



**MINUTES OF THE REGULAR MEETING OF THE  
BLANCHARD /SANTA PAULA LIBRARY DISTRICT BOARD OF TRUSTEES  
TUESDAY, September 24, 2024 – 6:00 PM.**

**1. CALL TO ORDER**

The Meeting was called to order at 6:04 PM by Board President Geraldine Barrows.

**2. ROLL CALL**

Trustees Geraldine Barrows, Ron Merson, Miriam Zamora and Rick Reyes were in attendance, a quorum established. Library Director Justin Formanek was present. Maisha Olson was absent.

**3. APPROVAL OF THE ORDER OF THE AGENDA**

Trustee Merson made a motion to approve the order of the agenda Trustee Zamora seconded the motion.

**The motion passed unanimously.**

**4. PUBLIC COMMENT**

None.

**5. CONSENT AGENDA**

Trustee Merson made a motion to approve the items on the Consent Agenda and Trustee Zamora seconded the motion.

**The motion passed unanimously.**

**6. BOARD/ADMINISTRATION COMMENTS, CONCERNS, HANDOUTS**

Trustee Barrows reported that “Herbert” the polar bear should be back by October 1, 2024.

**7. OLD BUSINESS**

**A. Status of Building Forward Project**

Bid documents for the HVAC/ROOF have been reviewed by legal counsel.

Director Formanek reviewed the battery backup project.

**B. Community Hall Update – Changes to the floor plan have been submitted to the City for concept review.**

Trustee Zamora made a motion to authorize Director Formanek to proceed with any preliminary plans and fee proposal for the Engineering Design and Trustee Barrows seconded the motion.

**The motion passed unanimously.**

## 8. NEW BUSINESS

A. Trustee Zamora made a motion to approve the Amended Conflict of Interest Code and Trustee Reyes seconded the motion.

**The motion passed unanimously.**

B. Trustee Zamora made a motion to approve Amended Appropriations Limit calculations and Trustee Merson seconded the motion.

**The motion passed unanimously.**

C. Trustee Zamora made a motion to adopt the Resolution for the Appropriations Limit of \$1,186,625 for FY 2024-2025 and Trustee Merson seconded the motion.

**The motion passed unanimously.**

D. Trustee Merson moved to adopt the Resolution levying an assessment of \$40 per non-exempt parcel in the Blanchard/Santa Paula Library District for the 2024-2025 fiscal year and Trustee Reyes seconded the motion.

**The motion passed unanimously.**

## 9. REPORTS

A. The Board reviewed the department reports for September 2024.

B. Mr. Formanek shared his activities for the month.

C. Trustee Reyes gave an update on the Strategic Planning process.

## 10. FUTURE AGENDA ITEMS

None noted.

## 11. UPCOMING MEETING DATES

The next Regular Meeting is Tuesday, October 22, 2024, at 6:00 PM.

## 12. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:47 PM.

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Ron Merson  
Clerk

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Justin Formanek  
Library Director