD COMMUNITY LIBRARY

SCHEDULE OF CASH BALANCES

January 31, 2017

COUNTY	\$	861,532	
SANTA PAULA CITY		183,466	1
BLAKE		23,890	1
LITERACY		49,267	1
BOOK TRUST		4,077	
WELLS FARGO		355,648	
OTHERS		<u>16,929</u>	
TOTAL CASH	\$	<u>1,494,809</u>	

BLANCHARD COMMUNITY LIBRARY
COMPARATIVE
STATEMENT OF REVENUE AND EXPENSE

FOR THE PERIOD ENDED

	1/31/16	1/31/17	YTD BUDGET	ANNUAL BUDGET
REVENUE				
PROPERTY TAX	\$ 559,810	\$ 544,867	543,349	\$ 750,549
LIBRARY OPERATIONS	7,422	11,819	10,876	12,961
DONATIONS	24,671	21,309	17,891	28,306
CLLS FLAIR	26,989	34,040	31,648	36,648
TOTAL REVENUE	<u>\$ 618,892</u>	<u>\$ 612,035</u>	<u>603,764</u>	<u>828,464</u>
EXPENSES				
PERSONNEL				
WAGES	196,426	210,374	214,479	369,704
RETIREMENT	29,997	43,396	42,827	62,947
HEALTH INSURANCE	36,338	35,274	38,349	62,770
PAYROLL TAX	16,305	19,293	16,963	29,758
EMPLOYEE BENEFIT	909	849	741	1,482
	<u>279,975</u>	<u>309,186</u>	<u>313,359</u>	<u>526,661</u>
ADMINISTRATIVE				
ADVERTISING			98	250
BANK CHARGES	387	238	250	415
INSURANCE	4,787	4,910	4,929	8,534
OFFICE EXPENSE	4,049	3,262	2,519	4,604
TELEPHONE	10,320	2,113	2,295	4,585
POSTAGE	333	408	437	582
PRINTING	763	1,127	1,352	2,700
PROFESSIONAL FEES	25,709	20,154	22,744	39,823
STAFF DEVELOPMENT	-	1,289	1,431	2,266
	<u>46,348</u>	<u>33,501</u>	<u>36,055</u>	<u>63,759</u>
FACILITIES				
BUILDING MAINTENANCE	6,899	7,106	4,243	14,000
JANITORIAL	4,690	4,690	4,695	8,100
UTILITIES	20,479	19,340	20,034	34,350
	<u>32,068</u>	<u>31,136</u>	<u>28,972</u>	<u>56,450</u>
OPERATIONS				
LIBRARY NETWORK	42,619	47,471	48,278	64,528
PUBLICITY		7,762	9,578	18,743
MEMBERSHIPS	1,856	3,319	3,449	4,699
ACQUISITIONS	10,675	10,013	7,186	15,308
PROGRAMS	8,420	8,463	9,474	30,030
MATERIALS	63	308		
COMPUTER SERVICE	122		333	2,400
BOOK BINDING	484		449	1,284
ADVERTISING	876	1,280		
TRAVEL	561	892	887	1,927
	<u>65,676</u>	<u>79,508</u>	<u>79,634</u>	<u>138,919</u>
TOTAL EXPENSES	<u>424,067</u>	<u>453,331</u>		<u>785,789</u>
NET INCOME(LOSS)	<u>\$ 194,825</u>	<u>\$ 158,704</u>		<u>42,675</u>
EXTRAORDINARY INCOME (EXPENSES)				
INSURANCE	117,500			
LEGAL	(37,127)			
INVESTMENT INTEREST				
CITY IMPACT		8,333		
NET AFTER EXTRAORDINARY	<u>\$ 275,198</u>	<u>\$ 167,037</u>		<u>\$ 42,675</u>

BLANCHARD COMMUNITY LIBRARY
SCHEDULE OF ACCOUNTS PAYABLE

January 31, 2017

Due to FOTL		\$	480
Bank Card			1,378
Others			<u>738</u>
Total		\$	<u>2,596</u>

BLANCHARD COMMUNITY LIBRARY

CITY FUNDS TRANSACTION

June 30, 2016		BALANCE \$ 175,133.01
TRANSACTIONS		
INTEREST	276.73	
MR 6847	2,014.00	
MR 6891	2,014.00	
MR 6921	<u>4,028.00</u>	
TOTAL		<u>8,332.73</u>
BALANCE AT 1.31.17		<u><u>\$ 183,465.74</u></u>

Blanchard/Santa Paula Library District
Deposit Detail
February 1 - 24, 2017

Type	Num	Date	Name	Account	Amount
Deposit		02/14/2017		1020.10 · Book Trust Account-Unrest...	220.15
				Printing & Copying	-220.15
TOTAL					-220.15
Deposit		02/14/2017		1020.10 · Book Trust Account-Unrest...	256.50
				Printing & Copying	-256.50
TOTAL					-256.50
Deposit		02/14/2017		1020.10 · Book Trust Account-Unrest...	98.25
				Fines	-98.25
TOTAL					-98.25
Deposit		02/14/2017		1020.10 · Book Trust Account-Unrest...	161.75
				Fines	-98.25
				2510 · Due to Friends of the Library (M...	-27.50
				Meeting Room Rental	-25.00
				Printing & Copying	-6.00
				Over/Short	-5.00
TOTAL					-161.75
Deposit		02/14/2017		1020.10 · Book Trust Account-Unrest...	239.60
				Fines	-219.60
				2510 · Due to Friends of the Library (M...	-20.00
TOTAL					-239.60
Deposit		02/21/2017		1020.10 · Book Trust Account-Unrest...	1,513.14
Sales Receipt	101	02/21/2017	State of California -...	Other Miscellaneous Revenue	-13.14
			Carol Hardison:In H...	1499.10 · Undeposited Funds	-1,500.00
TOTAL					-1,513.14

Blanchard/Santa Paula Library District
Check Detail
January 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	eft	01/04/2017	CalPERS	1020 · Book Trust Account		-712.53
				PERS Retirement (Contribution Accou...	-712.53	712.53
TOTAL					-712.53	712.53
Check	EFT	01/03/2017	Blanchard Community Library	1020.10 · Book Trust Account-Unres...		-12,900.00
				1011.10 · Checking - Payroll (Checkin...	-12,900.00	12,900.00
TOTAL					-12,900.00	12,900.00
Check	EFT	01/03/2017	Calif. Public Employees' Retir...	1020.10 · Book Trust Account-Unres...		-446.17
				CALPERS (Payee Account - Employe...	-446.17	446.17
TOTAL					-446.17	446.17
Check	EFT	01/09/2017	Calif. Public Employees' Retir...	1020.10 · Book Trust Account-Unres...		-4,906.64
				PERS Group Health Insurance	-4,906.64	4,906.64
TOTAL					-4,906.64	4,906.64
Check	EFT	01/17/2017	Calif. Public Employees' Retir...	1020.10 · Book Trust Account-Unres...		-20.98
				PERS Retirement (Contribution Accou...	-20.98	20.98
TOTAL					-20.98	20.98
Check	EFT	01/17/2017	Calif. Public Employees' Retir...	1020.10 · Book Trust Account-Unres...		-2,570.35
				PERS Retirement (Contribution Accou...	-2,570.35	2,570.35
TOTAL					-2,570.35	2,570.35
Check	EFT	01/17/2017	Blanchard Community Library	1020.10 · Book Trust Account-Unres...		-15,275.00
				1011.10 · Checking - Payroll (Checkin...	-15,275.00	15,275.00
TOTAL					-15,275.00	15,275.00
Check	EFT	01/18/2017	Calif. Public Employees' Retir...	1020.10 · Book Trust Account-Unres...		-835.43
				CALPERS (Payee Account - Employe...	-835.43	835.43
TOTAL					-835.43	835.43
Check	EFT	01/18/2017	Calif. Public Employees' Retir...	1020.10 · Book Trust Account-Unres...		-517.45
				CALPERS (Payee Account - Employe...	-517.45	517.45
TOTAL					-517.45	517.45
Check	EFT	01/24/2017	The Gas Company	1020 · Book Trust Account		-114.38
				Gas	-114.38	114.38
TOTAL					-114.38	114.38
Check	EFT	01/30/2017	Calif. Public Employees' Retir...	1020.10 · Book Trust Account-Unres...		-828.99
				CALPERS (Payee Account - Employe...	-828.99	828.99
TOTAL					-828.99	828.99
Check	EFT	01/30/2017	Calif. Public Employees' Retir...	1020.10 · Book Trust Account-Unres...		-561.50
				CALPERS (Payee Account - Employe...	-561.50	561.50
TOTAL					-561.50	561.50
Check	EFT	01/31/2017	Blanchard Community Library	1020.10 · Book Trust Account-Unres...		-15,500.00
				1011.10 · Checking - Payroll (Checkin...	-15,500.00	15,500.00
TOTAL					-15,500.00	15,500.00

2:31 PM
02/24/17

Blanchard/Santa Paula Library District
Check Detail
January 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	10746	01/03/2017	Cash	1020.10 · Book Trust Account-Unres...		-341.47
				Teen & YA Programs	-341.47	341.47
TOTAL					-341.47	341.47
Bill Pmt -Check	10747	01/03/2017	City of Santa Paula (067000-00)	1020.10 · Book Trust Account-Unres...		-169.61
Bill	11106...	01/03/2017		Water and Sewer	-169.61	169.61
TOTAL					-169.61	169.61
Bill Pmt -Check	10748	01/03/2017	City of Santa Paula (067500-00)	1020.10 · Book Trust Account-Unres...		-71.53
Bill	111-0...	01/03/2017		Water and Sewer	-71.53	71.53
TOTAL					-71.53	71.53
Bill Pmt -Check	10749	01/03/2017	Document Systems	1020.10 · Book Trust Account-Unres...		-187.69
Bill	Invoic...	12/27/2016		Printing	-133.03	133.03
Bill	Invoic...	12/27/2016		Printing	-54.66	54.66
TOTAL					-187.69	187.69
Bill Pmt -Check	10750	01/03/2017	Draganchuk	1020.10 · Book Trust Account-Unres...		-197.70
Bill	Invoic...	01/01/2017		Security	-197.70	197.70
TOTAL					-197.70	197.70
Bill Pmt -Check	10751	01/03/2017	HASLER	1020.10 · Book Trust Account-Unres...		-50.00
Bill	7900 ...	12/19/2016		Postage	-50.00	50.00
TOTAL					-50.00	50.00
Bill Pmt -Check	10752	01/03/2017	Ilene Gavenman	1020.10 · Book Trust Account-Unres...		-18.36
Bill	12/15 ...	01/03/2017		Travel	-18.36	18.36
TOTAL					-18.36	18.36
Bill Pmt -Check	10753	01/03/2017	Kelley Blue Book	1020.10 · Book Trust Account-Unres...		-98.00
Bill	Rene...	01/03/2017		Periodicals	-98.00	98.00
TOTAL					-98.00	98.00
Bill Pmt -Check	10754	01/03/2017	Ned Branch	1020.10 · Book Trust Account-Unres...		-309.22
Bill		01/01/2017		PERS Group Health Insurance	-309.22	309.22
TOTAL					-309.22	309.22
Bill Pmt -Check	10755	01/03/2017	Santa Paula Chamber of Com...	1020.10 · Book Trust Account-Unres...		-120.00
Bill	Invoic...	01/01/2017		Memberships & Dues	-120.00	120.00
TOTAL					-120.00	120.00
Check	10756	01/03/2017	City of Santa Paula (067000-00)	1020 · Book Trust Account		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	10757	01/03/2017	City of Santa Paula (067000-00)	1020.10 · Book Trust Account-Unres...		-222.96
Bill	111-0...	01/03/2017		Water and Sewer	-222.96	222.96
TOTAL					-222.96	222.96
Bill Pmt -Check	10758	01/09/2017	Coleman Landscape	1020.10 · Book Trust Account-Unres...		-305.00
Bill	Invoic...	01/01/2017		Grounds Maintenance	-305.00	305.00
TOTAL					-305.00	305.00

2:31 PM
02/24/17

Blanchard/Santa Paula Library District
Check Detail
January 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	10759	01/09/2017	Kelly Cleaning & Supplies	1020.10 · Book Trust Account-Unres...		-670.00
Bill	Invoic...	01/01/2017		Janitorial Services & Supplies	-670.00	670.00
TOTAL					-670.00	670.00
Bill Pmt -Check	10760	01/09/2017	Olivia O. Escoto	1020.10 · Book Trust Account-Unres...		-20.09
Bill	Sept ...	01/09/2017		Travel	-20.09	20.09
TOTAL					-20.09	20.09
Bill Pmt -Check	10761	01/09/2017	Stephen McFadden CPA	1020.10 · Book Trust Account-Unres...		-863.00
Bill	Invoic...	01/02/2017		Accounting Fees (Outside (non-employ...	-863.00	863.00
TOTAL					-863.00	863.00
Bill Pmt -Check	10762	01/09/2017	The Gas Company	1020.10 · Book Trust Account-Unres...		-114.38
Bill	151 4...	01/05/2017		Gas	-114.38	114.38
TOTAL					-114.38	114.38
Bill Pmt -Check	10763	01/09/2017	Black Gold Cooperative Libra...	1020.10 · Book Trust Account-Unres...		-14,567.00
Bill	Invoic...	01/07/2017		Network Services	-14,567.00	14,567.00
TOTAL					-14,567.00	14,567.00
Bill Pmt -Check	10764	01/17/2017	Karen Browdy	1020.50 · Look-A-Book-Restricted		-100.00
Bill		01/17/2017		Adult Programs	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pmt -Check	10765	01/17/2017	Linda Kegerreis	1020.50 · Look-A-Book-Restricted		-21.76
Bill		01/17/2017		Adult Programs	-21.76	21.76
TOTAL					-21.76	21.76
Check	10766	01/17/2017	Wendy Batstone	1020.10 · Book Trust Account-Unres...		-15.00
				Fines	-15.00	15.00
TOTAL					-15.00	15.00
Bill Pmt -Check	10767	01/17/2017	Castle Air	1020.10 · Book Trust Account-Unres...		-585.00
Bill	Invoic...	01/06/2017		Building Maintenance	-585.00	585.00
TOTAL					-585.00	585.00
Bill Pmt -Check	10768	01/17/2017	Deborah Pollack	1020.10 · Book Trust Account-Unres...		-50.00
Bill		01/17/2017		Adult Programs	-50.00	50.00
TOTAL					-50.00	50.00
Bill Pmt -Check	10769	01/17/2017	Dream Shapers	1020.10 · Book Trust Account-Unres...		-315.00
Bill	Febru...	01/17/2017		Children's Programs	-315.00	315.00
TOTAL					-315.00	315.00
Bill Pmt -Check	10770	01/17/2017	Frontier Communications	1020.10 · Book Trust Account-Unres...		-275.58
Bill	80552...	01/17/2017		Telephone Expense	-275.58	275.58
TOTAL					-275.58	275.58
Bill Pmt -Check	10771	01/17/2017	Mary L. Zuanich	1020.10 · Book Trust Account-Unres...		-52.10
Bill	Litera...	01/17/2017		Promotion & Public Relations	-52.10	52.10
TOTAL					-52.10	52.10

2:31 PM
02/24/17

Blanchard/Santa Paula Library District
Check Detail
January 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	10772	01/17/2017	McNaughton Book Service	1020.10 · Book Trust Account-Unres...		-3,015.38
Bill	Invoic...	01/10/2017		General	-3,015.38	3,015.38
TOTAL					<u>-3,015.38</u>	<u>3,015.38</u>
Bill Pmt -Check	10773	01/17/2017	Olivia Castillo	1020.10 · Book Trust Account-Unres...		-22.00
Bill	Tutor ...	01/17/2017		Literacy Programs	-22.00	22.00
TOTAL					<u>-22.00</u>	<u>22.00</u>
Bill Pmt -Check	10774	01/17/2017	Recology	1020.10 · Book Trust Account-Unres...		-322.44
Bill	Invoic...	01/01/2017		Trash	-322.44	322.44
TOTAL					<u>-322.44</u>	<u>322.44</u>
Bill Pmt -Check	10775	01/17/2017	Sparkletts	1020.10 · Book Trust Account-Unres...		-6.75
Bill	26410...	01/05/2017		Office Expense	-6.75	6.75
TOTAL					<u>-6.75</u>	<u>6.75</u>
Bill Pmt -Check	10776	01/17/2017	Unique Management Services...	1020.10 · Book Trust Account-Unres...		-98.45
Bill	Invoic...	01/01/2017		Collection Services	-98.45	98.45
TOTAL					<u>-98.45</u>	<u>98.45</u>
Bill Pmt -Check	10777	01/17/2017	Wendy Batstone.	1020.10 · Book Trust Account-Unres...		-22.59
Bill	Reim...	01/17/2017		Office Expense	-22.59	22.59
TOTAL					<u>-22.59</u>	<u>22.59</u>
Bill Pmt -Check	10778	01/17/2017	Western Exterminator Compa...	1020.10 · Book Trust Account-Unres...		-96.00
Bill	50764...	01/05/2017		Pest Control	-96.00	96.00
TOTAL					<u>-96.00</u>	<u>96.00</u>
Bill Pmt -Check	10779	01/23/2017	Colborn & Associates Inc	1020.10 · Book Trust Account-Unres...		-4,310.77
Bill	Invoic...	01/10/2017		1070.10 · Construction In Process	-4,310.77	4,310.77
TOTAL					<u>-4,310.77</u>	<u>4,310.77</u>
Bill Pmt -Check	10780	01/23/2017	Hillford Moving and Storage	1020.10 · Book Trust Account-Unres...		-426.00
Bill	B/L N...	01/10/2017		Building Maintenance	-426.00	426.00
TOTAL					<u>-426.00</u>	<u>426.00</u>
Check	10781	01/30/2017	Business Card	1020.10 · Book Trust Account-Unres...		-3,216.95
				Bank of America Platinum Plus	-3,216.95	3,216.95
TOTAL					<u>-3,216.95</u>	<u>3,216.95</u>
Bill Pmt -Check	10782	01/30/2017	Andy's Plumbing Place	1020.10 · Book Trust Account-Unres...		-261.37
Bill	Invoic...	01/25/2017		Building Maintenance	-261.37	261.37
TOTAL					<u>-261.37</u>	<u>261.37</u>
Bill Pmt -Check	10783	01/30/2017	Black Gold Cooperative Libra...	1020.10 · Book Trust Account-Unres...		-875.99
Bill	Invoic...	01/01/2017		Network Services	-875.99	875.99
TOTAL					<u>-875.99</u>	<u>875.99</u>
Bill Pmt -Check	10784	01/30/2017	Emilia A Villanueva	1020.10 · Book Trust Account-Unres...		-35.00
Bill	Refun...	01/20/2017		Fines	-35.00	35.00
TOTAL					<u>-35.00</u>	<u>35.00</u>

2:31 PM
02/24/17

Blanchard/Santa Paula Library District
Check Detail
January 2017

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	10785	01/30/2017	Ned Branch	1020.10 · Book Trust Account-Unres...		-187.25
Bill	Mileage	01/25/2017		Travel	-82.39	82.39
				Travel	-104.86	104.86
TOTAL					<u>-187.25</u>	<u>187.25</u>
Bill Pmt -Check	10786	01/30/2017	Santa Paula Glass Company	1020.10 · Book Trust Account-Unres...		-90.00
Bill	Invoic...	01/26/2017		Building Maintenance	-90.00	90.00
TOTAL					<u>-90.00</u>	<u>90.00</u>
Bill Pmt -Check	10787	01/30/2017	Southern California Edison	1020.10 · Book Trust Account-Unres...		-1,018.64
Bill	2-03-...	01/20/2017		Electricity	-1,018.64	1,018.64
TOTAL					<u>-1,018.64</u>	<u>1,018.64</u>

REGULAR MEETING OF FEBRUARY 28, 2017

F. BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUTS

**BLANCHARD/SANTA PAULA PUBLIC LIBRARY DISTRICT
2016-17 COMBINED BUDGET**

	JUL-DEC ACTUAL	JAN-JUN BUDGET	REVISED ANNUAL BUDGET
Revenue			
Pro Tx Curr Secured	\$294,606	\$45,600	\$340,206
Pro Tx Curr Unsecured	\$24,065	\$1,250	\$25,315
Pro Tx Curr Supplemental	\$2,435	\$3,000	\$5,435
Pro Tax Prior Secured	\$0	\$0	\$0
Pro Tx Prior Unsecured	\$0	\$0	\$0
Pro Tx Prior Supplemental	\$154	\$0	\$154
Penalties	\$453	\$645	\$1,098
Interest	\$1,054	\$411	\$1,465
HOPTR	\$430	\$1,300	\$1,730
RDA Pass Through	\$33,974	\$30,000	\$63,974
Special Assessment	<u>\$182,302</u>	<u>\$124,994</u>	<u>\$307,296</u>
	\$539,473	\$207,200	\$746,673
Endowment	\$0	\$20,000	\$20,000
Donations	\$15,808	\$12,500	\$28,308
Grants	\$18,500	\$18,148	\$36,648
Fines & fees	<u>\$10,459</u>	<u>\$2,500</u>	<u>\$12,959</u>
TOTAL REVENUE	<u>\$584,240</u>	<u>\$260,348</u>	<u>\$844,588</u>
Payroll & Benefits			
Salaries	\$183,434	\$186,270	\$369,704
PERS Retirement	\$38,803	\$24,144	\$62,947
FICA 0.077	\$14,051	\$13,854	\$27,905
PERS Group Health	\$19,381	\$15,462	\$34,843
PERS Group Health Annuitants	\$14,073	\$13,908	\$27,981
SUI	\$353	\$1,500	\$1,853
PERS 457 Plan	\$0	\$0	\$0
Insurance--Workers Comp	<u>\$741</u>	<u>\$0</u>	<u>\$741</u>
	\$270,836	\$255,138	\$525,974
Services & Supplies			
Communications	\$0	\$400	\$400
Computer services	\$0	\$2,000	\$2,000
Publicity	\$7,745	\$11,000	\$18,745
Collection development	\$0	\$0	\$0
Books	\$0	\$0	\$0
Young adult books	\$49	\$1,250	\$1,299
General	\$1,872	\$5,000	\$6,872
Children's books	\$1,981	\$2,500	\$4,481
A/V materials	\$0	\$1,250	\$1,250
Periodicals	\$1,618	\$0	\$1,618
Library supplies	\$0	\$0	\$0
Book binding/mending	\$282	\$1,000	\$1,282
Library materials--other	\$0	\$0	\$0
Memberships & dues	\$3,199	\$1,500	\$4,699

Network services	\$32,028	\$32,500	\$64,528
Over/short	\$14	\$0	\$14
Programs	\$0	\$0	\$0
Literacy	\$418	\$2,000	\$2,418
Adults	\$619	\$3,750	\$4,369
Children's	\$3,664	\$6,765	\$10,429
Teens & Young adults	\$2,188	\$2,500	\$4,688
Travel & meetings	\$679	\$1,250	\$1,929
Total Services & Supplies	<u>\$56,356</u>	<u>\$74,665</u>	<u>\$131,021</u>
Administrative			
Advertising	\$77	\$125	\$202
Bank charges	\$217	\$200	\$417
Office expense	\$2,102	\$2,500	\$4,602
Postage	\$408	\$175	\$583
Professional services	\$0	\$0	\$0
Legal	\$2,750	\$12,500	\$15,250
Accounting	\$6,477	\$5,000	\$11,477
Audit	\$9,600	\$0	\$9,600
Grant Writing	\$0	\$3,500	\$3,500
Insurance	\$4,208	\$4,325	\$8,533
Printing	\$1,127	\$1,350	\$2,477
Telephone expense	\$1,837	\$2,750	\$4,587
Staff development & recognition	\$1,264	\$1,000	\$2,264
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total	<u>\$30,067</u>	<u>\$33,425</u>	<u>\$63,492</u>
Facilities			
Janitorial services & supplies	\$4,020	\$4,050	\$8,070
Grounds maintenance	\$1,830	\$2,500	\$4,330
Building security	\$395	\$500	\$895
Building maintenance	\$852	\$4,000	\$4,852
Utilities	\$0	\$0	\$0
City of Santa Paula	\$3,153	\$3,250	\$6,403
SoCal Edison	\$12,994	\$12,500	\$25,494
The Gas Co.	\$57	\$425	\$482
Trash	\$967	\$1,000	\$1,967
Total	<u>\$24,268</u>	<u>\$28,225</u>	<u>\$52,493</u>
TOTAL OPERATING EXPENSES	<u>\$381,527</u>	<u>\$391,453</u>	<u>\$772,980</u>
OPERATING SURPLUS/(DEFICIT)	\$202,713	-\$131,105	\$71,608
Extraordinary Expenses			
Legal	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
		\$0	\$0
NET SURPLUS/(DEFICIT)	<u>\$202,713</u>	<u>-\$131,105</u>	<u>\$71,608</u>
REIMBURSEMENT FROM DIF FUND	\$0	\$8,750	\$8,750
TOTAL SURPLUS/(DEFICIT)	<u><u>\$202,713</u></u>	<u><u>-\$122,355</u></u>	<u><u>\$80,358</u></u>

**BLANCHARD/SANTA PAULA PUBLIC LIBRARY DISTRICT
2016-17 GENERAL FUND BUDGET**

Revenue	JUL-DEC ACTUAL	JAN-JUN BUDGET	REVISED ANNUAL BUDGET
Pro Tx Curr Secured	\$294,606	\$45,600	\$340,206
Pro Tx Curr Unsecured	\$24,065	\$1,250	\$25,315
Pro Tx Curr Supplemental	\$2,435	\$3,000	\$5,435
Pro Tax Prior Secured		\$0	
Pro Tx Prior Unsecured		\$0	
Pro Tx Prior Supplemental	\$154	\$0	\$154
Penalties	\$453	\$645	\$1,098
Interest	\$1,054	\$411	\$1,465
HOPTR	\$430	\$1,300	\$1,730
RDA Pass Through	\$33,974	\$30,000	\$63,974
Special Assessment	<u>\$182,302</u>	<u>\$124,994</u>	<u>\$307,296</u>
	\$539,473	\$207,200	\$746,673
Endowment		\$20,000	\$20,000
Donations	\$13,801	\$10,000	\$23,801
Grants	\$0	\$0	
Fines & fees	<u>\$10,459</u>	<u>\$2,500</u>	<u>\$12,959</u>
TOTAL REVENUE	<u>\$563,733</u>	<u>\$239,700</u>	<u>\$803,433</u>
Payroll & Benefits			
Salaries	\$161,754	\$156,870	\$318,624
PERS Retirement	\$37,602	\$22,992	\$60,594
FICA 0.0765	\$12,375	\$12,000	\$24,375
PERS Group Health	\$15,982	\$12,066	\$28,048
PERS Group Health Annuitants	\$14,073	\$13,908	\$27,981
SUI	\$305	\$1,500	\$1,805
PERS 457 Plan	\$0	\$0	
Insurance--Workers Comp	<u>\$741</u>	<u>\$0</u>	<u>\$741</u>
Total	<u>\$242,832</u>	<u>\$ 219,336</u>	<u>\$462,168</u>
Services & Supplies			
Communications		\$400	\$400
Computer services		\$2,000	\$2,000
Publicity	\$6,640	\$10,000	\$16,640
Collection development			
Books			
Young adult books	\$49	\$1,250	\$1,299
General	\$1,872	\$5,000	\$6,872
Children's books	\$1,981	\$2,500	\$4,481
A/V materials		\$1,250	\$1,250
Periodicals	\$1,618	\$0	\$1,618
Library supplies			
Book binding/mending	\$282	\$1,000	\$1,282
Library materials--other		\$0	
Memberships & dues	\$3,199	\$1,500	\$4,699

Network services	\$32,028	\$32,500	\$64,528
Over/short	\$14		\$14
Programs			
Literacy		\$0	
Adults	\$619	\$3,750	\$4,369
Children's	\$3,664	\$6,765	\$10,429
Teens & Young adults	\$2,188	\$2,500	\$4,688
Travel & meetings	\$666	\$1,000	\$1,666
Total Services & Supplies	<u>\$ 54,820</u>	<u>\$71,415</u>	<u>\$126,235</u>
Administrative			
Advertising	\$77	\$125	\$202
Bank charges	\$199	\$200	\$399
Office expense	\$2,047	\$2,500	\$4,547
Postage	\$323	\$175	\$498
Professional services			
Legal	\$2,750	\$12,500	\$15,250
Accounting	\$6,477	\$5,000	\$11,477
Audit	\$9,600	\$0	\$9,600
Grant Writing	\$0	\$2,500	\$2,500
Insurance	\$4,208	\$4,325	\$8,533
Printing	\$1,127	\$1,250	\$2,377
Telephone expense	\$1,837	\$2,750	\$4,587
Staff development & recognition	\$1,264	\$1,000	\$2,264
		\$0	
Total	<u>\$ 29,909</u>	<u>\$ 32,325</u>	<u>\$62,234</u>
Facilities			
Janitorial services & supplies	\$4,020	\$4,050	\$8,070
Grounds maintenance	\$1,830	\$2,500	\$4,330
Building security	\$395	\$500	\$895
Building maintenance	\$852	\$4,000	\$4,852
Utilities			
City of Santa Paula	\$3,153	\$3,250	\$6,403
SoCal Edison	\$12,994	\$12,500	\$25,494
The Gas Co.	\$57	\$425	\$482
Trash	\$967	\$1,000	\$1,967
Total	<u>\$ 24,268</u>	<u>\$28,225</u>	<u>\$52,493</u>
TOTAL OPERATING EXPENSES	<u>\$351,829</u>	<u>\$351,301</u>	<u>\$703,130</u>
OPERATING SURPLUS/(DEFICIT)	<u>\$211,904</u>	<u>-\$111,601</u>	<u>\$100,303</u>
Extraordinary Expenses			
Legal	<u>\$ -</u>	<u>\$ -</u>	<u></u>
	\$0	\$0	
NET SURPLUS/(DEFICIT)	\$211,904	-\$111,601	\$100,303
REIMBURSEMENT FROM DIF FUND		\$ 26,250	\$26,250
TOTAL SURPLUS/(DEFICIT)	<u>\$211,904</u>	<u>-\$85,351</u>	<u>\$126,553</u>

**BLANCHARD/SANTA PAULA PUBLIC LIBRARY DISTRICT
2016-17 LITERACY FUND BUDGET**

Revenue	JUL-DEC ACTUAL	JAN-JUN BUDGET	REVISED ANNUAL BUDGET
Pro Tx Curr Secured			
Pro Tx Curr Unsecured			
Pro Tx Curr Supplemental			
Pro Tax Prior Secured			
Pro Tx Prior Unsecured			
Pro Tx Prior Supplemental			
Penalties			
Interest			
HOPTR			
RDA Pass Through			
Special Assessment			
Endowment			
Donations	\$2,007	\$2,500	\$4,507
Grants	\$18,500	\$18,148	\$36,648
Fines & fees			
TOTAL REVENUE	\$20,507	\$20,648	\$41,155
Payroll & Benefits			
Salaries	\$21,680	\$29,400	\$51,080
PERS Retirement	\$1,201	\$1,152	\$2,353
FICA 0.0765	\$1,676	\$1,854	\$3,530
PERS Group Health	\$3,399	\$3,396	\$6,795
PERS Group Health Annuitants			
SUI	\$48		\$48
PERS 457 Plan			
Insurance--Workers Comp			
Total	\$28,004	\$35,802	\$63,806
Services & Supplies			
Communications		\$0	
Computer services		\$0	
Advertising	\$1,105	\$1,000	\$2,105
Collection development			
Books			
Young adult books			
General			
Children's books			
A/V materials			
Periodicals		\$0	
Library supplies		\$0	
Book binding/mending			
Library materials--other			
Memberships & dues			

Network services			
Over/short			
Programs			
Literacy	\$418	\$2,000	\$2,418
Adults			
Children's			
Teens & Young adults			
Travel & meetings	\$13	\$250	\$263
Total Services & Supplies	<u>\$1,536</u>	<u>\$3,250</u>	<u>\$4,786</u>
Administrative			
Advertising			
Bank charges	\$18		\$18
Office expense	\$55		\$55
Postage	\$85		\$85
Professional services			
Legal			
Accounting			
Audit			
Grant Writing		\$1,000	\$1,000
Insurance		\$0	
Printing		\$100	\$100
Telephone expense			
Staff development & recognition			
Total	<u>\$158</u>	<u>\$1,100</u>	<u>\$1,258</u>
Facilities			
Janitorial services & supplies			
Grounds maintenance			
Building security			
Building maintenance			
Utilities			
City of Santa Paula			
SoCal Edison			
The Gas Co.			
Trash			
Total			
TOTAL OPERATING EXPENSES	\$29,698	\$40,152	\$69,850
OPERATING SURPLUS/(DEFICIT)			
Extraordinary Expenses			
Legal			
NET SURPLUS/(DEFICIT)	-\$9,191	-\$19,504	-\$28,695
REIMBURSEMENT FROM DIF FUND			
TOTAL SURPLUS/(DEFICIT)	<u><u>-\$9,191</u></u>	<u><u>-\$19,504</u></u>	<u><u>-\$28,695</u></u>

REGULAR MEETING OF FEBRUARY 28, 2017
I(a) REPORTS: LITERACY SERVICES

LIBRARY LITERACY PROGRAM

Board Report for February, 2017

If you have dropped by between 12 and 2, M-TH, you probably have heard the “new” FLAIR program in progress. *Family Literacy, Aid in Reading* is the goal of these English classes, mostly for mothers, and childcare for their preschool children. Ilene Gavenman, with Nancy Dueñas assisting, gave the moms a great presentation last week about the HIGH value of reading with, singing with, talking with your children. She read them a little book called Hand in Hand to illustrate it.

We also had a classroom visit from 3 of the partners in town who have helped “bankroll” the program: Don Tello of Santa Paula Community Bank, and Tracy Grove & Manny San Jose of Bank of the Sierra. The students got to thank them for contributing to the program, and Ned got to officially receive the \$5,000 grant check from Bank of the Sierra.



Mary Lou Zuanich is facilitating our Monday night Conversation Group. She’s been demonstrating online programs to learn English. She told them about the H.S. students giving tech help on Saturday. Juan went out and bought a laptop and brought it to the library on Saturday to work with the student helpers. They helped him connect to the internet. Juan highly recommended it to other students in the class.

Hilda has been a resident of Santa Paula for 20+ years. She is a citizen and her English is quite good, but Hilda has never felt comfortable or been aware of what is available in the larger library. After participating in both the computer and conversation classes for several months, Hilda got a library card for the first time last week.

And Now: The FLAIR program at Blanchard Community Library HAS A NEW NAME!



Still committed to **FAMILY LITERACY.**

Still committed to **AIDing IN READING.**

But there’s **SO MUCH MORE!!**

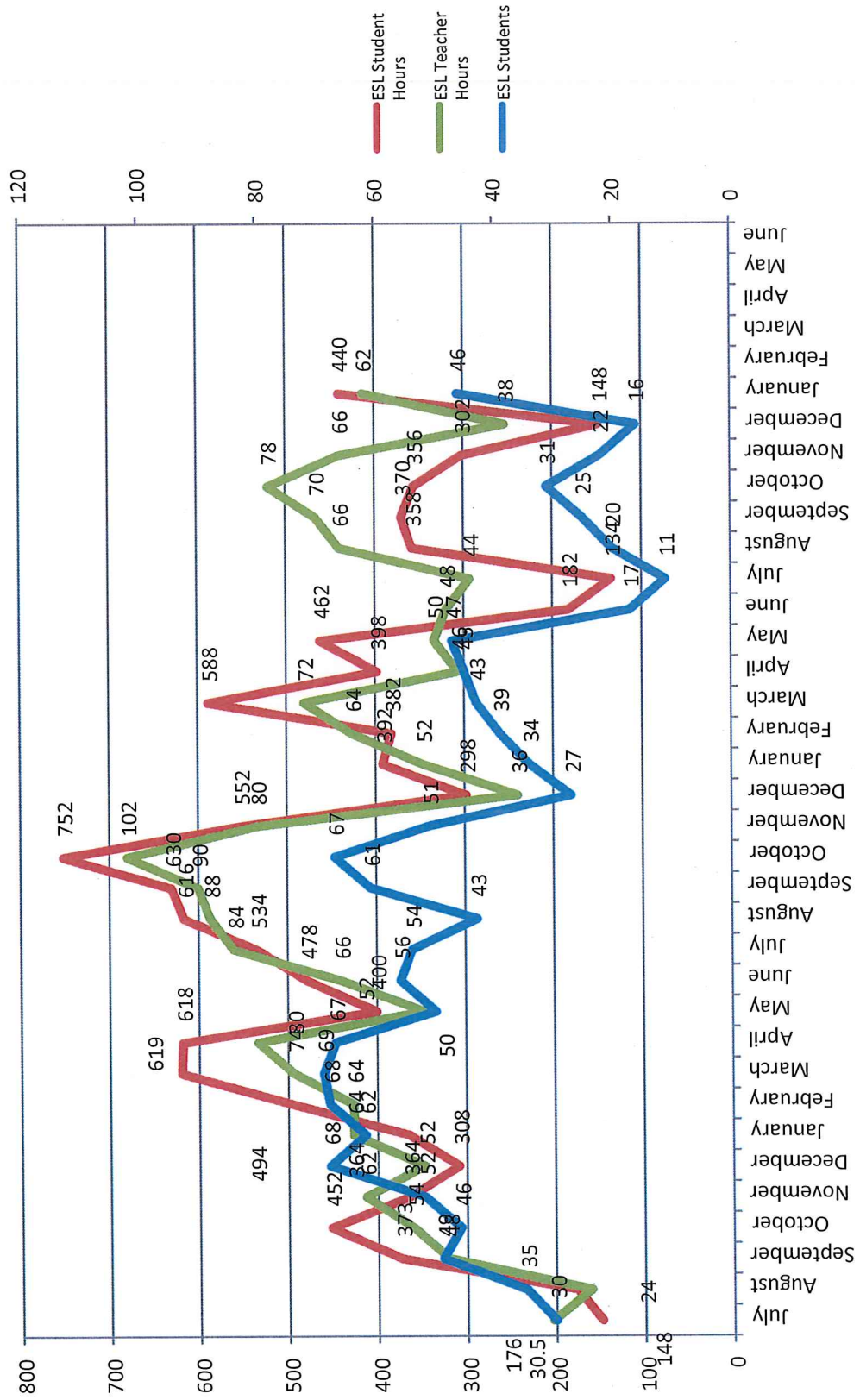
- Computer Literacy (Tablets, mobile phones, etc)
- Workplace Literacy (What’s needed to move ahead?)
- Preparing for the GED—Math, Science, History, Writing

COME HELP US BUILD ENGLISH SKILLS TOGETHER



ONE-ON-ONE OR IN SMALL GROUPS

ESL CLASSES

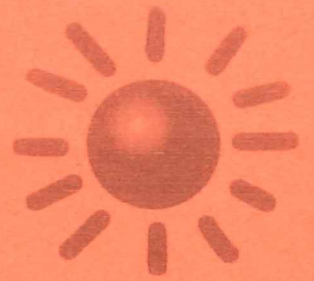


REGULAR MEETING OF FEBRUARY 28, 2017
I(B) REPORTS: PUBLIC SERVICES

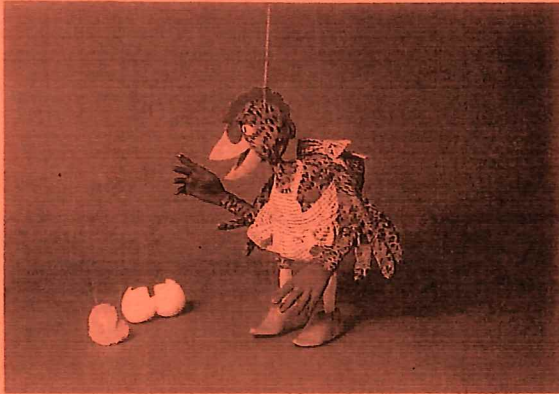
Public Services Report

February 28, 2017

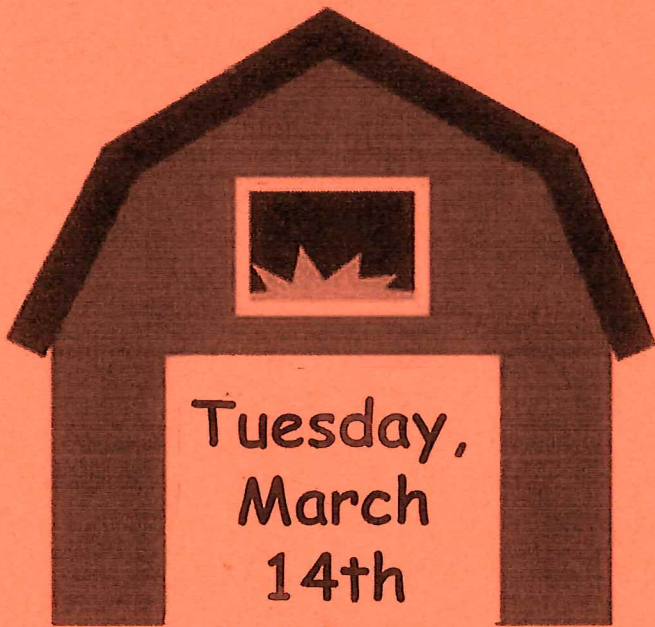
- 1. Family Evenings-** Despite the rain, we had approximately 235 people in attendance on Tuesday February 7th for "Ringmaster Rusty B Runs Away to Join the Circus." It was a wonderful evening filled with fantastic surprises, and everyone seemed to enjoy the program and the cake! Our next family evening will be held on Tuesday, March 14th at 6:30 and will feature the Alphabet Soup Puppeteers in "Farm Follies" a bilingual play.
- 2. Teen Scene-** We had 15 teens for our 19th annual Team Trivia Contest on Thursday, February 2nd and 15 teens also participated in our February 23rd meeting entitled "What Do You Stand For?" Our next meeting will be Thursday, March 9th and will be centered around St. Patrick's Day.
- 3. Adult Programs-** Our "Winter Shorts" short story discussion was held on Thursday, February 16th. Despite efforts to increase attendance by increasing publicity and moving the series to afternoons, we only had one person in attendance. There are no further short story discussion groups scheduled at this time.
The CSUCI Lecture Series resumed on Tuesday, February 21st with a bilingual program entitled "Laundry in 18th and 19th Century Mexico." There were five people in attendance, including one person who drove three hours from Newport Beach to attend our program. The next lecture will be on Tuesday, March 21st at 6:30 and will feature sociology professor Dr. Luis Sanchez presenting "Won't You Be My Neighbor?" as he examines changes in racial and ethnic diversity across Ventura County neighborhoods. The January/February "Look! A Book!" series wrapped up on February 16th. We had 4-6 participants each evening. A new session will begin on Thursday, March 9th at 6pm and runs for five weeks. The instructor is Carol Beckerdite.
- 4. Other-** SPSHS teens from the SESPEA Club (Students Encouraging Social, Political, and Environmental Action) read to children and provided homework help on Thursdays in February from 4-5:30.
State tax forms, the reproducible federal forms, and some 1040's have arrived. Others are on their way.
Naphtale Onstot with Usborne Books ran a book fair for the library in February. Over \$300.00 in sales were generated, resulting in approximately \$150.00 in free books that we can select for the library! :-)
Patron and Target employee Theresa Berumen selected the library to receive funds from Target's Community Partner Program and donated \$500.00 in Target gift cards to be used for our Teen 2017 Summer Reading Program! :-)



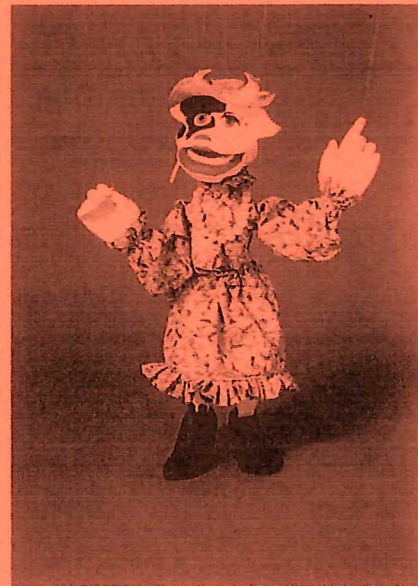
Blanchard Community Library
proudly presents
Alphabet Soup Puppeteers
performing



"Farm Follies"
a bilingual play



Tuesday,
March
14th
6:30 pm



Fun for all ages!



***Celebrate Day
Celtic's Scene!
St. Pateen
with***

**Thursday, March 9, 2017
3:30 - 4:30 pm**

**Prizes! Snacks! Fun!
Games! Friends! Books!**

**6th grade & up
(or ages 12 - 17)
welcome!**





Lecture Series

“Won’t You Be My Neighbor”

Examining Changes in Racial/Ethnic Diversity across VC Neighborhoods.

Luis A. Sánchez, Ph.D., Assistant Professor of Sociology



Tuesday, March 21st
6:30 - 8:00 pm

Similar to patterns at the national level, Ventura County’s racial and ethnic diversity has substantially increased over the past few decades. However, this trend has taken place unevenly across neighborhoods. Although most neighborhoods in Ventura County have become more racially and ethnically diverse, a substantial amount exhibit similar levels or have actually decreased in diversity. This talk provides an overview of these changes and discusses the implications of geographic differences in neighborhood diversity.

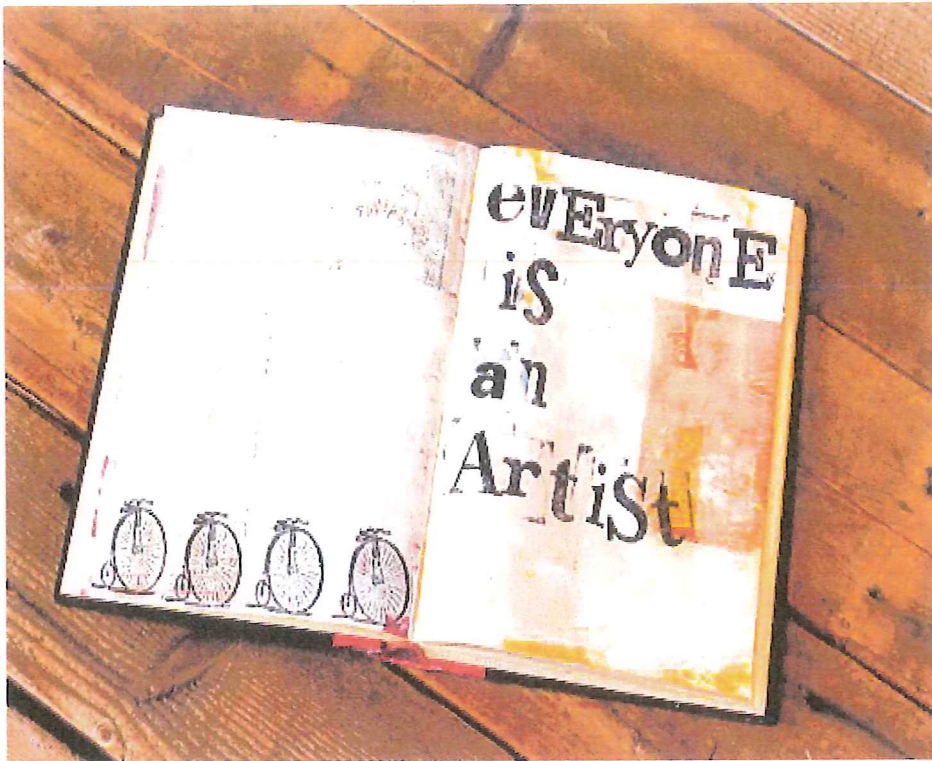
Save the date for our next informative program

Tuesday, April 11th Algorithms - the rules of modern living / “Los algoritmos - las reglas de la vida moderna”
Michael Soltys, Ph.D., Professor of Computer Science

All lectures are free and open to the public

Blanchard Community Library
119 N 8th Street, Santa Paula
805-525-3615 www.blanchardlibrary.org





LOOK! A BOOK!

CLASS BEGINS MARCH 9TH

Join us and learn how to transform old books through art. Tap into your creativity by using books in new ways! The Library and Friends of the Library are sponsoring a new short series (5 weeks) focused on using old books to create collage art. Instructor Carol Beckerdite will teach students the use of stencils, transferring and color washes, plus how to add texture and depth to collage creations through the use of vintage elements such as buttons and lace. She will also show how to integrate the written word into your creations. All Welcome – adults and teens. No previous art experience necessary. Classes are free. Small supply fee for each series. Sign up NOW by contacting the Blanchard Community Library.



**New Upcoming
Book ART Class**

**Combine Classic
Collage
Techniques with
Vintage Elements
and the Written
Word!**

**Instructor
Carol Beckerdite**

**Join US for this
Five week Series
March 9th –
April 6th**

**Thursdays from
6:00pm – 8:00pm**

**BLANCHARD
COMMUNITY LIBRARY**

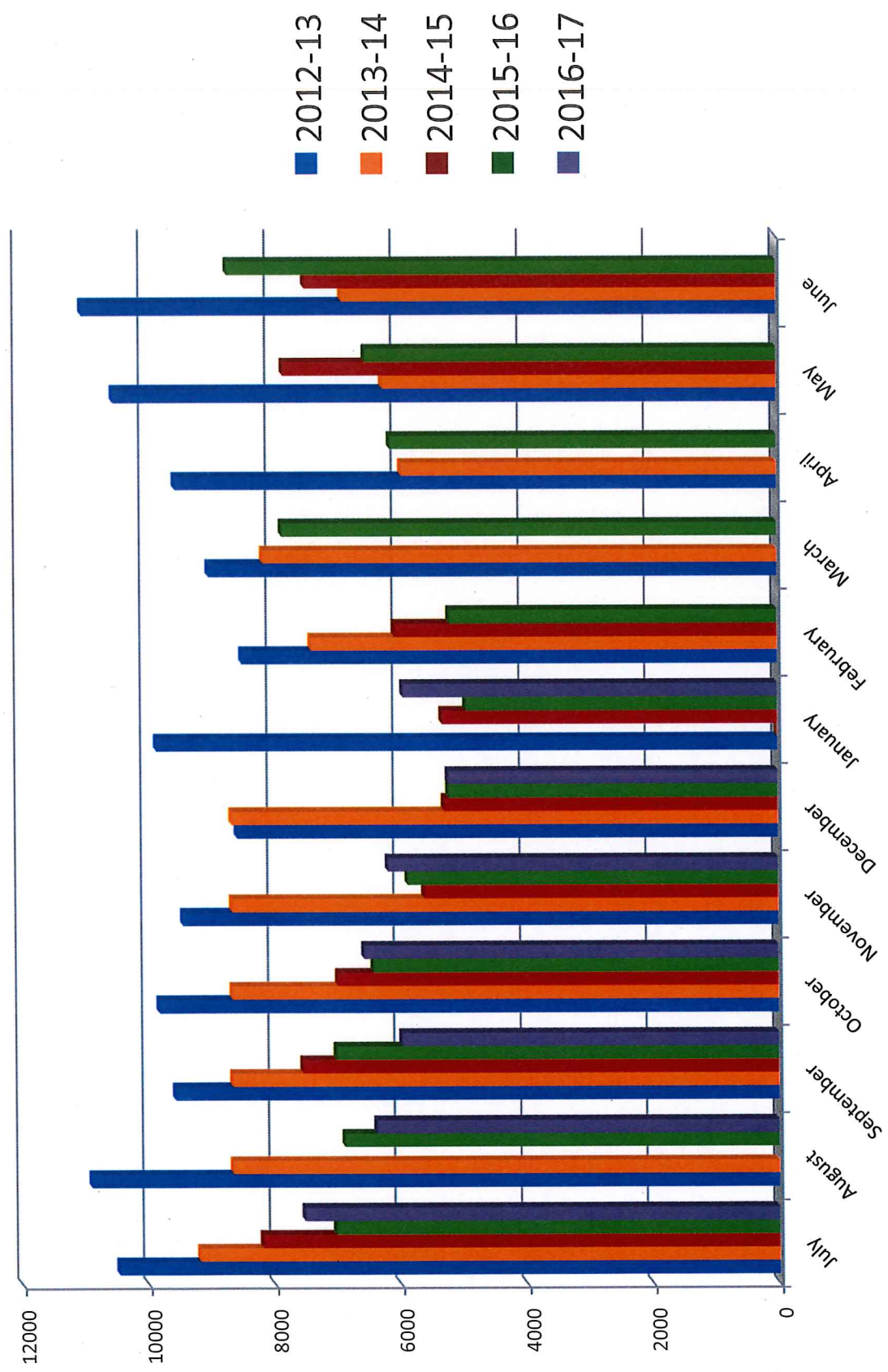
119 N. 8th St,
Santa Paula, CA. 93060
805-525-3615

Blanchardlibrary.org

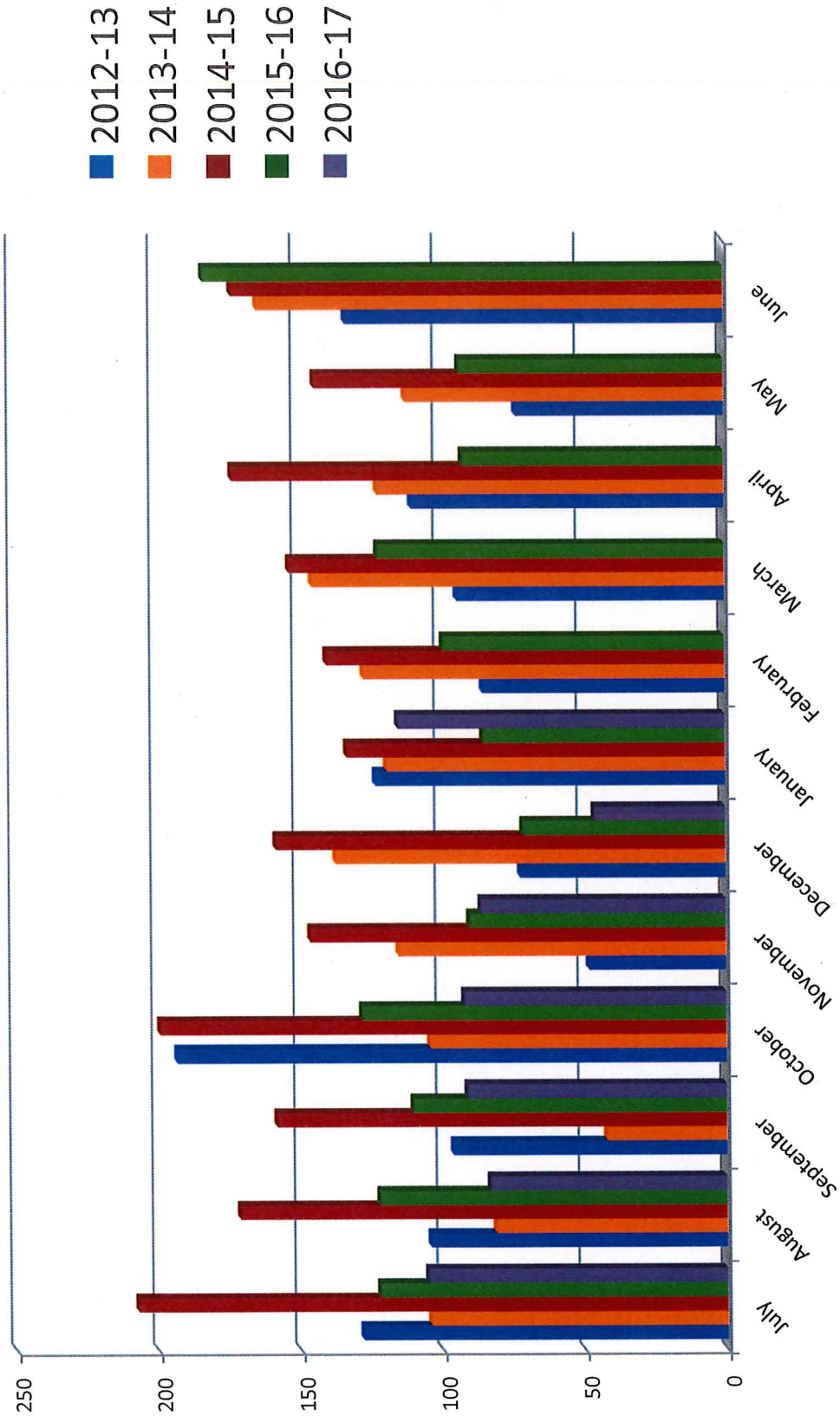
REGULAR MEETING OF FEBRUARY 28, 2017
I(c) REPORTS: DISTRICT DIRECTOR'S REPORT

1. Statistics
2. Facilities Master Plan
3. Staff Evaluations
4. Facilities Manual
5. Sexual Harassment Training
6. Portrait of Wayne Allee's mother
7. Wells Fargo Advisors signature card

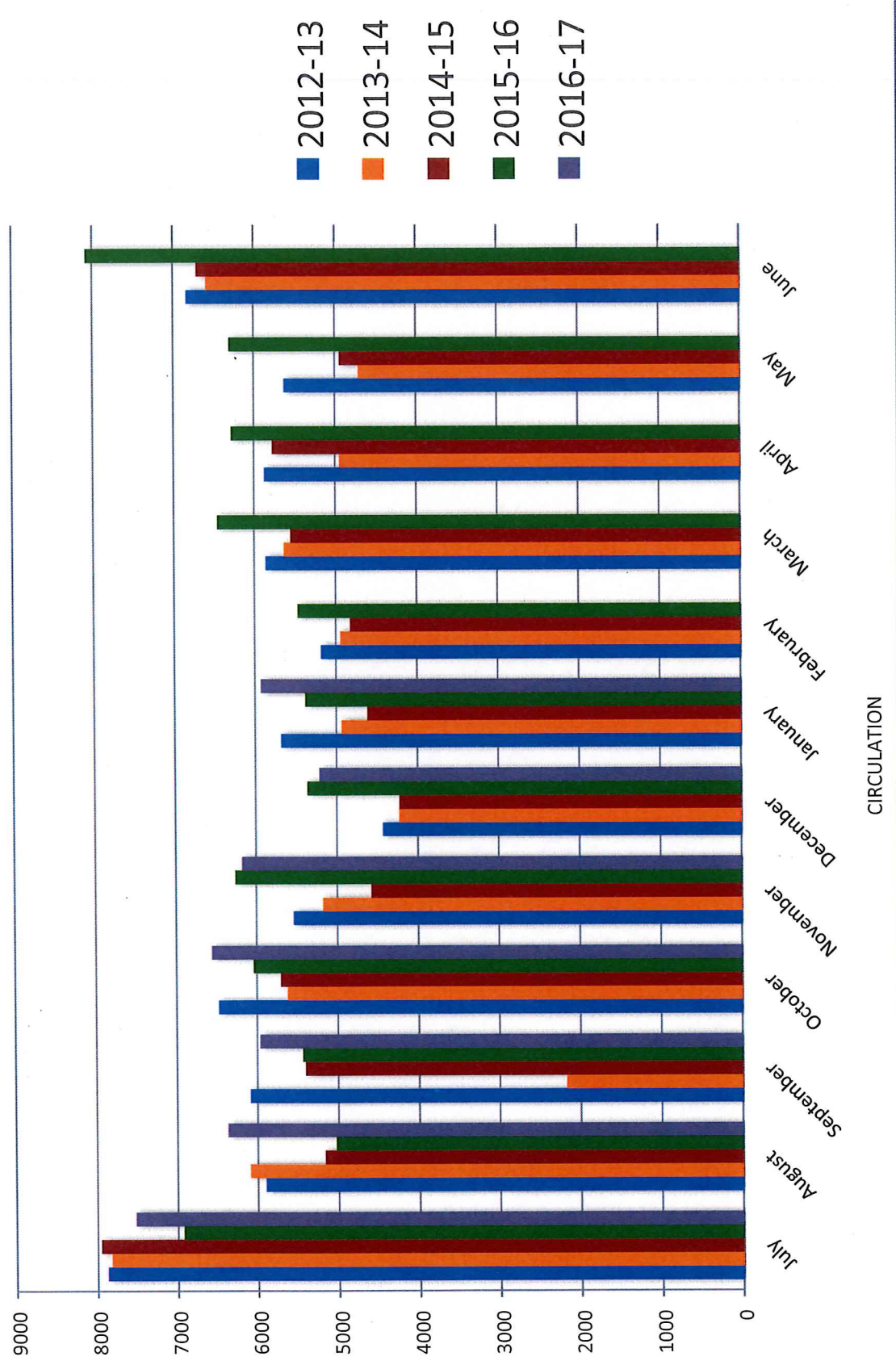
PATRON COUNT



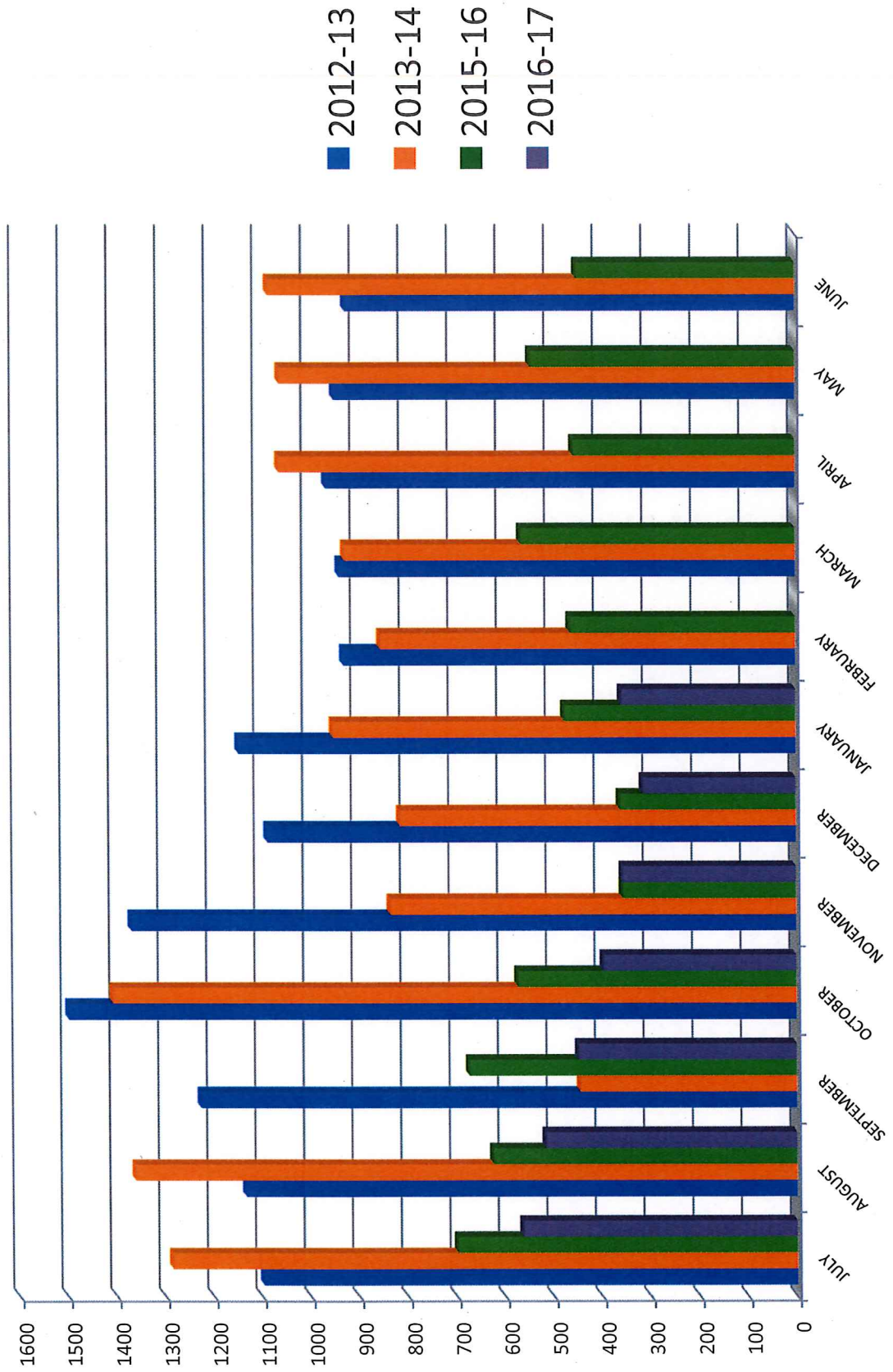
PATRON REGISTRATIONS



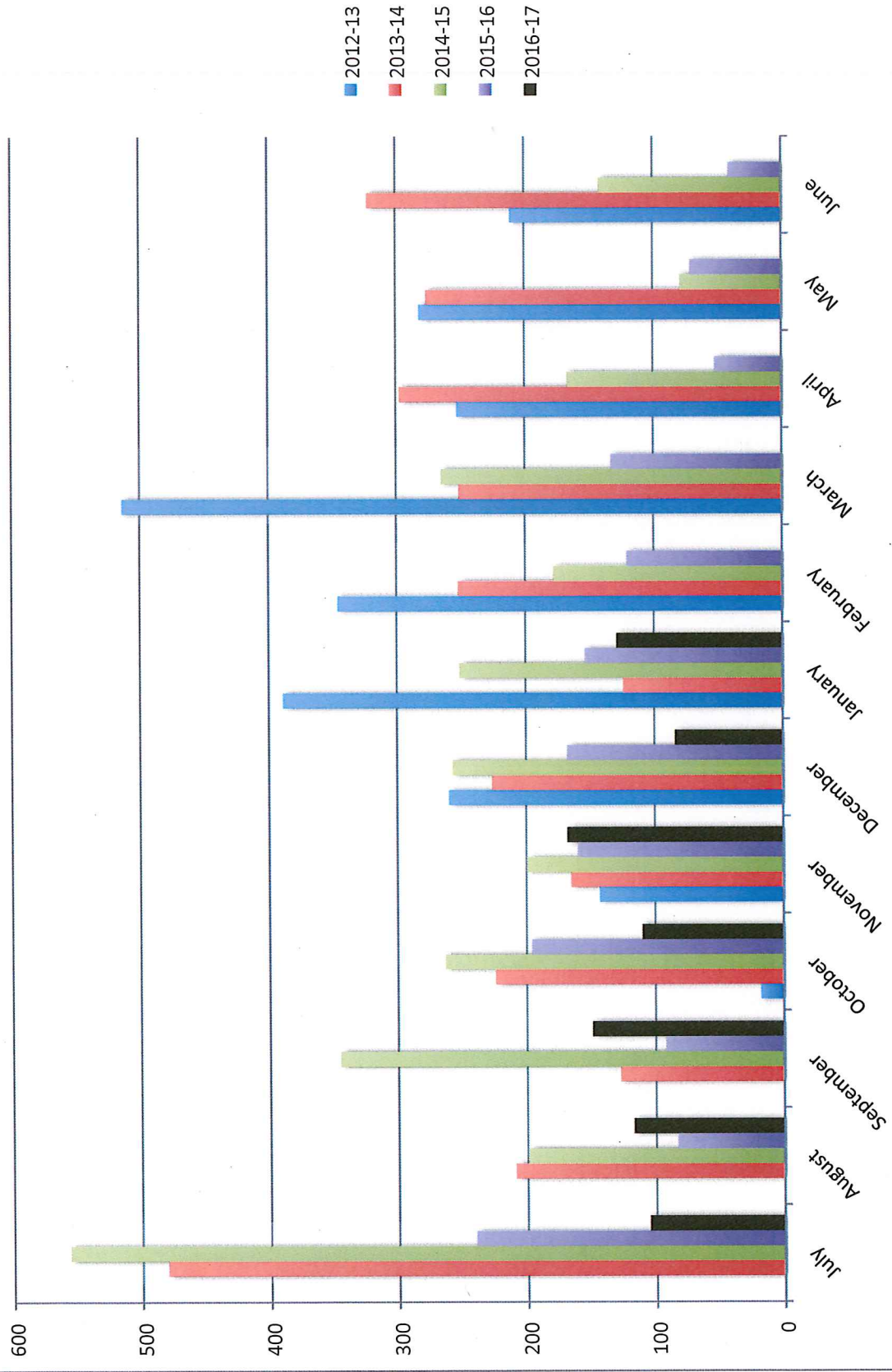
TOTAL CIRCULATION



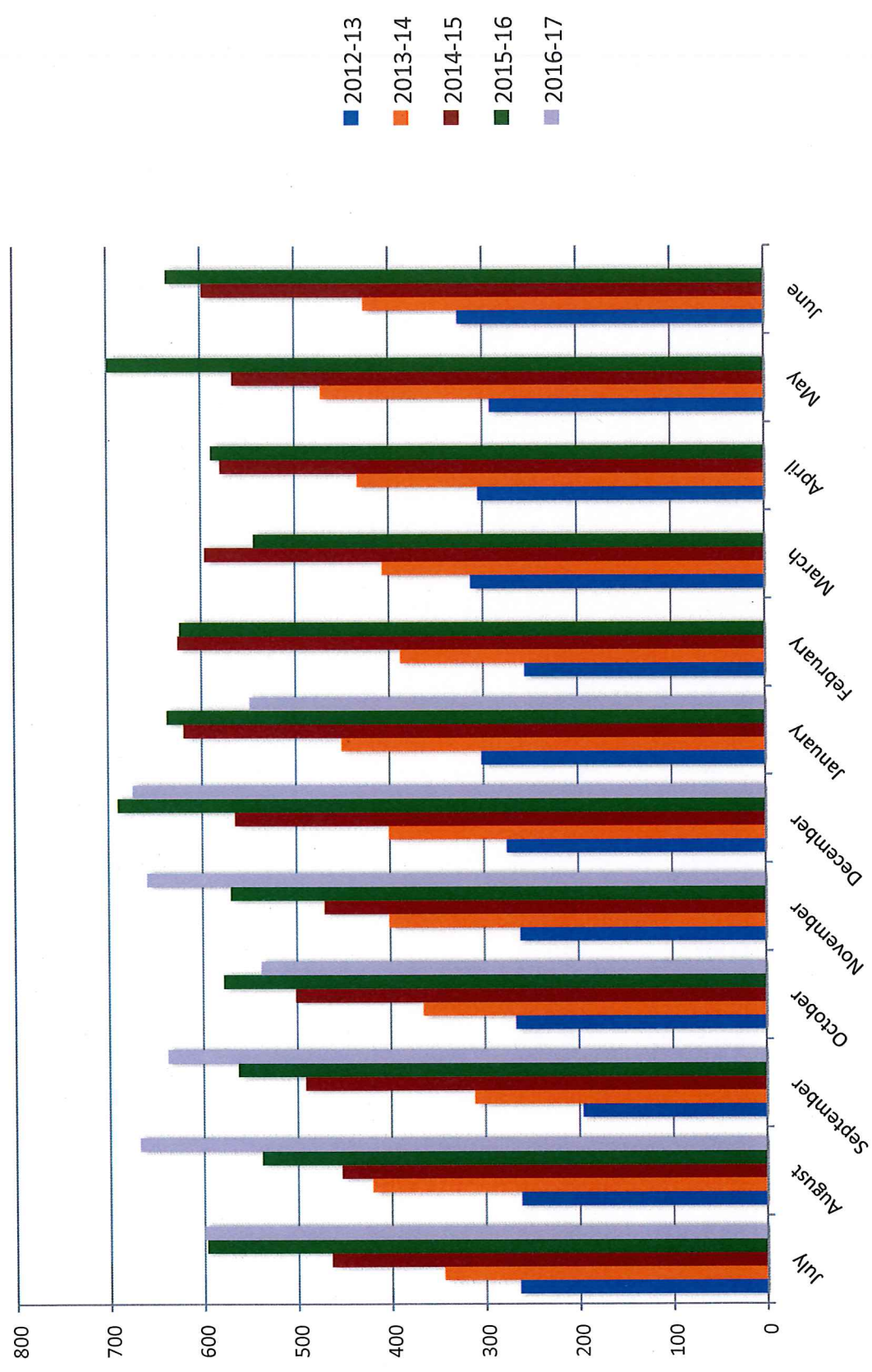
REFERENCE INQUIRIES



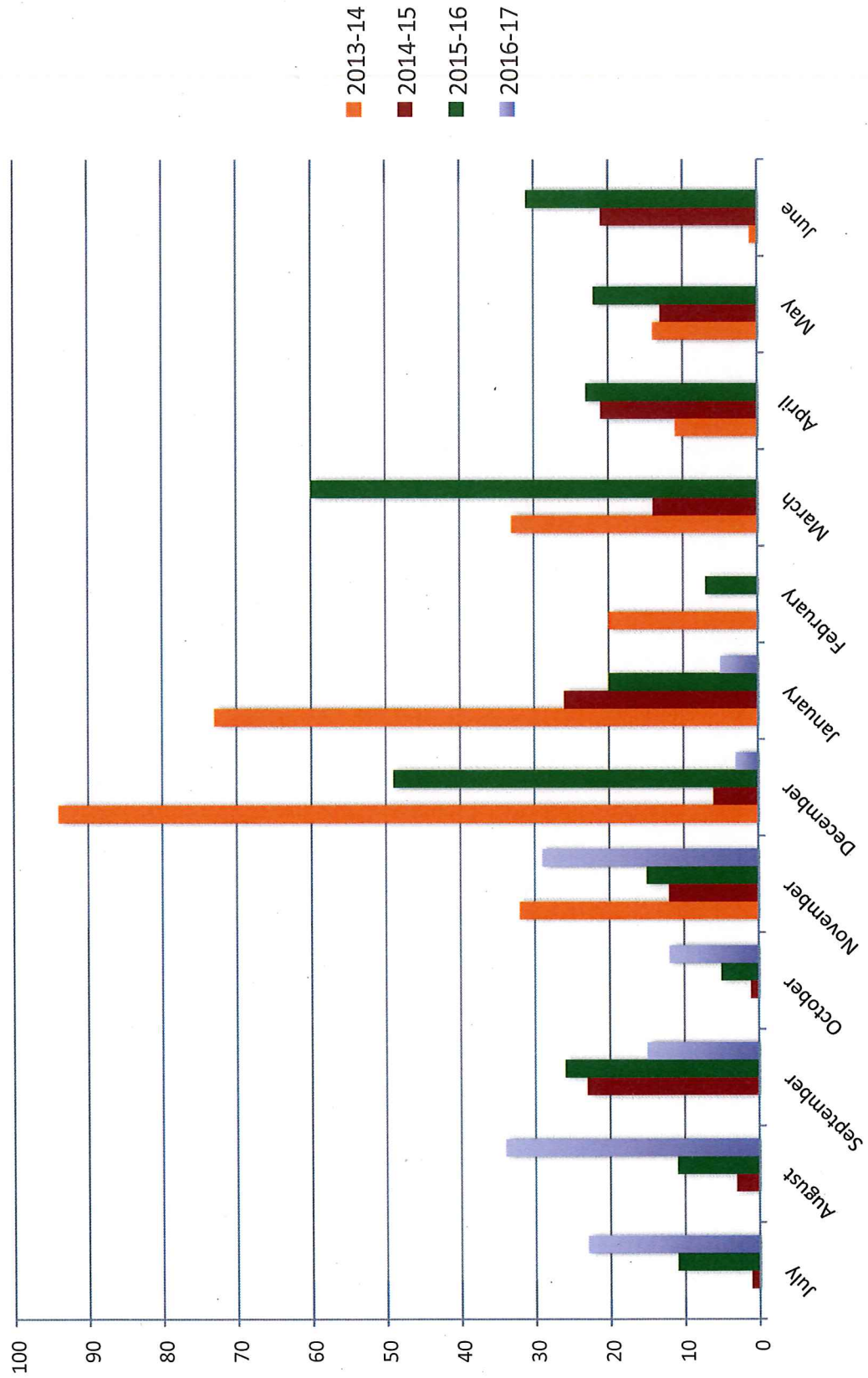
VOLUMES ADDED



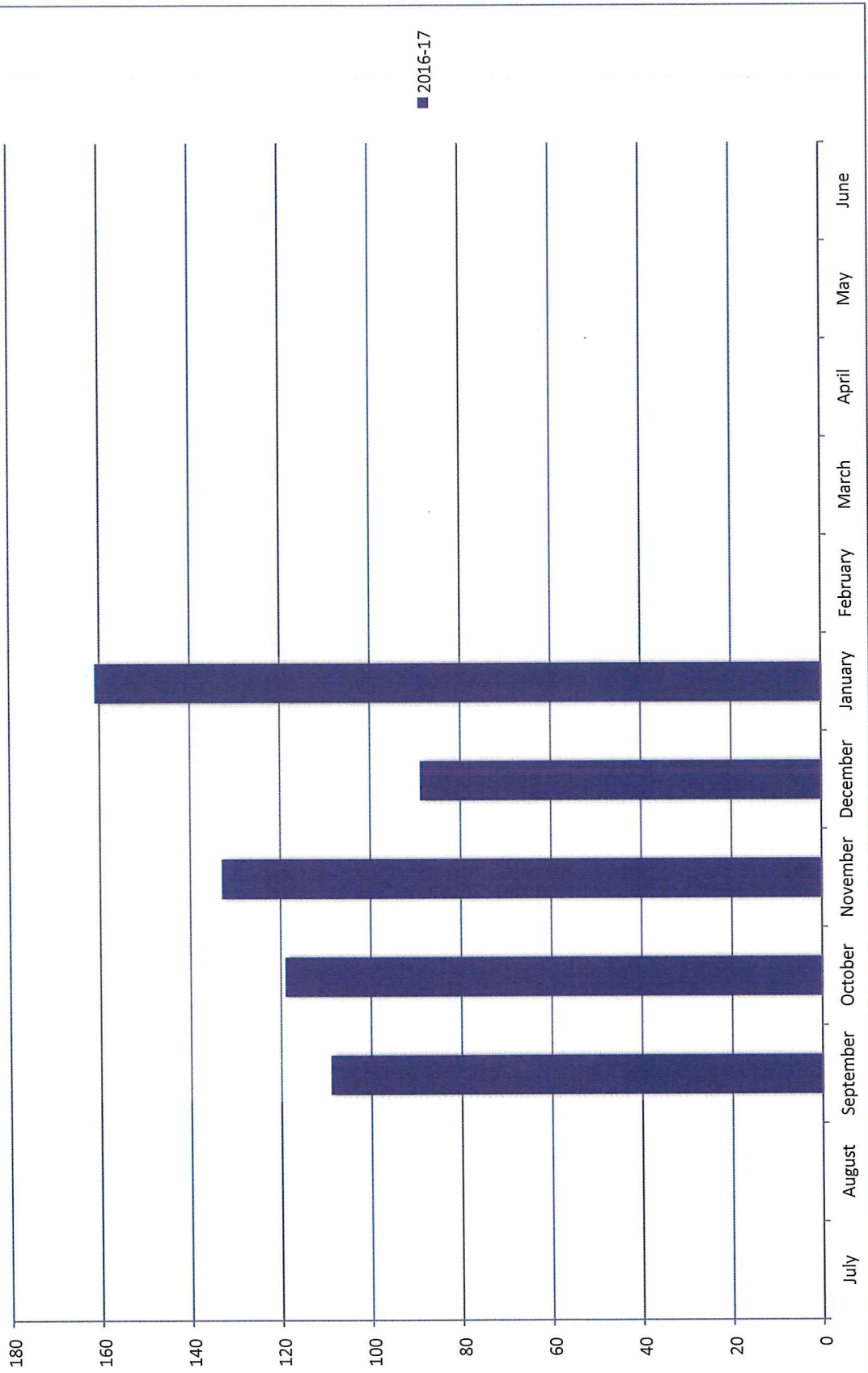
eBOOK CIRCULATION



ZINIO CIRCULATION



HOOPLA



COMPUTER USAGE

